

## Industry Key List



### Supply Chain Management - Supplier Management

SCM-419 Approved by Director SCM: 28/02/2014

Version: 4.0

### ANNEXURE B: Industry Key List - Commodity and/or type of service

Internal Number	RFQ Category	Description
1640	Advisory Services - Accountants and Auditing	Financial accounting, management accounting, external auditing, tax accounting and cost accounting
1650	Advisory Services - Business & Financial Management	Running a company, such as controlling, leading, monitoring, organizing, and planning.
1660	Advisory Services - Communication	Includes face-to-face conversation and mass media outlets
1670	Advisory Services - Human Resources	Sourcing, appointing, developing, managing
1680	Advisory Services - Medical Examinations	Medical exams, eye tests, audiology, vaccinations, physiotherapy
1690	Advisory Services - Occupational Health & Safety	OHS advice, assessments
1700	Advisory Services - Organisational Structure	Organizational structure - determines how information flows from level to level within the company
1710	Advisory Services - Project Management	Application of knowledge, skills, tools, and techniques to project activities to meet the project requirements
1720	Advisory Services - Qualification Verification	All educational qualifications
1730	Advisory Services - Quality Control	Inspect the accomplished work to ensure its alignment with the project scope
1740	Advisory Services - Research & Advisory	All types of research including environmental, human, market, economic, viability etc.
1750	Advisory Services - Valuer	Real estate appraisal, property valuation or land valuation
1000	Agricultural Goods	Agricultural material
1760	Amphibious equipment	Amphibious equipment
1770	Artists and Performers	
1780	Auctioneers	Auction houses - auctioneering including property, moving stock, immovable stock etc.
1010	Audio & Visual Services	Hiring of audio visual services & equipment, R&M audio visual Services( etc. Speakers & Stands, microphone PA Systems, amplifiers, Mixing Consoles, stage monitor speakers and staging
1020	Audio, Video & Photographic Equipment	Audio, Video & Photographic Equipment
1030	Automotive: Parts & Accessories	Automotive: Parts & Accessories
1040	Beverages & Refreshments	Refreshments stock; Foodstuff - party-packs, snack-packs & dry grocery ingredients; Government nutri foods & energy drinks; Animal food
1050	Catering	Halaal and Non-Halaal breakfast, lunch, supper meals, platters (savory, sweet and vegetarian) and ad hoc catering requirements like cutlery, crockery, paper plates etc.
1060	Chemicals	Bulk chemicals; Pest control
1790	Civil, Road & Sewer Materials	Materials: Civil & road, Storm water (kerbs, channels, drain covers, sand, asphalt etc.); Materials: Engineering (mild steel, galvanised sheets, etc.); Materials: ISU water meters; Material: Structural building (cement, bricks, cement blocks, concrete lintels, etc.); Materials: Water distribution (UPVC pipes, repair clamps, couplings, valves, etc.)
1070	Cleaning & Disinfecting Services	General Cleaning Service , e.g. Municipal Building , Streets Clean, , Disposal of medical waste ,Clean up of oil spill, Removal of a illegal Signs
1080	Cleaning Materials	Cleaning chemicals
1090	Clothing, PPE & Accessories	Clothing: Safety clothing - brush cutter pants & shoes, Uniforms including roadshow golfers, T-shirts;

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1100	Corporate Merchandise	Promotional items; Materials consumables tools & equipment; Equipment & other
1110	Courier Services	Hiring of courier services for CCT local (within CCT boundaries), provincial and international
1120	Digging & Exhumation of Graves	
1130	Electrical Engineering Infrastructure Services	Electrical repairs to e.g. street lights
1140	Electrical Equipment & Components	Electrical accessories & equipment; Components; Lighting & fixtures; Cables & accessories   Electrical components excluding lighting, cables (materials consumables tools & equipment)
1150	Event Management	Appointment of event organisers for events
1160	Fleet R&M: Caravans, Trailers & Plant	
1170	Fleet R&M: Vehicles/Trucks/Heavy Plant	
1180	Fleet: Manufacture, Service & Repair Canopies	
1190	Fleet: Panel Beating & Spray Painting	
1800	Fleet: Plant Procurement	
1810	Fleet: Trailer Procurement	
1200	Fleet: Valet Services	
1820	Fleet: Vehicle Procurement	
1830	Flowers for events	Flowers for events
1210	Fuels & Lubricants	Fuel, oil & gas
1220	Furniture & Accessories	Kitchen Equipment, cutlery & crockery; Materials; consumables tools & equipment; Furniture Minor tools;
1230	Guarding & Personal Protection Services	Security Hire, Armed Response
1240	Heating & Cooling Equipment, Including Maintenance	Supply, Repairs, Service & Maintenance of Heating & Cooling Equipment
1250	Hiring of Event Equipment	Hiring of table, chairs, Tents, Bedouin tents, mobile ablutions, venue hiring, hiring of temporary fencing for events
1260	Hiring of Vehicles & Plant Machinery	Hire of Fleet Including cars, Dcabs, minibus, station wagons, LDV, Bus(17+Seat), P/vans, Spec Veh, plant equipment and small plant equipment
1270	Horticultural Maintenance	Gardening services, mowing of sports field, tree felling
1280	Hygiene Services	Servicing of a public facilities to prevent risk health risk , e.g. Servicing of a Sani Bins, Removal and safe recycling of hazardous waste (Fluorescent tubes and lamps)
1290	ICT - Cartridges	Printer cartridges
1300	ICT - Hardware	ICT Hardware materials; network cables, points, cables, etc.
1330	ICT - Hardware & Software Services	Supply and install network cables and points, repair, replace and maintenance of fibre optic cables and all other cables
1310	ICT - Software	Licences: TV & radio; PS licence fees; bulk SMS
1320	ICT - Telecommunication Equipment	Licences: Materials consumables tools & equipment
1340	ICT - Telecommunication Services	Install, repair and maintain telecommunication services new and existing
1350	Kitchen Appliances & Accessories	Kitchen Equipment, cutlery & crockery non-claim
1840	Laboratory Services - Medical & Water	Calibration, Service & Maintenance of Laboratory Equipment
1360	Laundry Services	Cleaning of uniforms, protective clothing, linen, etc.
1850	Legal Advice and Litigation	Lawyers and advocates - advice on all legal matters

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1370	Medical Equipment, Accessories & Supplies	Medicine, vaccines; medical goods stock; animal medicine; Medical instrumentation & equipment; Scientific & laboratory equipment
1860	Monuments & Heritage Site Restoration	Restoration and repairs & maintenance of all Historical monuments
1380	Pest Control Services	Pest Control Services within municipal area, e.g. Fumigation, eradication of moles, Bird Proofing , Removal of Bees, Removal of snakes
1390	Printing & Photographic Services	Reproduction/printing of films, photos, videos, etc., Printing including Forms, Tickets (excluding photos), Special works of art or historical objects, Specially printed for the CCT. Including Forms, Tickets.
1870	Prof Services -Eng.: Geodetic, Control and Surveys	Land area survey in which the curvature of the surface of the earth is taken into account.
1880	Prof Services -Land and Quantity Surveyor Services	Land surveyor - surveys flat land - quantity surveyor - determine construction costs ?
1890	Professional Services -Architectural	Architects, draughtsmen
1900	Professional Services -Engineering: Chemical	Plant design and operation, including safety and hazard assessments, process design and analysis, control engineering, chemical reaction engineering, construction specification and operating instructions
1910	Professional Services -Engineering: Civil	Design, construction, and maintenance of the physical and naturally built environment, including works like roads, bridges, canals, dams, and buildings
1920	Professional Services -Engineering: Electrical	Including electronics, digital computers, computer engineering, power engineering, telecommunications, control systems, radio-frequency engineering, signal processing, instrumentation, and microelectronics.
1930	Professional Services -Engineering: Industrial	
1940	Professional Services -Engineering: Mechanical	Design, analyse, manufacture, and maintain mechanical systems
1950	Professional Services -Engineering: Metallurgical	Physical and chemical behaviour of metallic elements, their inter-metallic compounds, and their mixtures
1960	Professional Services -Engineering: Structural	Understand, predict, and calculate the stability, strength and rigidity of built structures for buildings and non-building structures.
1970	Professional Services -Geo-informatic	Geography, cartography, geosciences
1980	Professional Services -Geologist	Composition, processes, and history of the Earth. They try to find out how rocks were formed and what has happened to them since their formation
1990	Professional Services -Landscape Designer	Modifies the visible features of an area of land
2000	Professional Services -Town Planner	Urban planning
1410	Property Hiring, Leasing & Rentals	Hiring, leasing or rental of all Council owned properties
1420	R&M: Building Maintenance	Repairs and building maintenance includes plumbing of all CCT facilities. Includes painting, tiling, brick work, roofing, ceilings and carpentry
1430	R&M: Civil Engineering & Infrastructure	All civil work done underground
1440	R&M: Electrical Installations	Electrical Repairs and Maintenance and Emergencies within the City of Cape Town Boundaries
1450	R&M: Elevators, Lifts & Escalators	Supply, Repairs, Service & Maintenance of Lifting Equipment

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1460	R&M: Gym & Playground Equipment	The installation and repairs of play ground equipment at various parks
1470	R&M: Irrigation, Boreholes & Wellpoints	Installation of boreholes, well points, irrigation systems/ Repairs of Boreholes, well points, Irrigation
1480	R&M: Mechanical & Electrical Plant	Repairs to big machinery e.g. at pump stations
1490	R&M: Minor Tools & Equipment	Repairs & Maintenance of Minor Tools & Equipment, including minor kitchen appliances, electrical power tools, plotters, fax machines and printers
1500	R&M: Office Equipment	Repairs & Maintenance of Office Equipment. Includes repairs and Maintenance to furniture & shelving. Excludes minor tools and equipment
1510	R&M: Plumbing Services	General plumbing Repairs , maintenance and instillation of geysers
1520	R&M: Pumps & Motors	Services related to the Repairs and Maintenance of Large Mechanical Plant and machinery
1530	R&M: Safety & Security Infrastructure	Access Control i.e. CCTV surveillance, automated access mechanisms, Install - Service and Maintenance of Alarm Systems, Related construction works i.e. install and repair fencing, glazing
1550	Recreational Equipment	Recreational supply - kids holiday packs, care packs
2010	Recruitment & Selection	Recruitment and selection of staff
1560	Relocations: Office Equipment	Relocation of office equipment. Includes office furniture and equipment, excludes relocation of personnel
1570	Relocations: Personal Services	Relocation of new/existing employees excluding allowances
2020	Restoration & Upholstery Services	Upholstery Services
1580	Safety Related Equipment	PPE clothing; Fire arms including rate of exchange; Safety equipment for Fire & Rescue
1540	Signage Including R&M	Manufacture, Supply, Repairs and Maintenance to Signage or related materials
1590	Stationery & Office Accessories	Stationery including stamps; Books mainly for libraries; Pre-printed stock forms, registers, etc.; Office accessories e.g. shredders, laminating machines
1600	Structural, Building & Hardware Materials	Hardware, fasteners, paint, adhesives, tiles, timber products, locks, glass, roof sheeting, ropes; Irrigation supply; Recreational supply, playground equipment, bicycles, educational equipment, sporting equipment
2030	Subscriptions to newspapers and periodicals	Subscriptions including delivery if applicable
2040	Swimming Supervision	Lifeguard services required for all municipal swimming facilities and public beaches
1610	Tools & Machinery	Tool accessories including blades, cutting discs, drill bits; Tools & equipment including spares
2050	Traffic Fines Management	Supply and servicing of fixed and portable digital video camera system, mobile digital camera system, portable warrant query and printing units
1620	Training & Development Services	Generic skills, specialised skills, life skills
2060	Translators and Interpreter	Afrikaans, English, Xhosa and the occasional off shore language e.g. Chinese, Arabic
2070	Travel agencies	Booking of air flights and accommodation

<b>Industry Key List</b>		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD
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Internal Number	RFQ Category	Description
1630	Waste & Refuse Removal	Garden and Refuse Removal, Illegal Dumping ,Litter picking

**2 CHANGE LIST**

Revision No	Changes	Pages
0	Create Draft Document	All
1	Approved Document	All
2	Update Document	All
3	Update Document	All
4	Revised List	All