

**1. ITEM NUMBER C 49/03/23****2. SUBJECT**

**OVERSIGHT REPORT IN RESPECT OF THE 2021/2022 INTEGRATED ANNUAL REPORTS OF THE CITY OF CAPE TOWN AND ITS MUNICIPAL ENTITIES (CONVENCO AND CAPE TOWN STADIUM)**

**ONDERWERP**

**TOESIGVERSLAG OOR DIE 2021/2022- GEÏNTEGREERDE JAARVERSLAE VAN DIE STAD KAAPSTAD EN SY MUNISIPALE ENTITEITE (CONVENCO EN KAAPSTAD-STADION)**

**ISIHLOKO**

**INGXELO ENGOKUBEK'ILISO NGOKUJOLISWE KWIINGXELO ZONYAKA NGOKUHLANGENEYO ZOWAMA2021/2022 ZESIXEKO SASEKAPA KUNYE NAMAQUMRHU ASO AZIMELEYO (ELENGE CONVENCO NELINGESTEDIYAM SASEKAPA)**

**LSU P2955 & P2964**

**3. RECOMMENDATION FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE:  
14 MARCH 2023 (MPAC 08/03/23)**

It is **RECOMMENDED** that

- (a) Council adopts the Oversight Report and approves the 2021/2022 Integrated Annual Report of the City of Cape Town and its municipal entities without reservations.
- (b) the resolutions in Annexure B attached to the report on the agenda and Part B of Annexure C attached to the report on the agenda, be added to the MPAC schedule of matters receiving attention.

**AANBEVELINGS VAN DIE MUNISIPALE KOMITEE OOR OPENBARE REKENINGE:  
14 MAART 2023 (MPAC 08/03/23)**

Daar word **AANBEVEEL** dat:

- (a) Die Raad die toesigverslag aanneem en die 2021/2022- geïntegreerde jaarverslag van die Stad Kaapstad en sy munisipale entiteite sonder voorbehoud goedkeur.

- (b) Die resolusies in bylae B aangeheg by die verslag op die agenda en deel B van bylae C aangeheg by die verslag op die agenda, by die MPAC-skedule van onafgehandelde sake gevoeg word.

### 3. ISINDULULO ESIVELA KWIKOMITI KAMASIPALA ENGEEAKHAWUNTI ZOLUNTU: 14 KWEYOKWINDLA 2023 (MPAC 08/03/23)

**KUNDULULWE** ukuba:

- (a) IBhunga malamkele ingxelo engobek'iliso kwaye liphumeze ingxelo yonyaka ehlanganisiweyo yowama2021/22 yeSixeko namaQumrhu aso azimeleyo kaMasipala, ngaphandle kwemiqathango.
- (b) Izigqibo ezikwisihlomeloB eziqhotyoshelwe kwingxelo ekwajenda noMhlathiB wesihlomeloC esiqhotyoshelwe kwingxelo ekwajenda, mazongezwe kwishedyuli yeMPAC yemibandela ekufuneka iqwalaselwe.

#### MPAC CHAIRPERSON

NAME

Cllr Y Adams



RECOMMENDED



REFUSED



REFERRED BACK

DATE

SIGNATURE

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#### SPEAKER

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## REPORT TO MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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**1 ITEM NUMBER MPAC 08/03/23**

**2 SUBJECT**

**OVERSIGHT REPORT IN RESPECT OF THE 2021/2022 INTEGRATED ANNUAL REPORTS OF THE CITY OF CAPE TOWN AND ITS MUNICIPAL ENTITIES (CONVENCO AND CAPE TOWN STADIUM)**

**ONDERWERP**

**TOESIGVERSLAG OOR DIE 2021/2022- GE'INTEGREERDE JAARVERSLAE VAN DIE STAD KAAPSTAD EN SY MUNISIPALE ENTITEITE (CONVENCO EN KAAPSTAD-STADION)**

**ISIHLOKO**

**INGXELO ENGOKUBEK'ILISO NGOKUJOLISWE KWIINGXELO ZONYAKA NGOKUHLANGENEYO ZOWAMA2021/2022 ZESIXEKO SASEKAPA KUNYE NAMAQUMRHU ASO AZIMELEYO (ELENGE CONVENCO NELINGESTEDIYAM SASEKAPA)**

**LSU P2955 & P2964**

**3 DELEGATED AUTHORITY**

In terms of Part 22 Delegation 1(1) of the approved Council System of Delegations, the Municipal Public Accounts Committee (MPAC) must *“consider and evaluate the annual report, and the annual report of any municipal entity under the City’s sole or shared control, and to make recommendations to Council when it adopts the oversight report on the annual report in terms of section 129 of the Municipal Finance Management Act.”*

This report is FOR CONSIDERATION BY

- ☒ **Committee name:** Municipal Public Accounts Committee (MPAC)
- ☐ The Executive Mayor together with the Mayoral Committee (MAYCO)
- ☒ Council



## 4 DISCUSSION

Part 22 Delegation 1(1) of the System of Delegations, adopted by Council on 15 December 2021 (C 06/12/21), requires MPAC to “*consider and evaluate the annual report, and the annual report of any municipal entity under the City’s sole or shared control, and to make recommendations to Council when it adopts the oversight report on the annual report in terms of section 129 of the Municipal Finance Management Act.*”

In terms of sections 129(1) and (2) of the MFMA:

- (1) *“The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality’s sole or shared control and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council’s comments on the annual report, which must include a statement whether the council—*
  - (a) *has approved the annual report with or without reservations;*
  - (b) *has rejected the annual report; or*
  - (c) *has referred the annual report back for revision of those components that can be revised.*
- (2) *The accounting officer must—*
  - (a) *attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report.”*

MPAC’s purpose in terms of paragraph 6.2 of their Terms of Reference (ToR) (C 24/01/22) is to perform an oversight function on behalf of Council in line with the leading practices applicable to MPAC and National Treasury Circulars and Guidelines, as adopted by Council.

The 2021/2022 Integrated Annual Reports (IAR) of the City of Cape Town and its Municipal Entities were tabled at the Council meeting on 26 January 2023 (C 06/01/23 and C 25/01/23 respectively).

The oversight process is detailed below:

- (a) On 27 January 2023 the Auditor-General of South Africa (AGSA) briefed MPAC on the 2021/2022 audit outcomes (refer to **Annexure A1**).
- (b) On 3 February 2023 MPAC met with the City Manager and Executive Directors of the City of Cape Town, as well as the Chief Executive Officers of the Municipal Entities, to respond to questions raised by MPAC (refer to **Annexure A2**).
- (c) In addition to the questions posed at the meeting of 3 February 2023, the MPAC submitted written questions to the City Manager and Executive Directors and MPAC met on 28 February 2023 to consider the responses received (refer to **Annexure A3**).
- (d) Comments and resolutions, as well as follow-up and additional questions raised after the meeting on 28 February 2023 in respect of the oversight process and outstanding items, have been added to the schedule of Matters Receiving Attention (MRA), as contained in **Annexure B**.

- (e) The IARs were made public and questions and comments could be submitted via the Organisational Performance Management (OPM) department:
  - (i) Comments from the public were forwarded to the relevant line departments who respond directly to the member of the public (refer to **Part A of Annexure C**).
  - (ii) Questions/comments from the portfolio committees and sub councils are included in **Part B of Annexure C**.
- (f) The Audit and Performance Audit Committee submitted a report to MPAC for consideration during the oversight process (refer to **Annexure D**).

The unauthorised, irregular and fruitless and wasteful expenditure, and other additional disclosures in terms of section 32(2) of the MFMA, will be investigated by the MPAC who will report to Council on conclusion of the investigations.

- |     |                           |   |  |
|-----|---------------------------|---|--|
| 4.1 | Financial Implications    | <input checked="" type="checkbox"/> None  | <input type="checkbox"/> Opex<br><input type="checkbox"/> Capex<br><input type="checkbox"/> Capex: New Projects<br><input type="checkbox"/> Capex: Existing projects requiring additional funding<br><input type="checkbox"/> Capex: Existing projects with no additional funding requirements |
| 4.2 | Policy and Strategy       | <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No   |
| 4.3 | Legislative Vetting       | <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No   |
| 4.4 | Legal Implications        | <input checked="" type="checkbox"/> Yes   | <input type="checkbox"/> No  |
|     | ▪ Section 129 of the MFMA |   |  |
| 4.5 | Staff Implications        | <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No   |
| 4.6 | Risk Implications         | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><input type="checkbox"/> No | The risks for approving and/or not approving the recommendations are listed below.<br>Report is for decision and has no risk implications.<br>Report is for noting only and has no risk implications.  |
| 4.7 | POPIA Compliance          | <input checked="" type="checkbox"/> Yes   | It is confirmed that the report has been checked and considered for POPIA compliance   |

## 5 RECOMMENDATIONS

Not delegated: for decision by Council

- (a) The Municipal Public Accounts Committee (MPAC), having fully considered the 2021/2022 Integrated Annual Reports of the City of Cape Town and its Municipal Entities and representations thereon, **RECOMMENDS** that Council adopts the oversight report and approves the annual reports without reservations.

- (b) It is **RECOMMENDED** that the resolutions in the attached Annexure B and Part B of

Annexure C be added to the schedule of matters receiving attention.

## AANBEVELINGS

### Nie gedelegeer nie: vir besluitneming deur die Raad

- (a) Na volledige oorweging van die geïntegreerde jaarverslae vir die Stad Kaapstad en sy munisipale entiteite vir 2021/2022 en vertoë daaroor, die munisipale komitee oor openbare rekening (MPAC) **AANBEVEEL** dat die Raad die toesigverslag aanneem en die jaarverslae sonder voorbehoud goedkeur.
- (b) Daar word **AANBEVEEL** dat die resolusies in die aangehegte bylae B en deel B van bylae C by die skedule van onafgehandelde sake gevoeg word.

## IZINDULULO

### Azigunyaziswanga: isigqibo seseBhunga

- (a) IKomiti kaMasipala ejongene neeAkhawunti zoLuntu (MPAC), ekubeni ithathele ingqalelo ngokupheleleyo iiNgxelo zoNyaka ngokuHlangeneyo zeSixeko saseKapa namaQumrhu aso azimeleyo, zowama2021/2022 neengxelonkcaza, **MAYINDULULE** kwiBhunga ukuba lamkele ingxelo engobek'iliso kwaye liphumeze iingxelo zonyaka ngaphandle kwemiqathango.
- (b) **KUNDULULWE** ukuba izigqibo ezikwisihlomeloB noMhlatHiB wesihlomeloC mazongezwe kwishedyuli yemibandela ekufuneke iqwalaselwe.


## ANNEXURES

ANNEXURES A1 to A3:	Minutes of the MPAC meetings held on 27 January 2023, 3 February 2023 and 28 February 2023
ANNEXURE B:	Schedule of outstanding comments and resolutions from the MPAC oversight process
ANNEXURE C:	Questions from the public participation process (public, portfolio committees and sub councils)
ANNEXURE D:	Report from the Audit and Performance Audit Committee

**FOR FURTHER DETAILS CONTACT**

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DIRECTORATE	<b>OFFICE OF THE CITY MANAGER</b>	FILE REF NO	<b>2/9/1/2</b>
SIGNATURE (AUTHOR)			

**MPAC CHAIRPERSON**

NAME	<b>CLLR YAGYAH ADAMS</b>	COMMENT:
DATE		
SIGNATURE		

The MPAC Chairperson's signature represents support for the report content and confirms POPIA compliance.

**LEGAL COMPLIANCE**

- ☐ REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.
- ☐ NON-COMPLIANT

NAME		COMMENT:
DATE		
SIGNATURE		<div>Certified as legally compliant based on the content of the report.</div>

# ANNEXURE A1

## - MINUTES -

OF THE ORDINARY MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD (HYBRID) IN MEETING ROOM A ON FRIDAY, 27 JANUARY 2023 AT 10:00

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### PRESENT

#### COMMITTEE MEMBERS:

#### CAPE MUSLIM CONGRESS

Cllr Y Adams (Chairperson)

#### DEMOCRATIC ALLIANCE

Cllr A van Zyl (Deputy Chairperson)

Cllr A Moses [via Skype]

Cllr K Southgate

Cllr N Rheeder

Ald. J van der Merwe

Cllr J Witbooi [joined 11:35]

#### AFRICAN NATIONAL CONGRESS

Cllr B Majingo

Cllr L Phakade

### GOOD

Cllr S Little

#### OFFICIALS:

K Jacoby	: Finance
D Valentine	: Finance
E Sass	: Corporate Services (via Skype)
R Gelderbloem	: Economic Growth (via Skype)
V Botto	: Safety and Security (via Skype)
M Mtyi	: Urban Waste Management (via Skype)
T Mabasa	: Urban Waste Management (via Skype)
R McGaffin	: Spatial Planning and Environment (via Skype)
R Pretorius	: Human Settlements (via Skype)
L Valeta	: Human Settlements (via Skype)
Z Mandlana	: Community Services & Health (via Skype)
D Campbell	: Urban Mobility (via Skype)
E Dick	: Future Planning and Resilience (via Skype)
F Singh	: Water and Sanitation (via Skype)



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)  
MINUTES**
**27 JANUARY 2023**


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R Cummings	: Water and Sanitation (via Skype)
Z Hoosain	: Internal Audit
A Moolman	: Internal Audit
F Arendse	: Internal Audit
A Karriem	: Forensic Services (joined 11:00)
C Hendricks	: Forensic Services
C Maurer	: Forensic Services
S de Villiers	: Forensic Services (via Skype)
L van Blerk	: Forensic Services (via Skype)
Z Kakaza	: Combined Assurance
B Lufundo	: Legal Services
Y Qanda	: Legal Services
G Postings	: Office of the City Manager
A Vorster	: Office of the Speaker
L Ndaba	: Executive and Cllr Support Operations (via Skype)
R Razack	: Executive Committee Services (via Skype)
G Josephs	: Executive Committee Services
E Fray	: Executive Committee Services
Jeanne van Zyl	: Executive Committee Services

**INVITEE GUESTS**

A Bloew (AGSA)  
N Benjamin (AGSA)

**APOLOGIES**

Ald. B Watkyns  
Cllr F Botha-Rossouw  
Cllr L Ntshuntshe  
L Mbandazayo  
N Gqiba  
L Mdunyelwa  
M Webster  
G Morgan  
K Larney  
S du Toit

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)  
MINUTES**

**27 JANUARY 2023**

**MPAC 01/01/23      OPENING**

The Chairperson, Cllr Y Adams, welcomed everyone to the meeting., especially Mr A Bloew and Ms N Benjamin from the Office of the AGSA.

**MPAC 02/01/23      APOLOGIES / LEAVE OF ABSENCE**

**RESOLVED** that it be noted that apologies for not being able to attend the meeting were received from Ald. B Watkyns, Cllrs F Botha-Rossouw, L Ntshuntshe and Messrs L Mbandazayo, M Webster, G Morgan, L Mdunyelwa, and Mesdames N Gqiba, K Larney and S du Toit.

**ACTION: E FRAY**

**MPAC 03/01/23      DECLARATION OF INTEREST**

It was **NOTED** that Ms G Postings declared her function in terms of completing the UIFW register and processing SCM deviations in the Office of the City Manager and that Mr A Vorster declared his role in SCM matters as Chairperson of the Bid Adjudication Committee.

**MPAC 04/01/23      CONFIRMATION OF THE MINUTES OF THE MPAC MEETING  
HELD ON 08 NOVEMBER 2022**

**RESOLVED** that the minutes of the MPAC meeting held on 08 November 2022, be confirmed.

**ACTION: E FRAY; G JOSEPHS**

**MATTERS ARISING FROM THE MINUTES**

None.

**MPAC 09/01/23 – MATTERS RECEIVING ATTENTION**

- (1) **IRREGULAR EXPENDITURE: DP6218W/2020/21 - STRIP, QUOTE AND REPAIRS TO TRASHMAX INLET SCREEN AT THE MITCHELL'S PLAIN WASTEWATER TREATMENT WORKS (WWTW) (MPACIC 07/06/22)**

A Task Team meeting was held on 04 November 2022.

**RESOLVED** that a follow-up Task Team meeting of Ald. B Watkyns, J van der Merwe, Cllrs B Majingo, S Little and F Botha-Rossouw be held on 10 February 2023.

**ACTION: G JOSEPHS, E FRAY**

- (02) **IRREGULAR EXPENDITURE (CONTRAVENTION OF THE CITY'S SUPPLY CHAIN MANAGEMENT POLICY) RELATING TO THE APPOINTMENT OF A SERVICE PROVIDER - TENDER 301G/18-19 AND TENDER 457G/2014/15 (MPACIC 06/07/22)**

A Task Team meeting was held on 15 November 2022. Further information is awaited from the line department.

**RESOLVED** that a follow-up Task Team meeting of Ald. J van der Merwe, Cllrs A Moses, L Ntshuntshe, S Little and F Botha-Rossouw, be held at a date to be determined.

**ACTION: G JOSEPHS, E FRAY**

- (03) **TENDER NO. 245S/2018/19 – PROVISION OF MEDICAL WASTE DISPOSAL SERVICES INCLUDING PHARMACEUTICAL WASTE CM63742C (MPACIC 06/09/22)**

A Task Team meeting was held on 17 January 2023.

**RESOLVED** that it be noted that the Task Team of Cllrs A van Zyl, J Witbooi, B Majingo, S Little and F Botha-Rossouw concluded its investigation on this matter on 17 January 2023.

**ACTION: G JOSEPHS, E FRAY**

- (04) **GPW – SUPPLY, DELIVERY AND MAINTENANCE OF COIN OPERATING PHOTOCOPIERS AND PRINTERS LINKED TO THE SMARTCAPE SYSTEM** (MPACIC 07/09/22)

**RESOLVED** that the Task Team meeting of Ald. J van der Merwe, Cllrs A van Zyl, L Phakade, S Little and F Botha-Rossouw be held on 7 February 2023.

**ACTION: G JOSEPHS, E FRAY**

- (05) **DEVELOPMENT AND APPLICATION OF A BENCHMARKING TOOL AND IMPLEMENTATION STRATEGY FOR THE TRANSITION TOWARDS A WATER SENSITIVE CITY** (MPACIC 08/10/22)

A Task Team meeting was held on 20 January 2023.

**RESOLVED** that the follow up Task Team meeting of Cllrs K Southgate, A van Zyl, B Majingo, S Little and F Botha-Rossouw be held on a date to be determined.

**ACTION: G JOSEPHS, E FRAY**

- (06) **REPORTING OF IRREGULAR EXPENDITURE IN RESPECT OF TENDER 076S/2020/21 - SUPPLY AND SUPPORT FOR THE TELECOMMUNICATIONS INFRASTRUCTURE MANAGEMENT SYSTEM** (MPACIC 06/11/22)

**RESOLVED** that the Task Team meeting of Cllrs A van Zyl, J Witbooi, L Phakade, S Little and F Botha-Rossouw be held on 7 February 2023.

**ACTION: G JOSEPHS, E FRAY**

**(07) INVESTIGATION OF IRREGULAR EXPENDITURE INCURRED IN RESPECT OF THE APPOINTMENT OF LEGAL SERVICES PROVIDERS (MPACIC 10/11/22)**

**RESOLVED** that the Task Team meeting of Ald. B Winkyns, Cllrs A van Zyl, L Phakade, S Little and F Botha-Rosouw be held on 10 February 2023.

**ACTION: G JOSEPHS, E FRAY**

**MATTERS EMANATING FROM THE 2019-20 ANNUAL REPORT**

**(08) 2019/20 COMAF: SAFETY AND SECURITY DIRECTORATE:**

**COMAF 48 (COVID-19 MUNICIPAL RELIEF FUNDING: STRANDFONTEIN - TEMPORARY PROVISION OF FOOD AND SHELTER TO THE HOMELESS) (MPACIC 22/05/21)**

On 13 September 2022, Mr D Valentine informed the meeting that the City is awaiting information from the AGSA for clarity whether COMAF would continue. Mr Valentine said that it appears that AGSA had accepted the City's responses with regard to COMAF 48 and that the City Manager's entry of expenditure on the UIFW register still needs to be dealt with.

The Finance: Treasury Department confirmed that this matter could be removed from the Matters Receiving Attention list.

**RESOLVED** that it be noted that this matter was concluded.

**ACTION: G JOSEPHS, E FRAY**

**MATTERS EMANATING FROM THE 2020-21 ANNUAL REPORT:**

**(09) 2020/21 AGSA FINDINGS: WATER & SANITATION, URBAN WASTE MANAGEMENT AND ENERGY DIRECTORATES:**

**COMAF 53 - SCMB 44/02/20 EXPENDITURE INCURRED AFTER CONTRACT EXPIRY (REFER 2020 UIFW REGISTER LINE 285) (MPACIC 22/05/21) (ESD178/21-22)**

The Finance; Treasury Department confirmed that this matter was dealt with previously under Council item CIC20/07/21 and could be removed from the Matters Receiving Attention List.

**RESOLVED** that it be noted that this matter was concluded in accordance with Council decision CIC20/07/21.

**ACTION: G JOSEPHS, E FRAY**

**(10) 19A COMAF 20: PREFERENTIAL PROCUREMENT REGULATION: MINIMUM QUALIFYING SCORE**

On 08 November 2022 it was proposed that the IS&T department submit a report to MPAC related to COMAF 20 (Preferential Procurement Regulation: Minimum Qualifying Score), and it was

**RESOLVED** accordingly

**ACTION: O NAIDOO, G JOSEPHS, E FRAY**

**(11) 2020/21 AGSA FINDINGS: WATER & SANITATION, URBAN WASTE MANAGEMENT AND ENERGY DIRECTORATES:**

**COMAF 37 (EXPENDITURE INCURRED AFTER CONTRACT EXPIRY (DIVERSION OF EXISTING MIDBLOCKS IN GUGULETHU NY1 TO NY5) (MPACIC 05/05/22)**

**RESOLVED** that the Task Team meeting of Cllrs K Southgate, N Rheeder, L Phakade, S Little and F Botha-Rossouw be held on 14 February 2023.

**ACTION: G JOSEPHS, E FRAY**

**(12) 2020/21 AGSA FINDINGS: MULTI-DIRECTORATES: SAFETY & SECURITY**

**COMAF 42 (EXPENDITURE INCURRED AFTER CONTRACT EXPIRY (CAPE OF GOOD HOPE) (MPACIC 05/05/22)**

~~It was established that this matter was concluded on 24 June 2022.~~

**RESOLVED** that it be Noted that this matter was concluded on 24 June 2022.

**ACTION: G JOSEPHS, E FRAY**

**(13) 2020/21 AGSA FINDINGS: MULTI-DIRECTORATES: CORPORATE SERVICE**

**COMAF 51 (VALUE OF THE WORKS PROJECTS ALLOCATED IN RESPECT OF THE TERM TENDER/CONTRACT WERE OUT OF THE SCOPE OF THE TENDER/CONTRACT) TENDER 243Q/2016/17(MPACIC 05/05/22) (FSD015/20-21)**

A Task Team meeting will be scheduled after the Task Team and Technical Support Team has read the Forensic report.

**RESOLVED** that the Task Team meeting of Cllrs K Southgate, N Rheeder (replaced by Cllr van Zyl), L Phakade, S Little and F Botha-Rossouw be held on 24 February 2023.

**ACTION: G JOSEPHS, E FRAY**

**(14) 2020/21 AGSA FINDINGS: HUMAN SETTLEMENTS**

**COMAF 52 (NON-COMPLIANCE WITH SECTION 78 OF THE MFMA AND THE REGULATIONS, 164Q/2017/18 CONSTRUCTION OF CIVIL ENGINEERING (PTY)LTD - EXTENSIONS OF TIME CLAIMS APPROVED, ADDITIONAL WORK PERFORMED OUTSIDE OF SCOPE OF ORIGINAL TENDER) (MPACIC 05/05/22)**

**RESOLVED** that the Task Team meeting of Cllrs K Southgate, N Rheeder, L Phakade, S Little and F Botha-Rossouw be held on 17 February 2023.

**ACTION: G JOSEPHS, E FRAY**

**(15) THE SCHEDULE WITH QUESTIONS EMANATING FROM  
THE CITY'S 2020-21 ANNUAL REPORT****(i) PROBLEM BUILDINGS - Annual Report number 95**

- (a) What actions have been taken against the owners of problem buildings?
- (b) How many belong to the City of Cape Town?
- (c) Why are only 37 of 468 active cases being billed?
- (d) There are only 5 staff members dealing with problem buildings. What is being done to fill the vacancies?
- (e) How would the amendment to the by-law assist in reducing the problem buildings?
- (f) How many of the buildings were sold in "sale in execution" to recover the cost?

A progress report regarding problem buildings and other properties will be submitted to MPAC on a 6-monthly basis and was due in January 2023.

**NOTED.**

**ACTION: A MOOLMAN, P ROBBERTS, V BOTTO****(ii) STAFF HOUSING - Annual Report page number 219**

- (a) How many staff housing properties does the City own?
- (b) How many are occupied by staff?
- (c) Why are staff occupying these properties?

A report (MPAC 06/01/23) is on the MPAC Agenda of 08 November 2022.

It was further RESOLVED that the Executive Director: Human Settlements be required to render a further presentation on the project progress and staff housing database to the MPAC meeting in April 2023.

**NOTED**

**ACTION: A MOOLMAN, G POSTINGS**



**GENERAL ITEMS:****(16) REGISTER OF UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE**

The meeting was informed that a report in respect of the Register for Unauthorised, Irregular or Fruitless and Wasteful Expenditure would be submitted to MPAC every 6 months.

**RESOLVED** that it be noted that a report in respect of this matter is on the Confidential Agenda of MPAC (27 January 2023).

**ACTION: G POSTINGS, G JOSEPHS, E FRAY**

**(17) SCHEDULE OF MONIES RECOVERED (MPACIC 21/07/19)**

Legal Services to submit a schedule every 6 months of all cases where money had to be recovered indicating the amounts already collected and the amounts outstanding.

**RESOLVED** that it be noted that a report in respect of this matter is on the Confidential Agenda of MPAC (27 January 2023).

**ACTION: G JOSEPHS, E FRAY, D VALENTINE**

**(18) REVIEW OF MPAC TERMS OF REFERENCE (MPAC 06/09/22)**

The revised Terms of Reference of the Municipal Public Accounts Committee (MPAC) of the City of Cape Town to be submitted for input.

A report in this respect would be submitted to MPAC in due course.

**NOTED.**

**(19) The schedule of completed investigations was NOTED**

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~~RESOLVED that the progress with regard to the items on the Matters Receiving Attention List as at 17 January 2023, be noted.~~

~~Adopted by Councillors JOSEPHO, EFRAY, A MOOLMAN~~

**MPAC 06/01/23      TABLING OF THE CITY'S INTEGRATED ANNUAL REPORT FOR 2021/2022**

Mr A Bloew, supported by Ms N Benjamin gave an overview of the outcome of the City's 2021/22 audit by way of a visual presentation.

Cllr van Zyl enquired about the mechanisms to keep service providers accountable. Cllr van Zyl said that in some cases the cost of pursuing recovery sometimes outweighs the value of the recovery amount.

Mr Bloew said that quality issues in terms of service delivery are discovered at times, and it is required that contracts makes provision for penalty clauses and security claims against defaulting or non- / under-performing service providers, as well as, payment holdbacks. Mr Bloew felt that contract managers should ensure that service delivery is performed at the expected quality levels, hence monitoring processes should be at its optimum. Mr Bloew added that AGSA holds the City to a high standard in this regard.

Cllr Southgate commended the CFO and team of officials on the audit outcome. Cllr Southgate enquired from Mr Bloew how the clean audit reflects the quality and value in terms of service delivery to the City of Cape Town communities. Cllr Southgate felt that although the spending of the budget could be accounted for, with evidence, but queried whether spending evidence reflect the delivery of services on the ground. Cllr Southgate enquired how the AGSA measures the quality of service delivery, as a clean audit should translate to better serviced communities. Cllr Southgate felt that the City should look at ways to further improve the quality of service delivery. Cllr Southgate also queried what the impact of in-year reporting was for the AG on the overall outcome.

Mr Bloew said that a clean audit gives a foundation and also returns the power to the Organisation where decision-making is concerned. Strategies could also be aligned and re-aligned in terms of spending achievement and under-achievement. A clean audit also reflects the confidence of credible decisions. Mr Bloew said that in-year reporting provides a better view of occurrences during the course of

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the year, and that spikes in the in-year reporting could be a forecast of an audit outcome due to non-compliances. He felt that the reporting of a transgression does not negate the transgression. Mr Bloew said that the in-year reporting should be a preventative tool and a monitoring tool as the consequence occurs sooner than later. If it is later, then corrective action is required, but then the transgression had already been perpetrated.

The CFO, Mr K Jacoby thanked MPAC members for the kind words expressed in respect of the audit outcome. Mr Jacoby wished to convey though, that it was the effort of the whole organisation and the acceptance of the culture to achieve a clean audit outcome. Mr Jacoby said that there is gratitude towards every single staff member.

Cllr Little expressed elation regarding the audit outcome and commended all involved for their efforts. Cllr Little enquired whether deviations were excessive and concerning, as it required mention by AGSA.

Mr Bloew said that it was noticed that deviations do occur sometimes, but that the number of deviations were much higher in the past. He said that deviations are normally an indication of some control or mechanism failure and should always be guarded against in the contract management space and due care should be taken as it could expose the Municipal Manager to risk. Mr Bloew said that deviations could lend itself to abuse as there would be a lack of competition in the market. He added that deviations could stifle economic progress and could be conflicting with the intent of the SCM Regulations. In the case of the City of Cape Town, however, the financial statements indicates that there is a steady decline in the number of deviations.

Cllr Phakade referred to the comment under “service delivery” on page 5 of the AG’s presentation that “The City should continue improving service delivery to informal settlements and increase the pace of delivery of housing”. Cllr Phakade felt that further clarity is required in respect on how a clean audit translates into service delivery.

Mr Bloew said that if there is expenditure in respect of service delivery, there should not be “bad” service delivery, otherwise there is non-compliance in the system. Mr Bloew added that if the AG notices a non-compliance, it would be highlighted and reported to management immediately.

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Ald. J van der Merwe enquired about the difference, in comparison, between this audit and the two preceding audits.

Mr Bloew said that previously there were a number of issues in the contract management space and it took a while to fix. He added that besides the lack of certain controls, behaviour also had to be remedied.

Cllr Southgate enquired whether the City is exposed to risk if an RFQ process instead of a tender process is followed.

Mr Bloew explained that during an audit, specifics in the SCM space are looked at in terms of RFQs, tenders and deviations. He said that RFQs have more risks than tenders as there are more RFQs and splitting sometimes occurs and the AG tests for splitting of contracts. Mr Bloew also explained that the SCM Regulations requires that there should be a Demand Management Plan, through which key projects are identified.

Cllr Majingo commended the CFO and Team for their role in the City achieving a clean audit. Cllr Majingo enquired whether the AG applies a threshold for breaches by any Municipality.

Cllr Little enquired from AGSA about the veracity of service received in relation to the expenditure incurred by the City of Cape Town.

Cllr van Zyl enquired about incidences in respect of term-tender service providers either delaying or defaulting on their contractual obligations and the City having to perform such services in-house or being forced to expand contracts.

Ald van der Merwe enquired about the AG's view whether the synergy of good governance by the City had any impact on the clean audits by the Municipal Entities.

Mr Bloew, in response to the question raised by Cllr Majingo, said that the audit used a concept of materiality, which could either be an amount or a qualitative aspect, and that both are taken into account. He said that the test would include whether fraud was committed or whether the matter was not dealt with correctly, and are there a lot of public interest in the matter. He further said that the amount is not the "be all and end all" of the test. Mr Bloew said that intense audit standards are applied and the work of his team are being monitored and reviewed. He confirmed that the auditors are also being audited.

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)  
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In response to the questions raised by MPAC members, Mr Bloew said that if the correct processes are in place, the outcomes could be measured in terms of whether the spent was efficient, economical and effective. He said that the Internal Audit Unit also conducts audits in terms of the 3 “e’s” mentioned.

Mr Bloew said that the role of the City of Cape Town in terms of monitoring the performance of the Entities, has a huge impact on the audit outcomes.

In response to a question raised about the services received in relation with the spent, Mr Bloew said that the checks include whether the work performed are properly monitored by the relevant management. The Project and Contract Managers must ensure that the City receives value for money.

The Chairperson extended a vote of thanks to the AG.

**RESOLVED** that:

- (a) the briefing by the Auditor-General South Africa on the City’s 2021/22 Annual Report, be noted.
- (b) written questions on the Annual Report be submitted by the members of the Committee to the Secretariat by 17 February 2023.

**ACTION: E FRAY, G JOSEPHS, J VAN ZYL**

**MPAC 07/01/23**

**PERFORMANCE REPORTS (2021/22) OF THE CITY’S TWO MUNICIPAL ENTITIES: CAPE TOWN INTERNATIONAL CONVENTION CENTRE COMPANY (RF) SOC LTD (CTICC) AND CAPE TOWN STADIUM (RF) SOC LTD**

**RESOLVED** that:

- (a) The tabled Annual Financial Statements and the Audit Report from the Office of the Auditor-General as contained in the Annual Reports of the CTICC and the Cape Town Stadium respectively, for the 2021/22 financial year, be noted.
- (b) The tabled Annual Reports of the CTICC and Cape Town Stadium for the 2021/22 financial year be forwarded for the preparation of the oversight reports.

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)  
MINUTES**

**27 JANUARY 2023**

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- (c) The performance reviews of the CTICC and the Cape Town Stadium, for the 2021/22 financial year, be noted.

**ACTION: L FORTUNE, D VALENTINE**

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**MPAC 08/01/23 QUARTERLY REPORT OF THE MUNICIPAL PUBLIC  
ACCOUNTS COMMITTEE: 30 SEPTEMBER 2022**

**RESOLVED** that:

- (a) the Committees activities, work plan status and minutes be noted and supported for onward submission to Council.

**RECOMMENDED** that:

- (b) Council notes the Municipal Public Accounts Committee's activities, work plan status and minutes.

**ACTION: A MOOLMAN, E FRAY, G JOSEPH**

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**THE MEETING ENDED AT 11:15 FOLLOWED BY THE CONFIDENTIAL MEETING.**

**yagyah adams**

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Date: 2023.03.04 16:59:39 +02'00'

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**CHAIRPERSON: CLLR Y ADAMS**

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**DATE**

# ANNEXURE A2

## - MINUTES -

**OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE,  
CAPE TOWN ON FRIDAY, 03 FEBRUARY 2023 AT 08H30**

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### PRESENT

#### COMMITTEE MEMBERS

#### CAPE MUSLIM CONGRESS (CMC)

Cllr Y Adams (Chairperson)

#### DEMOCRATIC ALLIANCE (DA)

Cllr A Van Zyl (deputy Chairperson)

Cllr A Moses

Ald J van der Merwe

Cllr K Southgate

Cllr J Witbooi

#### AFRICAN NATIONAL CONGRESS (ANC)

Cllr B Majingo

Cllr L Phakade

### GOOD

Cllr S Little

***Note: Some of the officials were present in the venue while others linked in via Skype.***

### OFFICIALS

L Mbandazayo	: City Manager
V Botto	: Executive Director: Safety & Security
D Campbell	: Executive Director: Urban Mobility
R Gelderbloem	: Executive Director: Economic Growth
N Gqiba	: Executive Director: Human Settlements
K Jacoby	: CFO
R McGaffin	: Executive Director: Spatial Planning & Environment
L Mdunyelwa	: Executive Director: Urban Waste Management [via Skype]
G Morgan	: Executive Director: Future Planning & Resilience
K Nassiep	: Executive Director: Energy [via Skype]
E Sass	: Executive Director: Corporate Services
M Webster	: Executive Director: Water and Sanitation

**MUNICIPAL PUBLIC ACCOUNTS****03 FEBRUARY 2023****MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON FRIDAY, 03 FEBRUARY 2023 AT 08H30**


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S Du Toit	: Combined Assurance and Governance
L Greyling	: Enterprise and Investment [via Skype]
F Votersen	: Economic Growth
L Baard	: Finance
L Fortune	: Finance
R Lekay	: Finance [via Skype]
F Singh	: Water and Sanitation [via Skype]
F Sepkins	: Finance
A Karriem	: Forensic Services
E Dick	: Future Planning & Resilience [via Skype]
Z Hoosain	: Internal Audit
A Moolman	: Internal Audit [via Skype]
F Arendse	: Internal Audit
R Sayed	: Legal Services
K Larney	: Legal Services
Y Qanda	: Legal Services
G Postings	: Office of the City Manager
A Vorster	: Office of the Speaker
A Sauls	: Social Development and Early Childhood Development
D Sedze	: Urban Waste Management [via Skype]
R Cummings	: Water and Sanitation [via Skype]
R Razack	: Executive Committee Services [via Skype]
G Josephs	: Executive Committee Services
E Fray	: Executive Committee Services
J van Zyl	: Executive Committee Services

**MUNICIPAL ENTITIES REPRESENTATIVES**

L de Reuck	: Cape Town Stadium
F Parker	: Cape Town Stadium
W de Wet	: CTICC

**APOLOGIES**

Ald B Watkyns  
 Cllrs E Botha-Rossouw  
 Cllr L Ntshuntshe  
 Cllr N Rheeder



**MUNICIPAL PUBLIC ACCOUNTS****03 FEBRUARY 2023****MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON FRIDAY, 03 FEBRUARY 2023 AT 08H30**

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**SPMPAC 01/02/23 OPENING**

Cllr Y Adams welcomed everyone to the Special Municipal Public Accounts Committee meeting.

**SPMPAC 02/02/23 APOLOGIES / LEAVE OF ABSENCE**

It was noted that apologies for not being able to attend the meeting were received from Ald B Watkyns and Cllrs E Botha-Rossouw, N Rheeder, L Ntshunteshe.

**SPMPAC 03/02/23 DECLARATION OF INTEREST**

It was noted that Ms G Postings was involved with the City Manager's UIFW register and the SCM deviation process and that Mr A Vorster is the Chairperson of the SCM Bid Adjudication Committee.

**SPMPAC 04/02/23 TABLING OF THE CITY'S INTEGRATED ANNUAL REPORT FOR 2021/2022**

The Chairperson said that members of MPAC had the opportunity to direct questions to the City Manager and EMT members present on the City's 2021/2022 Annual Report.

Some of the MPAC members indicated that they would submit written questions on the Annual Audit report to the Administration.

Cllr Phakade referred to P.184 of the report on the agenda - the number of human settlements opportunities provided (formal sites serviced) and asked why only 87% of the planned targets for the year was achieved in terms of service delivery indicators on housing. He asked why the City did not reach its target as set.

The City Manager was of the view that an unqualified audit opinion did not automatically result in good service delivery, although the two did go hand in hand. He said the City was always striving towards excellent service delivery and completing projects. The City Manager stated that a large amount of funding was allocated to

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security for housing projects, as projects were often sabotaged. He further stated that staff had to be protected against people who sabotaged housing projects and Mr G Morgan, ED: Future Planning and Resilience had been tasked to devise proposals for dealing with the matter.

Cllr Majingo asked how the City of Cape Town would ensure that City targets would be reached in future and what steps would be taken to continue to obtain a financially unqualified audit opinion

Cllr van Zyl referred to the balance between the compliance and service delivery, as compliance did not always mean that an effective service was provided at all times and asked how the City would address the matter in future.

The City Manager reiterated that all Councillors and officials should be commended for their hard work towards the City obtaining the unqualified audit opinion. He reassured the meeting that the City had implemented plans and was doing everything possible to ensure the sustainability and improvement of the audit status.

Cllr van Zyl referred to certain cases of irregular expenditure that came to MPAC and asked how the City would deal with contracts and the fact that compliance was sometimes difficult to obtain prior to commencement of projects. She said that confusion often occurred where mixed information/opinion were sought. Mr Jacoby was of the view that in some instances the concerns by officials regarding compliance were not escalated for clarification quick enough. He stated that there were mechanisms in place to assist officials in seeking clarity. The City Manager informed the meeting that he was currently in the process of visiting city facilities in terms of service delivery, to engage with grassroots staff in an effort to address service delivery constraints.

Ald van der Merwe referred to remote working and was of the view that it was sometimes difficult to get hold of officials. He asked if a policy had been developed in this regard. The City Manager said that the concern regarding the availability of officials on telephones to address urgent matters when they arose, had been a work ethic issue even before Covid-19. He was of the opinion that life changed so dramatically during the COVID-19 pandemic, and people had

**MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON FRIDAY, 03 FEBRUARY 2023 AT 08H30**

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adjusted to the new norms. Rental space spent had been reduced significantly. The City Manager stated that it would be difficult to regulate the few individuals who abused the process, but relevant measures have been implemented whereby telephone communications are now connected via laptops. It was noted that the Executive Directors were tasked with identifying those people that could work remotely and those who could not in terms of the nature of their job to ensure service delivery would not be negatively impacted.

Ald van der Merwe referred to the maintenance of sports facilities and the policy that was developed in 2022 that made provision for sports facilities to undertake its own maintenance. He asked how far the City was in rolling out that process. It was indicated that a written response would be provided to MPAC in due course.

Ald van der Merwe referred to the contracts in Community Services and Health Directorate regarding maintenance of facilities and asked how the City would prevent the non-implementation of contracts. It was indicated that a written response would be provided to MPAC in due course.

Cllr Witbooi asked how the City would address the vacancy rate of approximately 9%. Mr Sass informed the meeting that there were no limitations on the number of vacant positions advertised within the organisation. He also indicated that one advertisement may include a number of positions and was not limited to one vacancy. He also indicated that, taking all government spheres with a vacancy rate of approximately 19% into consideration, the City was well below the national norms and standards and the target the City put for itself. He said the City had a margin of improvement, strived to lessen its target and the matter was receiving attention at the highest level. The City Manager informed the meeting that the relevant officials were continuously in communication to address the issue of vacancies within the organisation.

Cllr Witbooi also raised concern regarding the number of SCM issues referred to Courts for resolution and asked if it would be possible for the City to develop an alternative to address the turnaround time of internal appeals. The City Manager said he was not too concerned regarding the number of internal appeals the City

**MUNICIPAL PUBLIC ACCOUNTS****03 FEBRUARY 2023****MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON FRIDAY, 03 FEBRUARY 2023 AT 08H30**

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had to address, but rather the intricacies of the cases. The City Manager stated that there were adequate mechanisms in place to address internal appeals and that the number of cases that were escalated to Courts, were minimal, but time-consuming. Mr Jacoby informed the meeting that the City was in consultation with National Treasury to present the various concerns in terms of service delivery. He said that regulation change would be considered to assist the City in this regard.

In response to a question on the City's bank balance raised by Cllr Witbooi, Mr Jacoby said that the City always had a good bank balance and that allowed the City to enhance on its capital projects.

Cllr Southgate commended the City of Cape Town in terms of its unqualified audit opinion. He asked how the City would ensure basic service delivery would be upheld, while at the same time sustain the unqualified audit opinion. Cllr Southgate referred to the steps the City Manager took to ensure sustainability of performance and asked what each directorate would be implementing over and above the mechanisms introduced by the City Manager. Mr Jacoby referred to the data analytics and the commitment from EMT and City systems to sustain the unqualified audit opinion whilst upholding good service delivery. The City Manager stated that directorates were continuously trying to improve all aspects of service delivery.

Cllr Southgate referred to internal communications and asked how the City would ensure good and proper communication between all employees to ensure the delivery of basic service. Mr Jacoby urged all member of society to communicate any service delivery issues with the City of Cape Town as communication mechanisms were in place. He stated that EMT was prepared to engage in order to resolve any compliance issues in terms of service delivery.

Cllr Y Adams asked how the City would be addressing vagrancy, illegal occupation, and informal taxi ranks on the N2, bus attacks and vandalism in the City Centre as it negatively impacted tourism. The City Manager said that Law Enforcement was doing their utmost to attend to the matter, but the removal and replacement of people often have legal implications and needs legal backing. He ensured the meeting that the City was busy attending to the concern

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within the legislative parameters. Mr V Botto stated that, it was not for a lack of will by the City that all vagrancy concerns had not been attended to, but rather that the City was bound by a legislative framework. He said that taxi violations and general lawlessness was a great concern to all. In terms of the bus attacks, the City Manager and Ms D Campbell urged that communities be encouraged to assist the City to identify culprits and report them to ensure corrective action was applied. Ms D Campbell informed the meeting that vandalised buses are often out of order for up to 3 days or more and there is an active campaign to inform communities of the negative impact of vandalism.

Cllr Little referred to staff housing and asked for a comprehensive list of staff housing (asset register) per directorate, as well as detailed information regarding payment of rental. Ms Postings informed the meeting that the matter was currently on MPAC's matters receiving attention list. She said that the City Manager had initiated a project in terms of his oversight processes and that feedback would be provided to MPAC in April 2023.

Cllr Little enquired about the Bellville Velodrome, and if a contractor had been appointed for repairs and who was responsible for the overall management of the building. The City Manager informed the meeting that the long Court battle between the City and the lessee appointed for the management of the venue was concluded. He informed the meeting that the lessee could not meet various conditions set by the City and that the City would be resuming responsibility of the management of the Velodrome.

Cllr Little enquired how the public could afford and obtain eviction orders for private property at quick turnaround times, whereas the eviction applications by the City are often prolonged and costly. She said that it appears the City. The City Manager informed the meeting that evictions by the City requires a legal process and legislation provides that the City gives consideration to provide alternative accommodation of evictees. Cllr Little was of the view that the turnaround time for obtaining legal opinions should be much faster. Cllr Little also enquired how many of the legal issues were pertaining to staffing matters. The City Manager agreed that legal fees were expensive.

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Cllr Moses referred to the vacancy rate and compliance in terms of the Municipal Staff Regulations. Cllr Moses enquired whether the City was in compliance, whether or not positions were aligned in terms of vacancies and the impact on service delivery. Mr E Sass was of the view that this matter was a concern also raised by other Councillors and said that he would provide a written response to ensure that all relevant information was included in the response.

Cllr Moses referred to the number of cases that had served before MPAC in terms of legal certainty and the interpretation of documents and asked how the City would address the matter. The City Manager stated that legal interpretation and opinions often differed and final Judgments are often delayed.

Cllr Y Adams asked how the City interacted with the media in terms of their sympathy of vagrants in the inner City. The City Manager stated that he erred on the side of caution when it involved the media.

Cllr Y Adams enquired regarding vandalism and the eviction of vagrants at the Castle of Good Hope and various other public spaces within the City bowl. Mr V Botto informed the meeting that the South African Military was the custodians of the Castle of Good Hope and that the National Department of Public Works should be involved in the eviction of vagrants at the facility. He informed the meeting that the City met with the representatives of the Castle of Good Hope to inform them that it was incumbent of them to bring the necessary application in terms of security its risk.

The City Manager responded regarding the concerns about vagrants and vandalism within the entire Metro and requested that any possible inputs/resolutions be submitted to his office for consideration. He again highlighted that there were many legal issues regarding this matter and stated that the Courts often expects local government to take responsibility for such issues. He also informed the meeting that the City was continuously trying to find ways to resolve the matter.

Cllr Southgate also referred to contract management and asked if adequate training was provided to staff to prevent irregular expenditure. Mr Morgan stated that he would provide a written



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response to the question, but was of the view that proper training was vital and that a variety of training interventions were being implemented by the City. He also said that the annual assessment on the maturity of the project management function was included in each directorate's individual scorecards and that allowed the City to measure the state of improvements against the global score.

Mr Southgate asked who was responsible for Professional Service Providers (PSP) and how they were held accountable. Mr Jacoby informed the meeting that there were penalty clauses in their contracts and was accordingly held accountable.

**ACTION: A MOOLMAN, F ARENDSE**

*This matter was considered first, but the minutes are recorded in item number sequence.*

**SPMPAC 05/02/23 PERFORMANCE REPORTS (2021/2022) OF THE CITY'S TWO MUNICIPAL ENTITIES: CAPE TOWN INTERNATIONAL CONVENTION CENTRE COMPANY (RF) SOC LTD (CTICC) AND CAPE TOWN STADIUM (RF) SOC LTD**

The Chairperson said that members of MPAC have the opportunity to direct questions to the management of the CITCC and Cape Town Stadium on the Performance Reports (2021/2022) of the City's Two Municipal Entities: Cape Town International Convention Centre Company (RF) SOC LTD (CTICC) and Cape Town Stadium (RF) SOC LTD.

Some of the MPAC members indicated that they would submit written questions on the Performance Reports (2021/2022) of the City's Two Municipal Entities: Cape Town International Convention Centre Company (RF) SOC LTD (CTICC) and Cape Town Stadium (RF) SOC LTD to the administration.

In respect of the CTICC, Ald van der Merwe asked why only 80% of the capital budget was spent. Mr W de Wet explained that there were constraints regarding deliveries from Europe and China and it was noted that, where deliveries usually took approximately 2 weeks, the delivery only reached the City 3 months later. It was further noted that most of these items were IT related items and not project based.

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With regard to the question raised by Cllr Witbooi on the public's interest in online events as proposed in 2022, Mr De Wet said that there were some events that were held online, but that, even though the online option was still available, event organisers reverted to the old model of venue-based events. He indicated that the events currently booked exceeded the events booked pre-Covid-19.

Cllr Southgate commended the CTICC on their performance report and asked how they will ensure sustainability on its unqualified audit opinion in terms of its financial forecast. He also asked what the ratio was between local and international events. Mr de Wet explained that the forecast for the next two financial years indicated that the CTICC was financially stable and that they were able to raise funds for their capital and operational costs for the near future.

Cllr Moses referred to page 55 and 96 of the annual report and asked what the retention strategy was in terms of HR Development and if the entity performed so well in all the aspects of employment generated. Mr De Wet indicated that the staff retention in all aspects of the hospitality industry post-COVID was difficult. He said that the staff turnover percentage was being tracked and formed part of the senior management KPAs.

It was request that the presentation by CTICC be submitted to all MPAC members electronically.

In respect of the CT Stadium, Ald van der Merwe referred to the over-performance in income of the Cape Town Stadium by approximately 30% and asked what the reason for the outcome was and how the performance will affect the financial contribution from the City of Cape Town. Mr de Reuck indicated that the over-performance was due the number of events being more than anticipated.

Ms Parker stated that the stadium received a grant of R61million from the City of Cape Town and in the 2022 financial year, only R41million of that amount was utilised. She said that the increased revenue had a direct impact on the grant funding by the City of Cape Town.

Cllr Southgate commended the Cape Town Stadium on their performance. In response to the question raised by Cllr Southgate on ticket pricing of events, Mr de Reuck informed the meeting that



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event organisers established ticket pricing, but the Stadium urged and ensured organisers to comply with market-related prices.

Mr de Reuck informed the meeting that the Stadium was almost fully booked for 2023 and that there were a number of events that might ensure the sustainability of the income for the Stadium.

Mr Jacoby highlighted the fact that the Cape Town Stadium's business model was aimed at reducing their dependence off the City of Cape Town.

**ACTION: L FORTUNE, D VALENTINE**

The meeting concluded at 11:30.

**yagyah adams** Digitally signed by yagyah adams  
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**CHAIRPERSON: CLLR Y ADAMS**

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**DATE**



Ernest Sass  
Executive Director

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E: Ernest.Sass@capetown.gov.za

06 March 2023

MPAC Oversight Report: Feedback from Executive Director

Councillor Anthony Moses raised the following in terms of the MPAC oversight report:

"Vacancy rate and compliance in terms of the Municipal Staff legislation, was the City compliant and whether or not positions were aligned in terms of vacancies and the impact on service delivery? "

Feedback from the relevant line department is as follows;

In respect of the vacancy rate, the City's adopted KOI as contained within the scorecards and SDBIP is 10%. The City currently has an achieved vacancy rate of 9.8%.

The Municipal Staff Regulations do not prescribe a vacancy rate, they do however, refer to a turnaround time for the filling of vacancies, being 6 months.

The City is in the process of obtaining a legal opinion on some of the provisions, which are posing challenges to the City in terms of compliance, the turnaround time being one of these. The approach to the drafting of these regulations was on a 'one size fits all' basis which can be problematic in a City with the size, scope and diversity that we have. Hence, the legal opinion approach.

We have implemented a vacancy mitigation strategy aimed at reducing both the vacancy rate, as well as the turnaround time for the filling of vacancies. This together with additional budget recently allocated to Corporate HR to augment current capacity for the filling of vacancies, will ensure that we will be able to reach the 6-month turnaround target in the near future.

A handwritten signature in black ink, appearing to be 'Ernest Sass'.

Digitally signed  
by Ernest Sass  
Date: 2023.03.06  
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Ernest Sass  
Executive Director  
Corporate Services

**- MINUTES -**

**OF A SPECIAL MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
HELD IN COMMITTEE ROOM A, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE,  
CAPE TOWN ON TUESDAY, 28 FEBRUARY 2023 AT THE CONCLUSION OF THE  
ORDINARY MPAC MEETING HELD FROM 10:00**

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**PRESENT****COMMITTEE MEMBERS****CAPE MUSLIM CONGRESS (CMC)**

Cllr Y Adams (Chairperson)

**DEMOCRATIC ALLIANCE (DA)**

Cllr A Van Zyl (deputy Chairperson)

Ald J van der Merwe

Ald B Watkyns

Cllr N Rheeder [joined 11:35]

Cllr K Southgate

Cllr J Witbooi

**AFRICAN NATIONAL CONGRESS (ANC)**

Cllr B Majingo

Cllr L Phakade

**ECONOMIC FREEDOM FIGHTERS (EFF)**

Cllr L Ntshuntshe [joined 10:44]

**GOOD**

Cllr S Little

**OFFICIALS**

D Valentine	: Finance
A Karriem	: Forensic Services
C Hendricks	: Forensic Services (via Skype)
Z Hoosain	: Internal Audit
A Moolman	: Internal Audit
F Arendse	: Internal Audit
S Du Toit	: Combined Assurance and Governance
Z Kakaza	: Combined Assurance and Governance
R Sayed	: Legal Services

B Lufundo : Legal Services  
 K Larney : Legal Services  
 Y Qanda : Legal Services  
 G Postings : Office of the City Manager  
 A Vorster : Office of the Speaker  
 R Razack : Executive Committee Services  
 G Josephs : Executive Committee Services  
 E Fray : Executive Committee Services  
 J van Zyl : Executive Committee Services

**PROVINCIAL ADMINISTRATION WESTERN CAPE**

Ms Nomfundo Henge (Directorate: Municipal Governance)(Dept. of Local Government)  
(via Skype)

**APOLOGIES**

Cllr E Botha-Rossouw  
 Cllr A Moses

**SPMPAC 06/02/23 OPENING**

Cllr Y Adams welcomed everyone to the Special Municipal Public Accounts Committee meeting.

**SPMPAC 07/02/23 APOLOGIES / LEAVE OF ABSENCE**

It was noted that apologies for not being able to attend the meeting were received from Cllrs E Botha-Rossouw and A Moses.

**SPMPAC 08/02/23 DECLARATION OF INTEREST**

It was noted that Ms G Postings was involved with the City Manager's UIFW register and the SCM deviation process and that Mr A Vorster is the Chairperson of the SCM Bid Adjudication Committee.

**SPMPAC 09/02/23 QUESTIONS SUBMITTED BY COUNCILLORS ON THE CITY'S 2021/22 ANNUAL REPORT AND ANSWERS GIVEN BY THE CITY MANAGER AND EXECUTIVE DIRECTORS**

The Chairperson explained that MPAC members may raise further questions of clarity regarding responses to their questions raised. The further questions could either be raised verbally at the meeting,

or written questions should be submitted to the Secretariat by 17:00 on 01 March 2023.

The meeting agreed that verbal questions would be raised in relation to the Agenda page numbers that would be called out by the Chairperson.

Members of MPAC were also referred to the circulated written responses to verbal questions raised at the MPAC meeting of 3 February 2023. The written responses were submitted by the ED: Future Planning and Resilience, as well as, by the City Manager.

In response to a question raised by Ald. van der Merwe regarding the response to the question raised by Cllr Little on 3 February 2023 regarding the Bellville velodrome, Ms Postings drew attention to the response from the City Manager, in consultation with ED: Economic Growth and Community Services and Health.

Members of MPAC were concerned that the Executive Directors were not present to field any further questions that MPAC might have regarding the responses to their questions. The members noted that there would only be one in-person engagement with EMT members regarding the Annual Report and that the engagement took place on 3 February. It was, however, felt that MPAC members spend hours to scrutinise the Annual report and attentively compile questions, but the EMT members are not present to fully explain their responses. Cllr Southgate proposed that, in future, such engagement between MPAC and EMT take place at a suitable date after MPAC receives the EMT responses to questions regarding the Annual report.

Cllr Majingo supported the sentiments expressed by Cllr Southgate. Cllr Little also supported the sentiments expressed by Cllr Southgate and also expressed concern that the response in respect of the Bellville Velodrome does not completely address the question raised in this regard.

Cllr Southgate mentioned that the responses regarding the “painting of traffic lines” and “impact of greywater on the road surface” were not, for instance, clearly explaining the questions raised, and could have been addressed if the relevant Executive Director was present in the meeting.

The Chairperson proceeded to call out the page numbers of the responses on the agenda.

Ald. van der Merwe referred to the response to Question 26, the variance between the amounts for irregular expenditure for the prior

year and the current year in respect of Corporate Services Directorate and enquired about the reason for such a huge increase.

Ald. van der Merwe referred to the response to Question 30, sports facilities - lease application status at Jan 2023, and enquired when lease payments would be collected in respect of the 20 awaited payments. Ald van der Merwe also referred to 15 out 148 sporting facilities leases of which the income is approximately R5 million and queried about the timelines for the applications. Ald van der Merwe further referred to a Council policy decision during 2022 through which it was indicated that an MFMC would have 3 options to take over a sports facility, and enquired about the timeframe for implementation of that policy. Ald van der Merwe wished to be informed whether there was any marketing among MFMC's regarding the available options.

Ald. van der Merwe referred to the response to Question 32, holiday resorts, the income of R5.4 million in respect of 14 resorts, and felt that the income could be increased if the resorts are properly managed or outsourced. Ald van der Merwe enquired about the short-time plan for the management or outsourcing of the resorts.

The Chairperson, Cllr Y Adams, requested that a breakdown should be provided indicating the income and expenditure per resort.

Cllr Southgate expressed concern regarding the response about "tacit or 99-year leases" of resorts, which allows for permanent residency. It was felt that further information in this respect should be provided to MPAC.

In response to a suggestion that certain matters should be referred to the relevant Portfolio Committee for reporting purposes, Cllr Little expressed dissatisfaction with that process, as report-backs were either delayed or not forthcoming.

Cllr Southgate enquired about the process of receiving satisfactory responses, as it appears that the only manner in which to receive proper responses is through forensic reports.

Ald. van der Merwe referred to the response to Question 38, the number of fines that were issued and the amount collected. Ald van der Merwe was concerned that only 461 067 out of 2560199 fines were paid and queried about the rest of the fines issued.

Cllr Southgate echoed the sentiments expressed by Ald van der Merwe and said that promises were previously made that the Traffic Staff complement would be increased to ensure adequate collection percentages on fines.

Cllr Majingo proposed that a breakdown on fine payment / collections should be provided to MPAC.

Ald Watkyns referred to the response in respect of Question 37, average spending on Ward Allocations per Subcouncil, and requested that a breakdown be provided to MPAC regarding the percentage Capital and Operational spent of Subcouncils 7, 13 and 15 that have had a spent of less than 90%.

Ald. van der Merwe referred to Question 42, and asked for feedback on the assurances of how many tenders were not active during the 2021/22 financial year that should have been active.

Mr D Valentine said that a response is required from the Director: SCM through the Finance Portfolio Committee.

Cllr van Zyl referred to the response in respect of Question 82, and felt that the response was not complete as only a list of all the opportunities were provided.

Cllr van Zyl referred to the response in respect of Question 92, the number of staff in the Engagement Programme, and queried what the "nil response" means.

Cllr van Zyl referred to the response in respect of Question 94, and queried what the response means. The Secretariat said that the relevant department responded with an annexure that was omitted. The annexure was received just prior to the commencement of this meeting and a commitment was made to forward the annexure to Cllr van Zyl.

Cllr Witbooi raised concern regarding an email correspondence received regarding page references to the Annual Report and it appeared that the tone of the correspondence was not at the expected professional level. Cllr Witbooi felt that the administration should ensure that correspondence between Councillors and officials are pitched at the appropriate level of communication standards, courtesy and respect.

The responses received from the ED: Future Planning and Resilience, as well as, The City Manager, regarding the verbal questions raised about the Annual Report at the MPAC meeting of 3 February 2023, were noted.

The Chairperson expressed elation regarding the response to Question 13, moving of the vagrants from the Cape Town Inner City.

DISCUSSION ENSUED about the City's 2021/22 Integrated Annual Report.

**RESOLVED** that:

- (a) the annual report be approved without reservation and that outstanding questions be added to the MRA; and
- (b) follow-up questions in respect of responses received to be submitted in writing by close of business 1 March 2023 and will be added to the MPAC Matters Receiving Attention (MRA) list.

**ACTION: A MOOLMAN, F ARENDSE**

The meeting concluded at 12:37.

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**CHAIRPERSON: CLLR Y ADAMS**

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**DATE**



# ANNEXURE B

## SCHEDULE OF OUTSTANDING COMMENTS AND RESOLUTIONS FROM THE MPAC OVERSIGHT PROCESS

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
<b>MPAC MEETING 3 FEBRUARY 2023</b>				
<b>MUNICIPAL ENTITIES: CONVENCO</b>				
1.		J van der Merwe	Why was only 80% of the capital budget spent?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer
2.		J Witbooi	What is the public's interest in online events as proposed in 2022?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer
3.		K Southgate	The CTICC was commended on their performance. (a) How will they ensure sustainability on its unqualified audit opinion in terms of its financial forecast? (b) What was the ratio between local and international events?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer
4.	55 and 96	A Moses	What was the retention strategy in terms of HR development?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer
<b>MUNICIPAL ENTITIES: CAPE TOWN STADIUM</b>				
1.		J van der Merwe	The over-performance in income of the Cape Town Stadium by approximately 30%. (a) What the reason for the outcome? (b) How will the performance affect the financial contribution from the City of Cape Town?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer
2.		K Southgate	The Cape Town Stadium was commended on their performance. The ticket prices, and the prices of food and drink inside the stadium, are exorbitant and make it inaccessible to a large number of people. Also, the food on offer is limited. Facilities should make provision for everyone.  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	Chief Executive Officer

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<b>CITY OF CAPE TOWN</b>				
1.	184	L Phakade	The number of human settlements opportunities provided (formal sites serviced) and asked why only 87% of the planned targets for the year was achieved in terms of service delivery indicators on housing. He also asked why the City almost never reaches its target as set.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager
2.		B Majingo	How would the City of Cape Town ensure that City targets would be reached in future and what steps would be taken to continue to obtain a financially unqualified audit opinion  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager
3.		A van Zyl	Cllr van Zyl referred to the balance between the compliance and service delivery as compliance does not always mean that an effective service is provided all the time. Cllr van Zyl asked how the City would address the matter in future  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager
4.		A van Zyl	Cases of irregular expenditure that comes before MPAC, how would the City deal with contracts and the fact that compliance is sometimes difficult to obtain prior to commencement of projects? Confusion often happens where mixed information/ opinion are being obtained?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager K Jacoby
5.		J van der Merwe	Remote working by officials: It is difficult to get hold of officials in some instances and asked if a policy had been developed and approved by Council in this regard.  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager
6.		J van der Merwe	Maintenance of sports facilities and the policy that was developed in 2022 and made provision for sports facilities to undertake its own maintenance. How far the City was in rolling out that process?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	Z Mandlana
7.		J van der Merwe	Contracts in Community Services in respect of maintenance of facilities, how would the City prevent the non-implementation of contracts from happening?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	Z Mandlana

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8.		J Witbooi	How the City would address the vacancy rate of 9% and overall reduce the rate?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager E Sass
9.		J Witbooi	Raised concern regarding the number of SCM issues that are referred to Courts for resolution and whether the City could develop alternatives to address the turn-around time of internal appeals?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager K Jacoby
10.		K Southgate	Performance audit and the sustainability thereof, how does the City would ensure that basic service delivery would be implemented?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	K Jacoby
11.		K Southgate	Steps taken by the City Manager took to ensure sustainability of performance, what would each directorate be implementing over and above the mechanisms introduced by the City Manager?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager K Jacoby
12.		K Southgate	Internal communications, how would the City would ensure that good and proper communication between all employees are upheld to ensure the delivery of basic service?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	K Jacoby
13.		Y Adams	How the City would be addressing vagrancy, illegal occupation and vandalism in the City Centre as it negatively impacts on tourism?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager D Campbell V Botto
14.		S Little	A comprehensive list of staff housing (asset register) per directorate was requested, as well as detailed information regarding rental payment for the units, and if such assets were sold, who was it sold to and at what value?  <b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b>	City Manager G Postings
15.		S Little	Bellville Velodrome venue, why did the City not maintain the building as it could be a great source of income to City?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager
16.		S Little	Eviction order against occupants of private property are quickly obtained. However, in the case of the City, the processes are prolonged and costly for City owned property. It appears the City	City Manager

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			<p>had less authority over its own properties and that legal fees for the City compared to citizen's fees were extremely high. Legal opinions should be dealt with faster as the City's legal fees were expensive. How many of the legal issues were pertaining to staff issues?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	
17.		A Moses	<p>Vacancy rate and compliance in terms of the Municipal Staff legislation, was the City compliant and whether or not positions were aligned in terms of vacancies and the impact on service delivery?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	E Sass
18.		A Moses	<p>Number of cases that had served before MPAC in terms of <u>legal certainty</u> and the interpretation of documents, how would the City address the matter?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b></p>	City Manager
19.		Y Adams	<p>How does the City interact with the media, which appears to have sympathy in respect of vagrants in the inner City?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b></p>	City Manager
20.		Y Adams	<p>Enquired regarding the eviction of vagrants at the Castle of Good Hope</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b></p>	V Botto
21.		K Southgate	<p>Contract management in the City, are the officials involved with contract management adequately trained and what mechanisms were in place to prevent irregular expenditure?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	G Morgan
22.		K Southgate	<p>Who was responsible for monitoring the performance of the PSPs and how they were being held accountable?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 3 FEBRUARY 2023</b></p>	K Jacoby
<b>MPAC MEETING 28 FEBRUARY 2023</b>				
1.	148	K Southgate	<p>Excellent payment ratio of 97%.</p> <p>The City has to be commended for the high achievement!</p> <p>(a) Provide a split of non-payments i.e. Private vs Business</p>	K Jacoby T Blake

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			(b) What actions have been implemented to address those who are not paying? (c) What are we doing to increase our % collection rate?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
2.	10	K Southgate	We are getting people closer to opportunities. (a) Have we identified suitable portions of land? (b) If yes, (c) Have they been reserved and will they be rezoned for the purposes required. (d) Provide details of these projects and timelines?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	R McGaffin N Gqiba R Gelderbloem
3.	10	K Southgate	To build the Cape Town of tomorrow we must get the basics right. (a) What are these basics that have been identified? (b) Do they incorporate refuse removal, street sweeping, road markings, mowing and maintenance of waterbodies to name but a few? (c) What and how do we intend to get the basics right and ensure that effective, efficient and economic service delivery is sustained?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	G Morgan
4.	12	K Southgate	The City achieved continuity of in basic service delivery. (a) How many staff worked from home and continue to do so? (b) What percentage is that of the City's overall staff compliment? (c) Which staff levels were most affected? (d) How do you measure the effectiveness of remote working? (e) What monitoring mechanisms have been introduced to ensure that the system is not abused? (f) Does the City have a business continuity plan to mitigate against any future risk? For example the current electricity crises that affects all aspects of City Administration. Are all facilities including offices and plant fitted with generators? (g) If yes, provide details.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	E Sass G Morgan (point (g))
5.	12	K Southgate	Signals strategic shifts as administration responds.	G Morgan

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			<p>Provide details of those strategic shifts</p> <p>(a) How will it impact on improving service delivery?</p> <p>(b) Make the City more resilient to shocks?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	
6.	12	K Southgate	<p>Created 40600 opportunities through the Mayors Job Creation Programme.</p> <p>(a) What was the total financial cost of the programme?</p> <p>(b) In which departments were these opportunities created?</p> <p>(c) What was the focus and did it create an impact.</p> <p>(d) How do we measure the success of these programmes in terms of receiving value for money?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	L Mdunyelwa
7.	12	K Southgate	<p>Some 97, 79% of our budget allocated to repairs and maintenance was spent.</p> <p>(a) How does the total allocation compare with what is actually required?</p> <p>(b) On what was the bulk of the budget spent.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Jacoby C Stroud
8.	12	K Southgate	<p>Annual Community Satisfaction Survey</p> <p>(a) How was the survey conducted?</p> <p>(b) What were the indicators and who were the respondents?</p> <p>(c) Provide details of the outcomes.</p> <p>(d) Can we say that it is an accurate reflection of the sentiments of our community?</p> <p>(e) If No, how do we intend making it more inclusive?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	G Morgan
9.	13	K Southgate	<p>The City recently benchmarked. It does not help comparing the CoCT with other Cities within SA because of its poor performances.</p> <p>(a) What is the international benchmark and which countries did we benchmark against.</p> <p>(b) How do they compare with the Cape Town its demographics and economy?</p> <p>(c) What were the weaknesses identified?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	G Morgan
10.	13	K Southgate	<p>Much of the work.....performed in the context of COVID- 19.</p> <p>(a) What % of staff worked remotely?</p> <p>(b) How many has returned to office?</p>	E Sass

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			(c) How many and who is still permitted to work from home? (d) Have we developed a policy to manage working remotely? (e) Does working from home translate into any financial savings to the City? (f) If yes, provide details?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
11.	37	K Southgate	Target Outcome: Excellence in basic service delivery (a) Our priority has always been the delivery of consistently excellent services. (b) What gave rise to the outcry from residents regarding the City's failure to mow Parks and Public Open Spaces? (c) Lack of maintenance to waterbodies? (d) Lack of painting of Traffic lines (e) Water running to waste for days before being attended to. (f) Lack of maintenance to CRUs (g) Slow response times to water and electricity outages. (h) Provide details and indicate what has been done to mitigate against future disruptions. (i) Are there SLAs and maintenance plans in place for all of the above?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	Z Mandlana M Webster D Campbell M Webster N Gqiba K Nassiep M Webster D Campbell /
12.	148	K Southgate	Objective 5.1: Operational sustainability Financial Assistance to qualifying residents  (a) How was the financial assistance packages marketed? (b) Have the numbers of recipients increased or decreased in comparison to previous years? (c) If YES, what are the reasons for such increase or decrease? (d) Provide a breakdown of the beneficiary groups by age and locality? (e) What measures have been put in place to verify and validate indigent information and to ensure the integrity of the system and to protect it from abuse?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby T Blake
13.	175	K Southgate	AGSA report Note 42  Since the matter has been resolved, what controls have been put in place to prevent a reoccurrence of this across ALL departments where the City employs Term Tenders and RFQs?	K Jacoby D Valentine



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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
14.	173	K Southgate	<p>Under achievement in the provision of human settlement opportunities.</p> <p>Ref note on page 351</p> <p>(a) What was the nature of the protest action?</p> <p>(b) Was their prior consultation with the community?</p> <p>(c) If yes, was a steering committee formed and was there a signed agreement with the PSC?</p> <p>(d) Was the CLO appointed from the community and was the % of local labour achieved?</p> <p>(e) What is the risk exposure to the City in not obtaining this target?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	N Gqiba
15.	180	K Southgate	<p>Certain control weaknesses were identified.</p> <p>(a) While there was overall satisfaction.</p> <p>(b) What were these weaknesses</p> <p>(c) What measures have been implemented to mitigate against those weaknesses?</p> <p>(d) Provide details.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Jacoby D Valentine
16.	183	K Southgate	<p>Sustainable service delivery underpinned by good governance and sound administration.</p> <p>(a) What have we identified as matters that requires attention?</p> <p>(b) What do we intend doing in order to provide sustainable service delivery?</p> <p>(c) What will be used as an implementation tool?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	G Morgan
17.	212	K Southgate	<p>Underspending</p> <p>(a) While the ISUPG tranche of R 253.3m was received.</p> <p>(b) What were the reasons for National Treasury issuing the notice and what was our response?</p> <p>(c) What mechanisms are in place to prevent a reoccurrence?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Jacoby W Muller
18.	302	K Southgate	<p>Fruitless and Wasteful Expenditure</p> <p>(a) What were the causes relating to these incidences and how were they addressed?</p> <p>(b) Have they been investigated?</p> <p>(c) If yes, what were the outcomes?</p> <p>(d) What Consequent measures were applied?</p>	D Valentine G Postings



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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
19.	304	K Southgate	<p>Water losses</p> <p>(a) How many cases of unauthorised usage were identified and how or by whom?</p> <p>(b) Were the offenders identified and what measures were undertaken to address these matters?</p> <p>(c) What is the % ratio in terms of Private households/ Business/ IFS/ backyarders and CRU's</p> <p>(d) Provide details as to what gave rise to the meter inaccuracies and what remedial actions have been implemented?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	M Webster
20.	304	K Southgate	<p>Electricity losses</p> <p>(a) What were the system operation failures and have they been remedied/ Provide details</p> <p>(b) What was the % loss resulting from cable theft and vandalism?</p> <p>(c) How many cases were reported to SAPS and have we had any successful arrest and prosecutions? Provide details</p> <p>(d) What was the cause of the substantial increase in production losses?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Nassiep
21.	350	K Southgate	<p>3F City wide service requests</p> <p>Below target</p> <p>(a) Provide details for the variance?</p> <p>(b) How many incidents of gang violence, vandalism and theft of City infrastructure was reported and for which SAPS case numbers are available?</p> <p>(c) How many fleet vehicles were destroyed and still not replaced?</p> <p>(d) When will they be replaced?</p> <p>(e) What impact is this having on service delivery</p> <p>(f) What impact is it having on our ability to reach our target?</p> <p>(g) Provide a detailed plan of how we intend overcoming these challenges.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	<p>E Sass Each ED</p> <p>B van Schoor</p>
22.	352	K Southgate	<p>Capital Budget Expenditure</p> <p>The under expenditure affects ALL departments.</p> <p>(a) How did the under expenditure impact on service delivery?</p> <p>(b) Has the under expenditure been addressed and are all the affected projects on track? Provide details.</p>	Directorates with less than 90% spend to respond

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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
23.	393	K Southgate	<p>City adopted Zero Tolerance to corruption</p> <p>Note the number of investigations completed.</p> <p>(a) What is the total amount of complaints/allegations received via the fraud hotline in comparison to other sources?</p> <p>(b) What is the total amount of cases on hand and how many remain outstanding?</p> <p>(c) How many of the cases involve CoCT staff?</p> <p>(d) How many staff facing disciplinary charges or investigations are currently on suspension?</p> <p>(e) How many staff facing DC has left the City before they could be charged?</p> <p>(f) What are the costs related to suspensions in terms of salaries to the City.</p> <p>(g) Provide a table of Total cases, current investigations, investigations completed, age analysis.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	City Manager A Karriem
24.	399	K Southgate	<p>Declaration of Interest</p> <p>The target is 100% for staff level 14 above</p> <p>(a) Why there was not full compliance as all staff above this level is expected to complete a Declaration of Interest?</p> <p>(b) Have the individuals been identified and what Consequent management measures were implemented to improve compliance and attain the set target?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	City Manager L Coltman
25.		J van der Merwe	<p>What was the percentage Capital Spent per Line Department during the 2021/2022 financial Year?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Jacoby C Stroud
26.		J van der Merwe	<p>What was the amount of Irregular, Fruitless and Wasteful Expenditure of each Line Department during the above-mentioned period?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p> <p><b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b></p> <p>The variance between the amounts for irregular expenditure for the prior year and the current year in respect of the Corporate Services directorate, why such a huge increase?</p>	K Jacoby D Valentine

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			<b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
27.		J van der Merwe	What was the total Income of City of Cape Town Land that was sold during the 2021/2022 financial year?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby C Stroud
28.		J van der Merwe	What is the percentage of the Budget that was spent on the Maintenance of COCT facilities under the Property Management Department?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby C Stroud
29.		J van der Merwe	What was the total Maintenance cost of all Sport Facilities in the City of Cape Town during the 2021/2022 financial year?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby C Stroud
30.		J van der Merwe	(a) How many Sport Facilities belong to the City of Cape Town? (b) How many Lease Agreements are in place for the above-mentioned facilities? (c) What was the total Income of the above-mentioned Leases?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>  <b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b> (a) Sports facilities - lease application status at Jan 2023, when will lease payments be collected in respect of the 20 awaited payments? (b) Reference to 15 out 148 sporting facilities leases of which the income is approximately R5 million, what is the timelines for the applications? (c) Referenced to a Council policy decision during 2022 which indicated that an MFMC would have 3 options to take over a sports facility, what is the timeframe for implementation of that policy? (d) Was there any marketing among MFMCs regarding the available options?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	Z Mandlana

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31.		J van der Merwe	<p>(a) How many Building Plans were approved during the 2021 /2022 financial year, in comparison with the 2020/2021 financial year?</p> <p>(b) What is the total value of the above-mentioned approved Building Plans?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	R McGaffin
32.		J van der Merwe	<p>(a) How many Holiday Resorts belong to the City of Cape Town?</p> <p>(b) How many of the above-mentioned Facilities were operational during the 2021/ 2022 financial year?</p> <p>(c) What is the total amount of Income that was generated from these Facilities during the abovementioned Period?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p> <p><b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b></p> <p>(a) Holiday resorts, the income of R5.4 million in respect of 14 resorts, income could be increased if the resorts are properly managed or outsourced.</p> <p>(b) What is the short-time plan for the management or outsourcing of the resorts?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	Z Mandlana
		Y Adams	<p><b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b></p> <p>A breakdown be provided indicating the income and expenditure per resort.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
		K Southgate	<p><b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b></p> <p>Concern was expressed regarding the response about "tacit or 99-year leases" of resorts, which allows for permanent residency. Further information should be provided to MPAC.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
33.		J van der Merwe	<p>(a) How many Staff Vacancies exists during the period under Review?</p> <p>(b) How many positions were filled during this period per Line Department?</p>	E Sass

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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
34.		J van der Merwe	What was the Total Cost of Office-space that was rented during the 2021/2022 financial year?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	R Gelderbloem
35.		J van der Merwe	How many Monthly Accounts were sent out by the Revenue Department during the 2021/2022 financial year?  <b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE.</b>	Not Applicable
36.		J van der Merwe	(a) What was the Total Cost of Maintenance and Repairs of the Sewer Network and Pump Stations during the 2021 /2022 financial year in comparison with the 2020/2021 financial Year? (b) What was the spending of above-mentioned Items within the boundaries of Sub councils 21 & 22?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
37.		J van der Merwe	What was the average percentage of Spending of Ward Allocations in Subcouncils for the 2021 /2022 financial Year per Sub council?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby C Stroud
		B Watkyns	<b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b> Average spending on Ward Allocations per Subcouncil. A breakdown must be provided to MPAC in respect of the percentage capital and operational spent of Subcouncils 7, 13 and 15 that have had a spent of less than 90%.  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
38.		J van der Merwe	(a) What is the value of Fines that were issued by Law Enforcement/Traffic Services? (b) How much Income was received from the above-mentioned Fines?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	V Botto

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b> The number of fines issued and the amount collected and only 461 067 out of 2560199 fines were paid and queried about the rest of the fines issued.  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
		B Majingo	<b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b>  A breakdown on fine payment/ collections should be provided.  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
39.		J van der Merwe	How much was paid to Consultants per Line Departments during the 2021/2022 financial Year?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby C Stroud
40.		J van der Merwe	(a) What was the Collection Ratio for Municipal Accounts during the 2021 /2022 financial Year in comparison with the previous financial year? (b) What is the reason(s) for the increase/decrease?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby T Blake
41.		J van der Merwe	(a) What was the percentage spending of Grant Funding during the 2021 /2022 financial Year in comparison with the previous financial year? (b) What is the reason (s) for the increase/decrease?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby W Muller
42.		J van der Merwe	(a) How many Tenders that was supposed to be active, was inactive during the 2021/2022 financial year? Per Department (b) If any, what was the reason(s) for that?  <b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE</b>  <b><u>ADDITIONAL QUESTION RAISED AT THE MEETING ON 28 FEBRUARY 2022</u></b>	Not Applicable

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			How many tenders were not active during the 2021/22 financial year that should have been active?  <b>FEEDBACK TO BE PROVIDED VIA THE FINANCE PORTFOLIO COMMITTEE BY THE DIRECTOR: SUPPLY CHAIN MANAGEMENT</b>	
43.	14	B Majingo	What is the City of Cape Town's plan about the population growth?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	Gareth Morgan
44.	48	B Majingo	What is the City of Cape Town intending to do with the low satisfaction by community?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	Gareth Morgan
45.	402	B Majingo	Is the City of Cape Town comfortable with the statistics of the investigation outcomes per area?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager A Karriem
46.	403	B Majingo	What is the City of Cape Town's plan in dealing with the internal control issues per area?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager Z Hoosain
47.	404	B Majingo	What is the City of Cape Town's plan in dealing with the root cause analysis per area?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager Z Hoosain
48.	404	B Majingo	Is the City of Cape Town happy about the ratio of success in its favour against complainants in monetary terms?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager V Magwebu
49.	5	B Majingo	What is the City of Cape Town's plan in dealing with the root causes of investigation per directorate?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	City Manager V Magwebu
50.	407	B Majingo	What is the Safety and Security plan in dealing with the outstanding recommendations?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	V Botto
51.		B Majingo	What is the City of Cape Town's plan to mitigate the extortions which impedes service delivery?	G Morgan V Botto



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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
52.		B Majingo	How is the City of Cape Town intending to maintain the good organisational culture that lead to the clean audit?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	G Morgan
53.	17	L Phakade	Increasing number of sewer spillages due to underinvestment in refurbishment of pump stations and pipe replacement, vandalism, and disposal of foreign objects into manholes” What are the current plans in place to deal with the sewer challenges in the townships especially places like Samora Machel, Langa and Nyanga?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
54.	350	L Phakade	According to the target of Human Settlements opportunities that were provided (formal sites serviced) hit below the target which was 1 940 and only managed to reach 2517 What are some of the current challenges relating to the slow or rather low delivery in housing in the City and how is the COCT planning on dealing with these issues.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	N Gqiba
55.		S Little	The report states that, the City’s mission has been to contribute actively to the development of its environmental human and social capital. (a) What social capital has been invested into the rental areas, public housing areas, across the City of Cape Town? It is a well-known fact that all of the public housing areas are over populated and gang areas. (b) What social intervention has taken place in these areas? (c) What is the Rand value of this investment (Not ward allocation)? (d) What is the value of the maintenance budget for these areas? (Breakdown per Area) (e) How many C3 notifications have been logged for public housing and how many have been closed? (f) What development has been earmarked for the public housing areas across the City?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>  <b><u>ADDITIONAL WRITTEN QUESTIONS RECEIVED AFTER THE MPAC MEETING OF 28 FEBRUARY 2022</u></b>	N Gqiba



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			<p>(a) What social capital (social development) has been invested into the rental stock/public housing areas, across the city.</p> <p>(b) What is Social Development's Budget for the up liftmen of tenants within public housing? (Not EPWP projects)</p> <p>(c) What budget has been set aside to economically uplift those who still find themselves within the public housing system? (Not EPWP projects)</p> <p>(d) What type of programs/projects have been introduced into these areas.</p> <p>(e) Which areas were identified?</p> <p>(f) How many local SMMEs are currently employed via the community vendor project from these public housing areas?</p> <p>(g) What is the rand value of these community vendor projects within the public housing areas?</p> <p>(h) What success have been recorded?</p> <p>(i) What is the city's intention with the residents/tenants of these areas, if no investment is being made to eradicate poverty?</p> <p>(j) How will the city deal with the overcrowding in these areas?</p> <p>(These questions are for Social and not housing development questions as we are aware that City can only build 2000 units.)</p> <p><b>MATTERS WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
56.	4	S Little	<p>The reports indicates that To be an opportunity City that creates an enabling environment for economic growth and job creation, and to provide help to those who need it most. Kindly advice.</p> <p>How many permanent jobs have been created from the EPWP positions, i.e. EPWP is a poverty alleviation programme that provides the beneficiary the opportunity to learn a skill. How many of these EPWP have left the program into permanent employment, and what industries have they been employed in.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	L Mdunyelwa
57.		S Little	<p>The issue of the Strandfontein Tent is not listed in this Report. Would it be possible to advise:</p> <p>(a) Has the Investigation been finalised by the SIU.</p> <p>(b) Will the findings be presented to MPAC and when</p> <p>(c) If not, was this matter before MPAC already, what was the outcome.</p>	Not Applicable

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			<b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED TO THE MAYOR VIA COUNCIL PROCESS.</b>	
58.		S Little	<p>From the financials listed from 216, I cannot find any Revenue generated from the replacement of Furniture. Millions has been set aside for these items but the city does not seem to generate an income from it. During the 2022/2023 financial year an amount of R48 million was budgeted. Kindly advise:-</p> <p>(a) Where, would the revenue generated by the sale of these items be listed?</p> <p>(b) Where is the Disposal register/records kept for these items?</p> <p>(c) When are the auctions held?</p> <p>(d) What are the number of people who attend these auctions?</p> <p>(e) Is there a list of items sold per auction?</p> <p>(f) Is there a register of the selling price of items?</p> <p>(g) Has the City got an attendance register for these auctions?</p> <p>(h) Kindly provide a full report as requested above.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	K Jacoby C Stroud P de Vries
59.		S Little	<p>During the period January 2022 and October 2022 and amount of R63.8 million plus was condoned by the City of Cape Town. WE have no idea what the final figure would be as the reports to council only indicates that it would exceed R200K. The condonations were also highlighted at our MPAC meeting. Would the City Manager kindly advice.</p> <p>(a) What amount of these legal fees forms part of the day to day running of the municipality?</p> <p>(b) What amount of these legal fees are for cases against staff members for various reason.</p> <p>(c) What amount of these legal fees are paid for councillors.</p> <p><b>PERIOD QUOTED IS NOT SUBJECT TO THIS ANNUAL REPORT</b></p>	Not Applicable
60.		S Little	<p>Staff Housing – Although I appreciate the report brought to MPAC regarding the staff housing, unfortunately only one aspect has been reported on. Kindly provide a comprehensive report of all the properties that fall within the staff housing category across the City</p> <p>(a) This should include:-</p> <p>(i) Who is currently occupying the property</p> <p>(ii) How long have they lived at the address.</p> <p>(iii) When was the lease signed?</p> <p>(iv) Is the person employed with the City of Cape Town?</p>	Not Applicable

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			<p>(v) How many of these properties have been sold since 2017</p> <p>(vi) How many of these properties have been leased to NPOs/NGOs/NPC/or any organisation providing social programs.</p> <p>(b) This would include those properties currently with Property Management/Economic Growth, as these properties had formed part of the original list reported to Mayco in 2017.</p> <p>(c) A list of houses currently under the control of each directorate and whether or not it is in use</p> <p><b>NOT AN ANNUAL REPORT MATTER. ALREADY ON SCHEDULE OF MATTERS RECEIVING ATTENTION.</b></p>	
61.	141	S Little	<p>20926 people are now living on the streets only 78 where reintegrated and 1710 placed in shelters or safe spaces.</p> <p>Has the City reviewed the Norms and standards of Shelters and if so when will it be implemented?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	Z Mandlana
62.	149	S Little	<p>The Facilities Management Interaction Centre continued to ensure efficient maintenance of the City's buildings. This comment raises a few concerns regarding the Bellville Velodrome. This Asset is a world class facility and is able to host a number of sporting events which can attract millions to the city. However, A Contract was signed with a service provider/contractor. However, it seems that the service provider did not maintain the property.</p> <p>(a) When was the contract signed with the Service provider/ contractor?</p> <p>(b) What was the value of the monthly lease?</p> <p>(c) What maintenance was undertaken by the service provider/contractor?</p> <p>(d) Has the city undertaken an assessment of the facility?</p> <p>(e) What will it cost the city to restore the facility.</p> <p>(f) Will the Service Provider/contractor be held liable for the deterioration of the facility?</p> <p>(g) What was the terms and conditions of the agreement signed by the City with this service Provider/Contractor.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	Z Mandlana R Gelderbloem
63.	244	S Little	Notes to the consolidated annual financial statement – Heritage assets.	Z Mandlana

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			<p>The amount list under Paintings and Museum items is valued at R10.2 million. However, the Irma Stern in the Mayors Lounge is valued at much more than that. Can the Relevant directorate advise?</p> <p>What has happened to the paintings in the Mayors Dining Room, or is it listed elsewhere, kindly advice.</p> <p><b>MATTER PARTIALLY RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p> <p><b><u>ADDITIONAL WRITTEN QUESTIONS RECEIVED AFTER THE MPAC MEETING OF 28 FEBRUARY 2022</u></b></p> <p>Provide a comprehensive list of items.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	D Valentine
64.		J Witbooi	<p>What is The City doing to ensure that the Capital budget is spent</p> <p>You perhaps? Regularly engagements- planning= increase project and contract management - Collaboration meetings, etc.</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	G Morgan
65.		J Witbooi	<p>What is the City doing to close the vacancy rate?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	E Sass
66.		J Witbooi	<p>What is the city doing to ensure that adequate Bids are in place timeously?</p> <p><b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE.</b></p>	Not Applicable
67.		J Witbooi	<p>What is the City doing to reduce Water loses?</p> <p><b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b></p>	M Webster
68.		J Witbooi	<p>What is the City doing to reduce Electricity loses</p>	K Nassiep

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			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
69.		J Witbooi	What is the City doing to reduce the pending Electricity/loadshedding risk  <b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE</b>	Not Applicable
70.		J Witbooi	What is the City doing to reduce the pending Water shortage Risk  <b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE</b>	Not Applicable
71.		J Witbooi	City is well above the liquidity ratio.  <b>NOT A QUESTION BUT A STATEMENT</b>	Not Applicable
72.		J Witbooi	Budget for indigent was 3.3 bil City wrote of 4 bil  <b>NOT A QUESTION AND NO PAGE NUMBER</b>	Not Applicable
73.		J Witbooi	Public Transport System does not cover all the communities.  <b>NOT AN ANNUAL REPORT MATTER. TO BE ADDRESSED BY THE PORTFOLIO COMMITTEE</b>	Not Applicable
74.	73	J Witbooi	In relation to the other items under water p 73 the expense on water meters is much greater than any other item in the water budget.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
75.		J Witbooi	Progress on the integrated communities objective  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	G Morgan
76.	18	A van Zyl	Please provide the reasons for the decline in access to refuse removal (from 96,5% to 95,4%)  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	L Mdunyelwa
77.	44	A van Zyl	Business Hub: over what period has the more than 3000 businesses been assisted:	R Gelderbloem

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			Development of an ease-of-doing-business index: when will the framework be implemented?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
78.	45	A van Zyl	Land-use Management System Project: How many land-use digressions were reported? And how many were resolved? And how was it resolved?  City-private-sector-growth Partnership Project: Please provide the specific outcomes of the engagements and detail of outcomes, which were implemented and/or impacted on existing plans for TOD in the City.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	R McGaffin
79.	50	A van Zyl	Concrete Roads Upgrade Programme: For the same period mention ("next three years") how much will be spend/is budgeted for the upgrade of the road infrastructure in the Northern Suburbs?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	D Campbell
80.	59	A van Zyl	Asset Leverage Project: When will the project be implemented? And has specific asset been identified?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	R Gelderbloem
81.	60	A van Zyl	Social Services IT Modernisation: Were the outputs for the online facilities and hall booking systems achieved and successfully implemented? Please provide detail of challenges experienced, if any.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	Z Mandlana
82.	65	A van Zyl	Mayor's Job Creation Programme Localised Project: Please provide details (when, where and how) of the Sub Councils' participation in the project.  <b><u>FURTHER INFORMATION REQUESTED AT THE MEETING ON 28 FEBRUARY 2023</u></b> Response was incomplete as only a list of all the opportunities were provided.	L Mdunyelwa

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
83.	82	A van Zyl	General: Please provide detail of number of Law Enforcement Officers, Traffic officers and Metro Police officers per area (permanently assigned/per establishment). As well as the number of vehicles per area.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	V Botto
84.	84	A van Zyl	General: Please provide detail of number of Law Enforcement Officers, Traffic officers and Metro Police officers per area (permanently assigned/per establishment). As well as the number of vehicles per area.  <b>DUPLICATION OF QUESTION 83 ABOVE</b>	V Botto
85.	86	A van Zyl	Staff Capacity Project: Please provide detail of the areas where the additional 200 staff members were deployed, the policing departments and the areas.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	V Botto
86.	101	A van Zyl	Updated Water Plan: Please provide reasons for the delays in the programme as mentioned.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
87.	103	A van Zyl	Refurbishment of Bulk Sewer and Wastewater Treatment Works: When will the refurbishment of the wastewater treatment works on the Cape Flats, MP, Bellville, Scottsdene and Gordon's Bay take place?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
88.	104	A van Zyl	Please name the areas where the pressure management zones were implemented.  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
89.	113	A van Zyl	Reducing City Ownership of Rental Stock Project: How many units were sold to date? How many of those units were successfully transferred?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	N Gqiba
90.	122	A van Zyl	TOD CLDP: How much money has been spend on Future Bellville thus far? And how much is budget for the next 3-5 years for the implementation/development of Future Bellville?	R McGaffin



NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	
91.	123	A van Zyl	When will the shortlist for the “Reinventing Cities Initiative” be announced?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	R McGaffin
92.	138	A van Zyl	Please provide the details of the number of staff in the Engagement Programme.  <b><u>CLARITY REQUESTED AT THE MEETING ON 28 FEBRUARY 2023</u></b>  What the “nil response” meant?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	E Sass
93.	149	A van Zyl	Fleet Management: When will the Bellville facility be upgraded?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	E Sass
94.	150	A van Zyl	In which areas were the 41 erven that the City sold in the reporting period?  <i>The line department omitted the annexure in their response.</i> <b>EXECUTIVE COMMITTEE SUPPORT WILL EMAIL THE ANNEXURE.</b>	R Gelderbloem
95.		A van Zyl	To the CFO: Please provide details of plans/programmes, which will be/has been implemented in order to sustain a “clean audit” (I am aware that CM has answer this question during the session, but I would like the CFO’s take as well. Thank you).  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	K Jacoby D Valentine
96.		A van Zyl	Water and Sanitation: What does the budget for upgrading of existing infrastructure compare with the budget for new infrastructure? And what are the challenges, if any, to implement projects for the upgrades of existing and old infrastructure in well-established neighbourhoods?  <b>MATTER RESOLVED AT MPAC MEETING ON 28 FEBRUARY 2023</b>	M Webster
<b>ADDITIONAL QUESTIONS RECEIVED</b>				
1.		A Moses	Municipal Staffing Regulations (MSR): How does the CM foresee to be compliant with the MSR in filling vacancies within the stipulated timeframes? 38.6 dealing with variances.	



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			<b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
2.	25	A Moses	The growth in population have a tremendous increase on services. How does the CM foresee a turn- around strategy to deal with the matter within the foreseeable future?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
3.	422	A Moses	There seems to be a narrative of different interpretations when comes to legal compliance. In the approach to capacity building, how are the CM addressing the different interpretations?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
4.		A Moses	3.6 On variances. Municipal Staffing Regulations relates change management within an organisation within the Municipality. What is the current progress in addressing the change management approach in order to avoid further staffing issues that relates to variances?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
5.		A Moses	Some of the professional staff at MPAC are advisors at the MPAC meeting are also part of other structures at council that have decision making powers within their respective levels. Are their responsibilities in decision making in conflict with MPAC seeing that they do have preference to different levels of information?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
6.		A Moses	Variances 38.6 How does the CM address the HRD inconsistencies when it comes to the Municipal Staffing Regulations when it comes to the job descriptions that is not in line with the regulations.  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	

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7.	001/002	K Southgate	<p>(a) How do you ensure that contact details are correct and how often is the information updated?</p> <p>(b) What mechanisms are used to do this?</p> <p>(c) Is direct contact such as home visits a part of the process?</p> <p>(d) How are customers with high debt contacted?</p> <p>(e) What is the response to the mobile service and how many cases were we able to resolve using this method?</p> <p>(f) What is the status of the Data Analysis Project and have focus areas already been identified/ If yes provide details.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
8.	002/003	K Southgate	<p>(a) What have we done to improve the waiting period when processing development plans?</p> <p>(b) Developers complain that the time they have to wait before work can commence on a project resulting in additional costs.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
9.	004	K Southgate	<p>(a) How does loadshedding impact on the Cities overall cost to company?</p> <p>(b) How can an IPM score of 72.5% be regarded as an effective score?</p> <p>(c) How does this compare with people working solely from the office?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
10.		K Southgate	<p>DRM – DCT being convened for stage 6 to respond to breakdowns in real time.</p> <p>(a) Does this planning include the provision of Tenders in order to respond to operational breakdowns in real time instead of having to use the “Emergency” clause to apply for deviations?</p> <p>(b) Does the plan also make provision for the pending water crises should that occur?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
11.	008	K Southgate	Elaborate on the Pointsman Traffic warden appointments.	

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			(a) How are these appointments made? (b) Where are these officials currently placed? (c) Given the traffic congestion across the City will the programme be rolled out to more areas? Provide details  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
12.	010	K Southgate	(a) Is it correct that the Performance rating scale is 1 – 5? If so our highest average score is 3 for Trust. (b) What are we doing to improve on these outcomes?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
13.	015	K Southgate	Savings on office space and utilities. (a) Is the available space being repurposed for use by other departments? (b) How are departments alerted to space being available? (c) How many of the affected staff were working from rented office space.  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
14.	015	K Southgate	Lack of painting lines The entire City is affected by poor / lack of traffic lines. (a) What type of challenges were we faced with. Were they of such a nature that cases were reported to SAPS? Please provide details. (b) I'm in SC 18 where lines are literally non-existent but I cannot recall the matter being discussed with my SC Manager. (c) What is meant by grey water? (d) This should be regarded as an essential service. Provide details regarding the maintenance plan for painting of road markings. (e) What is meant by reactive line painting? Recently it was reported that work could not be done by depots because there was no paint available, has this been overcome? (f) Is there a difference in the application methods used by Contractors vs Depot staff? If yes, provide details.	

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<p>(g) Is the current Term Tender active and what are the applicable dates (start- end)?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
15.	015	K Southgate	<p>(a) Explain why waterbodies are managed by various line departments, why can they not all be part of CSRM?</p> <p>(b) A specific waterbody is Princess Vlei, Little Princess Vlei and Langevlei in SC18 that experiences annual maintenance challenges. Under CSRM officials have greater access to resources and budgets? The challenges at these facilities are also directly related to the Leopard Toad Breeding season. What are we doing to improve planning around these events? This is a Mayoral priority should more funding not be made available in order to give effect to the priority?</p> <p>(c) Water outages need to be defined.</p> <p>(i) Pipe Burst</p> <p>(ii) Theft/ vandalism of WMD</p> <p>(iii) Faulty fire Hydrants</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
16.		K Southgate	<p>Response from Human settlements</p> <p>(a) How do we intend addressing the deferred maintenance of R3bn if there is always a shortage in budget allocation?</p> <p>(b) Have we considered increasing our internal capacity to deal with outstanding maintenance matters?</p> <p>(c) If yes, provide details.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
17.	017	K Southgate	<p>Parks</p> <p>(a) What plans are in place to prevent having mowing schedules in future?</p>	

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<p>(b) What are timelines in order to obtain optimal balance between internal capacity and external capacity and what will be the ratios? Will the plan contain Human Resources as well as equipment? Provide details.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
18.	017	K Southgate	<p>Electricity:</p> <p>(a) Does the maintenance plans include the trimming of trees where the branches interfere with overhead wires which often is the cause of secondary outages?</p> <p>(b) How does this affect maintenance required on private properties? How are these properties identified and how are the owners alerted that they have to trim their trees?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
19.	019	K Southgate	<p>Please provide a full breakdown of the ages and location of the applicants and highlight focus areas.</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
20.	021	K Southgate	<p>How are the findings raised in the internal reports monitored and how are they reported?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
21.	022	K Southgate	<p>(a) How often are the SDBIPs submitted to PCs for consideration?</p> <p>(b) Is the engagement interactive or is it just for noting?</p> <p>(c) Does the ED speak to the report or simply responds to questions?</p> <p><b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b></p>	
22.	024	K Southgate	<p>Inspectors at all time</p> <p>What happens in the case when contractors discover unauthorised uses? How are these reported and how many such cases have we had?</p>	

NO.	ANNUAL REPORT PAGE NO.	QUESTIONS RAISED BY ALD/CLLR	COMMENTS AND RESOLUTIONS ON THE 2021/ 2022 INTEGRATED ANNUAL REPORT	RESPONSIBLE OFFICIAL
			<b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
23.	024	K Southgate	What was the total value of the contravention notices for 20/21 and 21/22 respectively and how much of that was recovered?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
24.	024	K Southgate	(a) Has the Revenue Protection teams had the desired outcomes since we are still tracking at 10.7% (b) Please provide details?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
25.	025	K Southgate	If the total number of cases are 102 then why are only 32 SAPS case numbers available. What are the reasons for the variance?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	
26.	026	K Southgate	Have the indicators since been loaded onto SAP?  <b>MATTER WILL BE FOLLOWED UP VIA THE SCHEDULE OF MATTERS RECEIVING ATTENTION</b>	

# ANNEXURE C

The public making of the 2021/2022 Integrated Annual Report of the City of Cape Town and receipt of comments were coordinated by the Organisational Performance Management department.

## Part A

The following comments on the 2021/22 Integrated Annual Report were received via the official website (<https://www.capetown.gov.za/City-Connect/Have-your-say/Issues-open-for-public-comment/comment-on-the-2021-22-annual-reports>) and will be responded to directly by the relevant Executive Director:

Comment/Question	
1.	I am very desperate for a job.
2.	The IDP and CCT naming convention refers to MyCiTi Metro South-East corridor development and the Annual report refers to MyCiTi metro southeast corridor. Under Major City Projects: This is called 'Bus Rapid Transit' not Integrated Rapid Transit- as per IDP Blue Downs Rail Corridor Project: Urban Mobility and cannot take responsibility for this section Metro southeast integration zone Reference to T11/T12 this is meaningless to reader Blue Downs integration zone Please check alignment with Urban Mobility input on Blue Downs Rail corridor project. And other information pertaining to Urban Mobility provided in internal comment process.

## Part B

The following questions were received from the Portfolio Committees and Subcouncils via the OPM department or their website ([performance.management@capetown.gov.za](mailto:performance.management@capetown.gov.za)):

No.	Annual Report Page No.	Comment/Question	Responsible Official
<b>Finance Portfolio Committee</b>			
1.	162	“Creating Value through good governance” The City’s good audit outcome, i.e. clean audit and its King IV adoption, is the basis of ethical culture and good performance. Is there any compelling reasons why the Capital Program execution cannot be 95% and more? It is also noted that the City spent R1billion more in 2021(refer page 215), yet it recorded a minor improvement of 0.5% implementation rate for the 2022 financial year (refer page 352).	K Jacoby
2.	242	Note 2 – Property Plan and Equipment What the status of the various delays and halted projects as disclosed in the above note of the Annual Financial Statements?	K Jacoby
3.	268	Note 16 - Unspent Conditional Grants and Receipts Has the withholding of the ISUPG of R253.3million impacted negatively on the delivery of services or cash flows?	K Jacoby
4.	270	Note 22- Property rates The valuation category, “Place of worship” reduced materially year on year. What is the reason?	K Jacoby
5.	276	Note 35.1 - Contingent Liabilities Disputes It is noted that various claims are currently in dispute and have reduced slightly year on year. Please provide a summary of the highest five (5) disputed claims and the ageing of these 5 claims?	K Jacoby



REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE  
TO THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
ON THE CITY OF CAPE TOWN'S 2021/2022 INTEGRATED ANNUAL REPORT

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#### PURPOSE

To provide a report to the Municipal Public Accounts Committee ("MPAC") in support of its oversight function, and to inform the MPAC oversight report.

#### MANDATE AND AUTHORITY

The Audit and Performance Audit Committee ("APAC" or "the committee") is mandated in terms of section 166 of the Municipal Finance Management Act, Act 56 of 2003 (MFMA).

The responsibility of the APAC, as an advisory oversight activity, is further re-iterated in terms of:

- The MFMA Circular No. 65 of November 2012 which stipulates reporting requirements and the need for the chairperson of the Audit Committee to submit a copy of its report to the MPAC for consideration during the MPAC engagements on the oversight report; and
- In terms of MFMA Circular No. 32 of March 2006 the Audit Committee provides independent specialist advice on financial performance, efficiency and effectiveness, performance management and compliance with legislation.

*Note: The above circulars have not been adopted by the Council of the City of Cape Town.*

The APAC chairperson is available to discuss the report if requested by the MPAC chairperson.

In terms of the APAC's Terms of Reference, approved by Mayco on 7 June 2022, the APAC has the following responsibilities related to the Annual Financial Statements and the Integrated Annual Report:

- 7L(d): Review the integrity of the information included in the final Integrated Annual Report before release, by considering the work and results of assurance providers (e.g. external and internal audit) relating to the validity, accuracy and completeness thereof;
- 7L(j): Consider the Integrated Annual Report with recommendation to MPAC regarding onward submission to Council;
- 7C(f): Advise on disclosures on matters of risk and risk management in the Integrated Annual Report;
- 8(f): The committee will report to the Municipal Council on how it has fulfilled its duties during the financial year. This report is included in the Integrated Annual Report of the City and its entities;
- 8(j): The committee should have regard to all factors and risks that may impact on the integrity of the Integrated Annual Report, aligned to its role and functions;
- 8(k): The committee must review the disclosure of sustainability issues in the annual report to ensure that it is reliable and does not conflict with the financial information.

#### RELATED AUDIT REPORTS

The APAC has considered the work performed by Internal Audit (IA) and the Auditor-General of South Africa (AGSA) on the Integrated Annual Report in exercising its responsibilities and as required by its Terms of Reference.



With reference to the Integrated Annual Report (IAR), the APAC noted an increased maturity and steady improvement towards achieving the goal of integrated thinking and practices. There is also an increased focus on communication with all stakeholders. The City has conducted a benchmarking exercise on the the City's Integrated Annual Report namely with other SA metros, leading global cities and with other public sector entities. Based on information gleaned from this benchmarking exercise improvements have been implemented. This is an ongoing improvement project that will be completed in phases resulting in improved integrated thinking and reporting cognisance of the reader.

Section 79A(3)(b) of the Local Government: Municipal Structures Amendment Act, Act 3 of 2021, requires the MPAC to review internal audit reports together with comments from the management committee and the audit committee and make recommendations to the municipal council. To assist MPAC in fulfilling this mandate, APAC wishes to draw MPAC's attention to the following areas flowing from APAC's activities during the year, including the quarterly review of Internal Audit projects completed, as required by section 165(2)(b) of the MFMA, and Internal Audit's Annual Statement on Governance, Risk Management and Internal Control Processes within the City of Cape Town for the year ended 30 June 2022:

- A matrix (based on COSO – Committee of Sponsoring Organizations of the Treadway Commission) is applied to measure and provide an opinion on the overall governance, risk management and internal control processes of the City. The overall assessment rating for 2021/2022 was calculated at 2.76, compared to 2.59 in the previous financial year, which falls into the "some improvement needed" category. The movement represents an improvement compared to the previous financial year.
- Audits conducted differ from year to year and is dependent on the City's risk profile identified during the compilation of the annual audit plan. The basis of comparatives used may therefore differ from year to year as the City's risk profile evolves from year to year.
- The overall ratings for the 35 assurance audits completed are:
  - Effective: 23% (2020/2021: 14%)
  - Some improvement needed: 54% (2020/2021: 60%)
  - Major improvement needed: 20% (2020/2021: 26%)
  - Unsatisfactory: 3% (2020/2021: 0%)
- Main root causes identified from the 35 assurance audits conducted in 2021/2022 are:
  - Lack of policies and procedures and the inadequacy of existing policies and procedures (11 of the 35 audit reports = 31%);
  - Lack of management review, supervisory checks and oversight (19 of the 35 audit reports = 54%);
  - Lack of supporting evidence/information/records management processes (14 of the 35 audit reports = 40%);
  - Resource/Capacity constraints and lack of skills (10 of the 35 audit reports = 29%);
  - Lack of communication/collaboration (4 of the 35 audit reports = 11%); and
  - Lack of monitoring activities (11 of the 35 audit reports = 31%).
- Follow-up audits are performed to determine if corrective actions agreed to by line management, in respect of audit findings from previous audits, have been implemented. The directorates' Key Operational Indicator for Percentage Internal Audit recommendations resolved" has a target of 75% and follow-up audit results indicated that 77% (2020/2021: 76%) of audit findings previously reported were addressed.

Internal Audit also completed an advisory review on the draft Annual Financial Statements where issues were raised with management for action. In addition, risks and opportunities with value-adds were shared. The report also gave the APAC comfort that subsections 7L(a), 7L(c) and 7L(h) of our Terms of Reference had been achieved.

Notwithstanding significant challenges during the year under review, the City has exhibited growth and efficacy, effective governance, increased accountability, and transparency. The APAC congratulates the City's management on achieving an unqualified audit report on the Annual Financial Statements ,no material findings on Performance Management and no material Compliance findings so effectively a "clean audit" . This is an excellent achievement and we thank the entire management team for the hard work that went into this excellent achievement. It's no easy feat achieving a "clean" audit especially on compliance in an entity of this size and complexity. The challenge now is to continue on this trajectory of improvement in order to maintain the "clean audit" status. Improved Contract and Project management has been a major contributor to improving SCM compliance and hence the "clean status".

## CONCLUSION

In terms of the MFMA Circular No. 32 of March 2006, relating to The Oversight Report, the APAC has the following to bring to the attention of the MPAC:

- A Report of the APAC for year ended 30 June 2022 is included in the Integrated Annual Report.
- As part of its continual monitoring and assurance, an Outstanding Matters Schedule is maintained on the APAC agenda and matters not finalised are followed-up at subsequent meetings, until resolved.
- APAC maintains oversight of the key performance areas and the control environment through ongoing monitoring of indicated activities and controls, challenges and shortcomings.
- APAC monitors the implementation and maturity of the combined assurance process, integrated thinking and other initiatives to enhance governance. Risk identification, mitigation plans, and achievement of targets are robustly engaged to ensure and assure relevance on a continuing basis.
- Governance enhancements include:
  - Management and monitoring of corrective actions to be implemented to address internal control findings, ethics, loss and risks
  - Information technology governance
  - Application of King IV principles
- Enhanced focus by APAC on:
  - Continued focus on the implementation and maturity of combined assurance
  - Forensic findings and recommended management actions
  - Legal matters, including contingent liabilities
  - Governance and control improvements
  - Proactive management of critical risks
  - Compliance
  - Information, Communication and Technology (IC&T)
  - Environmental/climate change

The City's Integrated Annual Report presents performance against all key commitments and the committee is pleased with the progressive continuous improvement made by the City and compliments the City's Executive Management Team and recommends the City's Integrated Annual Report for onward submission.



Mervyn Burton

Chairperson: Audit and Performance Audit Committee

Date: 28 February 2023