



APPLICATION TO CHANGE THE PROPERTY RATING CATEGORY TO RESIDENTIAL

SECTION A: PERSONAL INFORMATION OF APPLICANT

Title Name and surname

Organisation's name (if applicable)

As the applicant, are you the registered owner of the property mentioned below? Y N

If you are not the registered owner, what is your relationship to the registered owner?

Address Postal Code

Allotment Municipal Account Number

Erf Number Contact Number Cell No.

E-mail address

Website address

SECTION B: INFORMATION REQUIRED TO CHANGE THE PROPERTY RATING CATEGORY TO RESIDENTIAL

Note: The City reserves the right to request additional information which may be required for the rating category change.

In terms of the City's Rates Policy, a "Guest House or Bed and Breakfast" means a property where more than 40% of the bedrooms are used or available to be used for providing accommodation for temporary visitors at a fee.

In order to qualify for a property rating category change to residential the following criteria needs to be met:

- The property must be used predominantly as a primary place of residence (in which a natural person ordinarily resides as his or her main residence, is used mainly for residential purposes, is used mainly for domestic purposes)
- The property cannot be unoccupied.
- The property can retain its residential category if less than 40% of the bedrooms are utilised for short term letting and the two criteria above are met.

Please complete the following questions:

1. Is the property being used predominantly as a primary place of residence? Y N

2. Is the property currently occupied? Y N

3. Are more than 40% of all bedrooms on the property let on a short-term basis, i.e. less than 30 days at a time?

Y	N
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Signatory's name and surname:

Date:

Y	Y	Y	Y	M	M	D	D
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Signature:

Please submit the completed application form or related enquiries to: Valuations.RCC@capetown.gov.za

Sharecall: 0860 103 089