



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

CORPORATE SERVICES AND COMPLIANCE  
EXECUTIVE SUPPORT

Suzanne Abel  
Executive Committee Services

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E: Suzanne.Abel@capetown.gov.za

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DATE 2 September 2015  
TO The Executive Mayor  
P de Lille


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ITEM 02/02/09/15

Dear Madam Mayor,

The **attached** undermentioned Feedback Trip Report is submitted to you for consideration and noting:

**FEEDBACK FROM THE INTERNATIONAL TRIP UNDERTAKEN FROM 22 TO 26 JUNE 2015  
AS PART OF THE ENGAGEMENT GLOBAL PROFESSIONAL EXCHANGE IN AACHEN,  
GERMANY**

  
pp Mrs Rehana Razack  
Manager: Executive Committee Services  
Office of the Executive Director: Corporate Services and Compliance



1. ITEM NUMBER

2. SUBJECT

FEEDBACK FROM THE INTERNATIONAL TRIP UNDERTAKEN FROM 22 TO 26 JUNE 2015 AS PART OF THE ENGAGEMENT GLOBAL PROFESSIONAL EXCHANGE IN AACHEN, GERMANY.

ONDERWERP

TERUGVOERING OOR DIE INTERNASIONALE REIS VAN 22 TOT 26 JUNIE 2015 AS DEEL VAN DIE ENGAGEMENT GLOBAL- PROFESSIONELE UITRUILING IN AACHEN, DUITSLAND (LSUG0749)

ISIHLOKO

INGXELO EMALUNGA NEHAMBE KUMAZWE APHESHEYA EQHUTYWE  
UKUSUSELA NGOWAMA-22 UKUYA KOWAMA-26 JUNI 2015  
NJENGENXAL'ENYE YOBANDAKANYEKO KUTSHINTSHELWANO  
LWEZOBUNGALI JIKELELE OLUSE-AACHEN, EJAMANI (LSU G0769)

3. EVENT SUMMARY

EVENT DETAILS	
CONFERENCE/SEMINAR	'Mutual Learning for a Sustainable City' professional exchange programme
OTHER (PURPOSE)	This purpose was to participate in the Engagement Global Professional Exchange Programme in Aachen. This working level exchange focused on comparative learning between City officials from Cape Town and Aachen in the Waste Minimisation; Sustainability and Clean and Safe City working fields. It included various meetings, presentations and site visits
DATE	22 - 26 June 2015
VENUE	Aachen City offices and several sites across the City area
CITY	Aachen
COUNTRY	Germany

## ATTENDEE DETAILS

NAME AND SURNAME	DESIGNATION
Lindie Buirski	Head: Environmental Capacity Building, Training and Education
Eddie Scott	Manager: Inter Services Liaison
Grace Stead	Sustainability Consultant, Steadfast Greening
<b>SUMMARY OF HOST ORGANISATION / CITY</b>	

The City of Cape Town signed a Memorandum of Agreement (MOA) with the City of Aachen in Germany in 2000. The MOA specifies that the Partnership be reviewed and committed to on a five-yearly basis. The last signing of the MOA took place on 17 October 2012 in Cape Town and was co-signed by Executive Mayor Patricia de Lille and Lord Mayor of Aachen, Marcel Philipp. Mayoral Committee supported this partnership as per resolution MC06/04/13.

At the last MOA signing, the Lord Mayor of Aachen proposed that the Partnership be elevated to a Twinning City Agreement. A Twinning Agreement would facilitate the joint cooperation and commitment of resources and financial support from both cities.

Following from the Twinning Agreement discussions, the City of Aachen has successfully motivated to Engagement Global a professional exchange between City officials from both Aachen and Cape Town and vice versa. Find attached as background the report on the current status of the Cape Town – Aachen Local Agenda 21 partnership, and the proposed professional exchange funded by Engagement Global – Annexure A.

The Executive Mayor Patricia de Lille confirmed her support for this initiative in a written response to Lord Mayor Marcel Philipp dated 28 January 2015. Furthermore, Mayor de Lille also noted the report on the current status of the Cape Town – Aachen Local Agenda 21 Partnership, and the proposed professional exchange funded by Engagement Global (Item 01/04/03/15).

Following this, a joint scoping exercise was undertaken in March 2015 to collate inputs from both Cities and help unlock the release of resources from Engagement Global, including a visit of key City officials from Aachen in Cape Town.

The key outcomes of the scoping exercise in March 2015 were:

- (i) That Cape Town officials visit Aachen from 22 to 26 June 2015 and Aachen officials will be visiting Cape Town from 2 to 6 November 2015 as a step towards gaining a better understanding of the different challenges and successes for mutual learning.
- (ii) The "Green City" working field, which was to focus on public open space planning and urban gardening, as well as the aspect of civil participation in such planning procedures, was excluded from the exchange. The Aachen representatives found that scales, strategic approach and social and ecological framework conditions only presented a very small chance for a fruitful exchange as it was not possible to draw a comparison of the conditions.
- (iii) The following good synergies between the following City officials in their respective working fields were indicated for further mutual learning:

<b>Waste Minimisation:</b>	Alison Davison Lindie Buirski	Hermann-Josef Ostlender Regina Brück
<b>Sustainability:</b>	Cindy Jacobs Lindie Buirski	Sabine Von den Steinen Michael Stephan
<b>Clean and Safe City:</b>	Eddie Scott	Ron-Roger Breuer

Following the scoping exercise two city of Cape Town officials, Lindie Buirski and Eddie Scott received permission to attend the Engagement Global professional exchange in Aachen, Germany from 22 to 26 November 2015.

#### 4. OBJECTIVE

The objective of this international visit was to participate in the Engagement Global Professional Exchange in Aachen from 22-26 June 2015. This working level exchange focuses on comparative learning between City officials from Cape Town and Aachen in the fields of:

1. Clean and Safe City
2. Waste Minimisation
3. Sustainability

<b>Working Field:</b>	<b>Cape Town representative:</b>	<b>Aachen representative:</b>
Clean and Safe City	Eddie Scott	Ron-Roger Breuer
Waste Minimisation	Lindie Buirski	Hermann-Josef Ostlender Regina Brück
Sustainability	Lindie Buirski (supported by Grace Stead)	Sabine Von den Steinen Michael Stephan

#### Value of the exchange to the City

The full value of the exchange can only be achieved after the Aachen delegation visit to Cape Town in November 2015, followed by the proposed workshop in 2016 to establish joint projects and explore potential funding opportunities.

The exchange programme included opportunities for networking within a larger group, as well as site visits and meetings relating to the specific working fields. The following joint sessions were arranged for the participants:

- Official Welcome by the Mayor of Aachen
- Informal meeting with the Aachen / Cape Town LA21 Forderverein
- Presentation around potential touch points in the two cities, with representation from both within the City and the private sector
- Feedback and discussion around the way forward
- Official farewell

#### Working field: Clean and Safe City

At the initial interview held in Cape Town in March it was clear that Aachen were keen to learn about safe, clean and sustainable cities as this was their first exposure to the improvement district environment. Mr. Scott spent time with senior officials, business people and politicians in Aachen and Dusseldorf who were most interested in the Special Rating Area (SRA) model as implemented in Cape Town, both from an administrative and governance side from the City and also from the implementation side regarding the services, methodology and partnerships from the side of the SRAs.

Follow up meetings and visits will occur with the Aachen delegation coming to Cape Town in November 2015, as the initial interventions were well received and fruitful.

Mr. Scott's tandem partner in Aachen was Ron-Roger Breuer, the Head of Law Enforcement in Aachen, who will be part of the November delegation. It was a very rewarding experience as Mr Scott was able to advise across a broad spectrum. Mr Breuer had also arranged meetings in Dusseldorf, as the area's largest security company was keen to learn more about the potential of Public Private Partnerships (PPP) regarding clean and safe cities. This company has a presence in Dusseldorf and they are keen to expand into Aachen and work closer with the municipality.

Whilst this can be seen as a business strategy they did demonstrate an understanding for the benefits of having a SRA and the PPP environment and wished to pursue such a relationship with the local cities and to facilitate same, within the German legislative limitations, between business and the municipalities.

More detailed information on the mutual learning process is attached as Annexure A.

### **Working field: Waste Minimisation**

Mrs. Buirski covered the waste minimisation on behalf of Alison Davison who is the waste minimisation specialist in the City. A feedback meeting with the Solid Waste Department is organised for the 28<sup>th</sup> of August 2015.

Her waste tandem partners in Aachen were Hermann-Josef Ostlender and Regina Brück. They will be coming to Cape Town in November 2015.

The following waste related sites were visited in Aachen municipal area:

- Food waste exhibition and education outreach vehicles and programmes;
- Recycling/drop off depots;
- Re-useable items (furniture/cloths/articles) shop;
- The 'Tafel' project where sell by date food items are sold to poor people at a huge discount;
- Bio Gas digestion plant;
- Waste to energy plant; and
- Waste disposal site/landfill

The value this could add to the City of Cape Town's Waste Minimisation programmes will be around comparing how Aachen and the City of Cape Town could benefit and learn from each other on some of the following issues:

- **Different types of waste collection stations.** How they are organised, laid out, communicated to the public, what waste streams are included/excluded, what is recycled/re-used and the role of the community. More information on the situation in Aachen is available on two PowerPoint presentations. (Available on request).
- **Incentive and Extended Producer Responsibility programmes:** Aachen does not have campaigns as such to motivate industry to avoid waste or minimize. But e.g. recycled e-waste, batteries, etc., goes back to the industries that produced them.
- **Municipal recycling collection systems.** Detailed information on these systems can be viewed on [www.aachener-stadtbetrieb.de](http://www.aachener-stadtbetrieb.de).



- **Anaerobic digestion plant(s) and/or composting plant(s).** In Aachen kitchen and garden/organic waste are used in their Bio Gas Digestion plant. Waste trucks collect and drop off the waste, this is sorted by different kinds of machines, put under high heat to collect gas, the waste is then removed and aerated and sorted again until it can be used as fertiliser/compost that is then sold to the public and farmers.
- **Construction and demolition waste:** Construction waste and wood are collected separately. Wood is shredded and used as fuel in power plants to generate electricity and heat. Construction waste is crushed and disposed in the landfill.
- **Payment, levy, tariff structure for waste and recycling:** All Aachen citizens pay waste collection fees to the municipality. In turn, it arranges for the collection and transport of waste to the waste treatment plants of the AWA Entsorgung GmbH. The municipality is charged specific fees by the AWA GmbH for the treatment of different types of waste. Furthermore, the municipality pays more fees to the superordinate administration union ZEW (Zweckverband Entsorgungsregion West) for tasks such as waste consulting, operation of the waste treatment plants and the collection of hazardous waste. The complete Aachen Municipal tariff structure is a by-law, to be found on:
  - [http://www.aachen.de/DE/stadt\\_buerger/aachener\\_stadtbetrieb/formulare\\_downloads/satzungen/index.html](http://www.aachen.de/DE/stadt_buerger/aachener_stadtbetrieb/formulare_downloads/satzungen/index.html) or [www.awa-gmbh.de](http://www.awa-gmbh.de)
- **E-waste:** In Aachen E-waste is sorted using five different categories. Most of these are collected by the industries producing them.
- **Paper waste:** The waste paper in Aachen is transported to a paper mill in Belgium about 30km from Aachen. There, a de-inking process is carried out. The recycled paper is processed in different European countries to cardboard.
- **Glass recycling:** In Aachen glass recycling has three different containers one for clear, one for green and one for brown glass.
- **Food waste:** In Aachen they have the 'Tafel' project where food which has reached its 'sell by' date is sold to poor people on a daily basis at a huge discount.
- **Collaboration between Municipality and the Universities:** In Aachen they only supervise interns or students who write their Bachelor or master thesis.
- **Waste Education and awareness:** In Aachen they use outreach vehicles to take the waste minimisation messages to school learners and students. They have several other waste related programmes, games e.g. sorting waste, resource materials and exhibitions. Informal education programmes also exist for the general public, especially at the drop off sites.

A feedback meeting to the City's Solid Waste Department management team will be arranged.

**Working field: Sustainability**



Mrs. Buirski covered this work stream with support from Grace Stead. Her tandem partners in Aachen were Sabine Von den Steinen and Michael Stephan. Sabine Von den Steinen will be part of the delegation visiting Cape Town in November 2015.

Mrs. Buirski gave a presentation on the **Smart Living and Working programme** of the City of Cape Town as well as a summarised version of the **Smart Driver Training programme** of the City. Although private companies as well as the City of Aachen offer similar training programmes none are investing in the monitoring of their training. When the Aachen delegation comes to Cape Town in November they will participate in a formal Smart Driver training programme hosted by the City and the monitoring process of this programme will also be shared with them.

The following site visits and meetings were arranged:

- AltbauPlus energy efficiency programme;
- Avantis energy neutral buildings;
- Energeticon in Alsdorf (History of Energy in Aachen);
- Urban community gardening project;
- Wind power plant, use of pedelecs / e-bikes;
- Heat exchange linked to community waste water;
- City improvement district Aachen North and
- Solar mapping.

The value this could add to the City of Cape Town's Sustainability programmes will be around comparing how Aachen and the City of Cape Town could benefit and learn from each other on some of the following issues:

- **Energy efficiency in buildings:** AltBau Plus is an independent NPO that was established by the Aachen municipality to assist with energy efficiency in old buildings. They provide a public service and educational role to any interested parties. They also provide support on subsidy programmes and assist with project implementation with a focus on insulation during renovation. It is an interesting concept funded by key role players such as the City, energy suppliers and financial institutions.
- **Energy neutral pilot project:** AVANTIS is the first German-Dutch business park located directly on the border between Aachen and Heerlen and right at the centre of the European market. It hosts an energy neutral pilot project with homes built by the Energy research Centre of the Netherlands (ECN).
- **Energy in Aachen:** The Energeticon exhibition and museum explained the history of energy creation, the use of brown coal – this is a much dirtier coal than the black coal used in SA and future energy scenarios are presented for the public.
- **Urban Communal Food Gardens:** A guerrilla food gardening project was visited where the community “claimed” a derelict part of land and changed it into a community food garden. Residents from the surrounding area are encouraged to participate in maintaining the food garden and can pick fruit and vegetables. While this is similar to food gardens in Cape Town, the location within the high-density urban residential area was noticeable.
- **Wind Power Plants:** There are three wind turbines in Europe that are accessible to the public and include a viewing platform. One is situated in Aachen and a site visit was arranged. This could be something that could be implemented in South



African to teach people about the importance of renewable energy with a focus on wind turbines.

- **E-bikes:** The trip out to the wind turbines was done on an electric bicycle / pedelec. These e-bikes can be rented from the Aachen train station and encourage active mobility. While e-bikes are available in SA they are currently still quite expensive.
- **Communal heat exchange linked to waste water:** The municipality has installed a heat exchange system used for heating of buildings in winter. Heat is received from the communal waste water, which is then transferred to the building. This is biggest project of its kind in Germany, and while it is innovative, it is not really practical within the South African context.
- **City improvement district Aachen North:** Introduction was done around the neighbourhood of Aachen North where focus is placed on renovation of old buildings to encourage energy efficiency in buildings by AltBau Plus. This is currently funded by the municipality and the discussion around a SRA was picked up by this team as a potential mechanism for encouraging change through establishing a PPP.
- **Solar mapping:** Aachen has developed a full solar map where residents can determine the potential impact of the installation of solar PV or solar water heating. This takes into consideration the orientation of the building and roof pitch. It is a very innovative tool for encouraging the installation of solar rooftop options.

## 5. OUTCOMES

- |                            |   |                             |
|----------------------------|---|-----------------------------|
| <input type="checkbox"/>   | - | Partnership Agreement       |
| <input type="checkbox"/>   | - | Membership Agreement        |
| <input type="checkbox"/>   | - | Grants Agreement            |
| <input type="checkbox"/>   | - | Memorandum of Understanding |
| <input type="checkbox"/>   | - | Statement of Intent         |
| ✓ <input type="checkbox"/> | - | Other:                      |
- Aachen delegation visit in November 2015,
  - Compiling a list of joint projects and possible funding
  - A partnership workshop during the first quarter of 2016

## 6. ACTIONS REQUIRED

The Aachen delegation (4 people) be hosted in Cape Town from 2 to 6 November as per the letter from the Mayor (attached) and the following actions need to be implemented in preparation for this visit:

- That the Mayor welcomes the Aachen delegation (including City officials and Councillors)(15 people) at an **official welcome** on Monday 2 November 2015 between 10:00 and 11:00 at the Civic Centre, facilitated by the City's International Relations office.





- That an **official exchange programme be compiled** for the Aachen delegation, coordinated by the Environmental Resource Management Department in collaboration with all relevant stakeholders and City Departments.
- That the relevant departments **arrange a schedule of site visits** and transport for the Aachen delegates based on their work fields:

<b>Working Field:</b>	<b>Department:</b>	<b>Aachen representative:</b>
Clean and Safe City	Inter-Services Liaison, Safety and Security	Ron-Roger Breuer
Waste Minimisation	Solid Waste	Hermann-Josef Ostlender Regina Brück
Sustainability	Environmental Resource Management	Sabine Von den Steinen Michael Stephan

- That a **feedback session be hosted** at the end of the Aachen delegation visit, on Friday 6 November 2015, to reflect on mutual learning opportunities.
- That a **partnership workshop** be held in March 2016 with the purpose of exploring mutual beneficial partnership projects for funding and implementation.

All relevant City of Cape Town and City of Aachen officials, the Mayors, politicians and other stakeholders will be consulted in all the above processes.

## 7. IMPLICATIONS

- 7.1 Constitutional and Policy Implications No ☐
- 7.2 Environmental implications No ☐
- 7.3 Financial Implications No ☐
- 7.4 Legal Implications No ☐
- 7.5 Staff Implications No ☐
- 7.6 Risk Implications No ☐

## 8. OTHER SERVICES CONSULTED

- Solid Waste Department, Alison Davison (Tel: 021 400 4580): Head: Waste Minimisation.
- International Relations, Mayor's Office: Dr Denver van Schalkwyk (Tel: 021 400 1369): Manager, International Relations
- City Improvement District (CCID and other CIDs), Tasso Evangelinos (Tel: 021 286 0830): Chief Operating Officer, Central City Improvement District

## 9. RECOMMENDATIONS

Recommended that:

- a) The report be noted.

## AANBEVELINGS

Aanbeveel dat:

- a) Daar van die verslag kennis geneem word.

## IZINDULULO

Kundululwe ukuba:

- a) Makuqwalaselwe ingxelo.

## 10. GENERAL DISCUSSION

### **Strategic Alignment in relation to the Aachen City of Cape Town partnership**

City: IDP – aligned to Opportunity City and Well Run City; and IMEP – aligned to Waste, Environmental Education and Training and Safety and Security sectoral approaches.

Towards 2040: aligned to Connecting Cape – recognise and leverage the potential of partnerships and Leading Cape – Lead world class service oriented delivery and sustainable approaches.

DIRCO: aligned to the aim of 'improving coordination of South Africa's foreign policy interactions and to enhance the benefit which South Africa's international engagement brings to all parties involved' as outlined in The Measures and Guidelines for the Enhanced Coordination of South Africa's International Engagements.

National Development Plan: aligned to Ch. 7, Action 41 – Identify and promoting practical opportunities for cooperation based on complementary national endowment

National Outcomes: Outcome 11 – Create a better South Africa and contribute to a better and safer Africa and World

Millennium Development Goals: MDG 7: To ensure environmental sustainability and MDG 8: To develop a global partnership for development (in particular the Cape Town – Aachen Local Agenda 21 Partnership)




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## 11. ANNEXURES

**ANNEXURE A:** Report on the current status of the Cape Town – Aachen Local Agenda 21 partnership, and the proposed professional exchange funded by Engagement Global.

**ANNEXURE B:** Clean and Safe City Feedback Report.

### FOR FURTHER DETAILS CONTACT:

NAME	Lindie Buirski
CONTACT NUMBERS	021 4872839 or 0846299305
E-MAIL ADDRESS	<a href="mailto:Lindie.buirski@capetown.gov.za">Lindie.buirski@capetown.gov.za</a>
DIRECTORATE	Energy, Environment and Spatial Planning
FILE REF NO	
SIGNATURE	





**DIRECTOR: ENVIRONMENTAL RESOURCE  
MANAGEMENT**  
Osman Asmal

NAME

DATE

12/4/2015

Comment:

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**EXECUTIVE DIRECTOR: ENERGY,  
ENVIRONMENT AND SPATIAL PLANNING**  
Japie Hugo

NAME

DATE

13. 8. 2015

Comment:

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**MANAGER INTERNATIONAL RELATIONS**  
Denver van Schalkwyk

DATE

14 :08: 2015

Comment:

NOTED

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**CITY MANAGER**  
ACHMAT EBRAHIM

DATE

20. 08. 2015

- ☒ SUPPORTED FOR ONWARD SUBMISSION TO  
MAYOR ☒ / MAYCO ☐ / COUNCIL ☐
- ☐ NOT SUPPORTED
- ☐ REFERRED BACK

COMMENT:

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AS. DHANSA

LEGAL COMPLIANCE

☐ REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.

☐ NON-COMPLIANT

Comment:

NAME AS. DHANSA

TEL (021) 404 4836

DATE 26-08-15

FOR NOTING.

JFH

MAYORAL COMMITTEE MEMBER

COMMENT:

NAME JFH V/P MERWE

DATE 26/08/2015



A. G. Ras

EXECUTIVE DIRECTOR: COMPLIANCE & &  
AUXILLARY SERVICES

GERHARD RAS

☐ SUPPORTED FOR ONWARD SUBMISS

☐ NOT SUPPORTED

☐ REFERRED BACK

COMMENT:

NOTING Mayor

DATE

28/8/15

J. Nelson

EXECUTIVE MAYOR (Acting)

PATRICIA DE LILLE J NELSON

☐ SUPPORTED FOR ONWARD SUBMISSION  
TO MAYCO ☐ / COUNCIL ☐

☐ PC RECOMMENDATION

☐ RECOMMENDATION AS CONTAINED IN  
ORIGINAL REPORT

☐ ALTERNATIVE RECOMMENDATION TO  
BE REFLECTED BELOW

☐ APPROVED I.T.O. DELEGATED AUTHORITY

☒ NOTED

☐ REFUSED

☐ REFERRED BACK

DATE

3/9/15



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

*ANNEXURE A*  
COMPLIANCE AND AUXILIARY SERVICES  
EXECUTIVE SUPPORT

Suzanne Abel  
Executive Committee Services

T: 021 400 3664 F: 021 418 9009  
E: Suzanne.Abel@capetown.gov.za

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DATE 4 March 2015  
TO The Executive Mayor  
P de Lille

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ITEM 01/04/03/15

Dear Madam Mayor,

The **attached** undermentioned Report is submitted to you for consideration and noting:

**REPORT ON THE CURRENT STATUS OF THE CAPE TOWN - AACHEN LOCAL AGENDA 21 PARTNERSHIP, AND THE PROPOSED PROFESSIONAL EXCHANGE FUNDED BY ENGAGEMENT GLOBAL**

  
pp Mrs Rehana Razack  
Manager: Executive Committee Services  
Office of the Executive Director: Compliance and Auxiliary Services

# **CITY OF CAPE TOWN**

## **COMPLIANCE & AUXILIARY SERVICES: REPORT COMPLIANCE CHECKLIST**

REPORT NO: MC1219

DIRECTORATE: E&SP

DATE RECEIVED: 20.02.15

CHECK NO	DESCRIPTION	COMPLIANT ✓/X
1	Report Correctly Addressed (Appropriate Decision-making Authority)	Yes
2	LANGUAGE:	
2.1	Headings in 3 official languages	NA
2.2	Recommendations in official 3 languages	NA
3	STRATEGIC INTENT OF REPORT:	
3.1	Appropriately indicated	Yes
3.2	Linkage with IDP explained/motivated	Yes
4	PURPOSE:	
4.1	Clearly indicated	Yes
5	DECISION-MAKING AUTHORITY	
5.1	Correct delegation/s cited	Yes
6	EXECUTIVE SUMMARY	
6.1	Concise and clear	Yes
7	RECOMMENDATIONS:	
7.1	Clear and understandable (request the decision-maker to resolve)	Yes
7.2	Aligned with Delegations	Yes
8	DISCUSSION/ CONTENTS:	
8.1	Investigation methodology followed in report	NA
8.2	Findings	NA
8.3	Conclusions	NA
8.4	Reason/s for recommendation/s (motivation in support of)	Yes
8.5	Constitutional implications indicated	NA
8.6	Policy implications indicated	NA
8.7	Sustainability implications indicated	Yes
8.8	Legal implications indicated	NA
8.9	Staff implications indicated	Yes
8.10	Financial implications indicated	NA
8.11	Consultation with other directorates/role-players/interest groups/professionals	NA
10	ANNEXURES:	
10.1	Annexures referred to in report attached and clearly marked	Yes
11	SIGNATURES TO BE INCLUDED:	
11.1	Author of Report	Yes
11.2	Executive Director	Yes
11.3	CFO (if report implies financial implications)	NA
11.3	Legal Services	Yes
11.4	Mayoral Committee Member/s	To sign
11.5	SPU (if report is about policy approval)	
11.6	ED: Compliance & Auxiliary Services	To sign
11.6	Executive Mayor	To sign
11.7	Speaker (where reports relate to sub-councils & councillor matters)	NA

Note: Where an annexure or a signature does not form part of or is not required for the report, the compliance check will indicate such by "NA"

REPORT COMPLIANT/ NON-COMPLIANT: NA (Compliant) DATE: 24/02/2015

REPORT COMPLIANT/ NON-COMPLIANT: DATE:



REPORT TO EXECUTIVE MAYOR

DATE

1. ITEM NUMBER :

2. SUBJECT

**REPORT ON THE CURRENT STATUS OF THE CAPE TOWN – AACHEN LOCAL AGENDA 21 PARTNERSHIP, AND THE PROPOSED PROFESSIONAL EXCHANGE FUNDED BY ENGAGEMENT GLOBAL**

**STRATEGIC INTENT**

☒ - Opportunity City

Strategic Focus Area 1: the opportunity city

Objective 1.1: Create an enabling environment to attract investment that generates economic growth and job creation

Programme 1.1(b): Events programme (Business events, exhibitions and conventions)

Programme 1.1(c): Identification and promotion of catalytic sectors (The green economy, including energy from the sun, wind and waste)

☒ - Well-run City

Strategic Focus Area 5: the well-run city

Objective 5.2: Establish an efficient and productive administration that prioritises delivery

Programme Area 5.2(a): Human resources, talent management and skills development programme (integrated talent management approach)

3. PURPOSE

This report serves to inform the Executive Mayor of the following:

- i. The current status of the Cape Town – Aachen Local Agenda 21 Partnership
- ii. The proposed professional exchange funded by Engagement Global's Kommunale Entwicklungszusammenarbeit (KEZ): "Communal Development Collaboration".

#### 4. FOR NOTING BY / FOR DECISION BY

☒ This report is for consideration/decision by:

- The Executive Mayor

#### 5. EXECUTIVE SUMMARY

The City of Cape Town signed a Memorandum of Agreement (MOA) with the City of Aachen in Germany in 2000. The MOA specifies that the partnership be reviewed and committed to on a five-yearly basis. The last signing of the MOA took place on 17 October 2012 in Cape Town and was co-signed by Executive Mayor Patricia de Lille and Lord Mayor of Aachen, Marcel Phillip. The Executive Mayor supported this partnership and reported the item to Mayoral Committee in item MC06/04/13.

At the last MOA signing held in Cape Town, the Lord Mayor of Aachen proposed that the Partnership be elevated to a Twinning City Agreement. A Twinning Agreement would facilitate the joint cooperation and commitment of resources and financial support from both cities.

Following from the Twinning Agreement discussions (Annexure B), the City of Aachen have successfully motivated to Engagement Global a professional exchange between City officials from both Aachen and Cape Town and vice versa. A scoping exercise in March will help collate inputs from both Cities and will help unlock the release of resources from Engagement Global. Financial implications for City will be considered at the time of travel authorization by the Executive Mayor. A further report seeking the necessary authority to travel and conclude the Twinning Agreement will be submitted to the relevant decision maker as required.

#### 6. RECOMMENDATIONS

Delegated: for decision by the Executive Mayor:

It is recommended that:

- a) The Executive Mayor notes the current status of the Cape Town – Aachen Local Agenda 21 Partnership.
- b) The Executive Mayor support the City's participation in the proposed process outlined in this report that will lead to implementation of this programme funded by Engagement Global and to be further explored in Aachen's visit to Cape Town in March 2015.

#### 7. DISCUSSION/CONTENTS

Since 2000 the Partnership between Cape Town and Aachen has been reviewed and re-committed to on 3 occasions with the last re-signing taking place in October 2012.



The Partnership specifically promotes LA21 principles through projects, exchanges, and networking. With the support of the City of Cape Town and the City of Aachen, civil society organisations (CSOs) in both cities have implemented numerous partnership-projects over the past 15 years.

Partnership-projects have also been catalytic in improving the way in which the City delivers services to the public. These include the 21 Households partnership-project which gave rise to the City's Smart Living campaign which promotes the sustainable use of resources. Others are the Bicycle Exchange Programme which has done much to promote non-motorised transport in the City, and the City's Violence Prevention through Urban Upgrade programme which was also a spin off from the Aachen –Cape Town Partnership.

Partnership initiatives that are currently underway include:

- i. Healthy Schools Project – trim parks, educational murals and food gardens and biodiversity showcase gardens in partnership with schools in the Grassy Park and Manenberg areas.
- ii. MUSEDI – musical instrument distribution project benefiting aspiring young musicians in partnership with Elsie's River Social Welfare Association
- iii. Harvest of Hope Marketing Project – a "Community Supported Agriculture" Scheme provides an outlet for excess produce by selling this produce on behalf of the farmers in the form of a weekly organic box scheme in partnership with Abalimi Bezekhaya.
- iv. School Exchanges – there are two ongoing North-South school exchanges with schools in Aachen; one with Phoenix High School in Manenberg and another with Fairview Primary School in Grassy Park.
- v. ASA Programme – a programme of Engagement Global, the service for initiatives connected to global development on civil society level in Germany and internationally that gives European students and young professionals the opportunity to work and live in a developing country for three months while focusing on a developmental project. From 2000 to 2014 a total of 31 European participants have benefited from the ASA Programme through the Partnership. Ten participants from South Africa have also benefited by visiting Germany through the ASA-North-South-Programme. This has helped with project implementation and cultural understanding. Four projects have directly benefited from the ASA North-South-Project: Bauwagen goes South (2004), Lessons in a Box (2005), Speelhuis (2010) and Opportunity Centre for Unemployed Youth (2012 + 2014).
- vi. ASA-Kommunal – in 2013 ASA launched a new spin-off programme. Within this programme two municipalities in North and South have to work together to host the ASA students in cooperation with an NGO in the South. The current ASA-Kommunal-project taking place within the Partnership is a carbon offsetting project called Climate Ticket Cape Town. The next one is planned for 2015 and the proposed focus will be a summary review and impact assessment of the 15 years of the Cape Town-Aachen Partnership.

A proposal was put forth by the City of Aachen following the Lord Mayor Marcel Phillip's request to elevate the Cape Town – Aachen Local Agenda 21 Partnership to a Twinning Agreement. One of the areas identified by Lord Mayor Marcel Phillip is the Engagement Global programme which, at this point, appears to focus on



exchanging experts on a working level. The aim is to broaden and deepen the Aachen-Cape Town-Partnership and to involve more stakeholders in the two cities.

Following the Aachen Mayor's visit to Cape Town and after consultation between Mayor Philipp, Engagement Global and other role-players in Aachen, the following possible working fields for the exchange were identified. These are listed below and are aligned to the sectoral approaches to the City's IMEP:

- i. Waste Minimisation – aligned to Waste
- ii. Sustainability – aligned to Environmental Education and Training
- iii. Green City – aligned to Landforms and Soils, and Urbanisation and Housing
- iv. Participatory-approach to security in the city – aligned to Safety and Security

A scoping exercise is the next step to unlock this project and Aachen representatives, Ms Gabriele Schütz-Lembach and Ms Carolin Herff, plan to visit Cape Town in March 2015.

### **7.1. Constitutional and Policy Implications**

Agenda 21 is the United Nations (UN) programme that promotes sustainable development at a local level, with a direct mandate given to local authorities by the UN.

The Integrated Development Plan (IDP) and the City of Cape Town's Integrated Metropolitan Environmental Policy (IMEP) which the City of Cape Town commits itself to the involvement of and partnerships with civil society in decision-making processes regarding the environment management and promotion of principles of local agenda 21.

### **7.2. Sustainability Implications**

Does the activity in this report have any sustainability implications for the City?      No ☐      Yes ☒

- 7.2.1    The proposed KEZ professional exchange will result in the promotion of the Local Agenda 21 principles of sustainable development and IMEP.

### **7.3. Legal Implications**

None

### **7.4. Staff Implications**

No      ☐

Yes      ☒



Should City representatives be required to participate, it is expected that there will be minimal implications in the form of insurance for city officials whilst away on official business. Approvals for these financial implications and specific staff will be considered in a specific travel authorisation once the programme has received approval and exchange dates confirmed.


## ANNEXURES

Annexure A: Report to Executive Mayor: MC06/04/13

Annexure B: Correspondence between Executive Mayor Patricia de Lille and Lord Mayor Marcel Philipp dated 13 April 2013 and 4 November 2014 respectively

## FOR FURTHER DETAILS CONTACT:

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DIRECTORATE	Energy, Environmental and Spatial Planning
FILE REF NO	

  
 EXECUTIVE DIRECTOR: ENERGY,  
 ENVIRONMENTAL AND SPATIAL PLANNING  
 Japie Hugo

Comment:

*The focus on programmes in Manenberg, Grassy Park and Elsiesrivier aligns well with several other*

NAME

*Council programmes*

DATE

*18.02.2015.*

☒ REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.

LEGAL COMPLIANCE

☐ NON-COMPLIANT

NAME

*A.S. Diansang*


Comment:

TEL

*021 400 9536*

Certified as legally compliant:

*20-02-15*

Based on the contents of the report. 

DATE

A.G.R.

EXECUTIVE DIRECTOR: COMPLIANCE AND  
AUXILIARY SERVICES (ED: CAS)

☒ SUPPORTED FOR ONWARD SUBMISSION  
TO MAYOR ☒ / MAYCO ☐ / COUNCIL ☐

☐ NOT SUPPORTED

☐ REFERRED BACK

DATE

24/2/15

COMMENT:

J. van der Merwe

MAYORAL COMMITTEE MEMBER: ENERGY,  
ENVIRONMENTAL AND SPATIAL PLANNING

COMMENT:

Councillor J van der Merwe

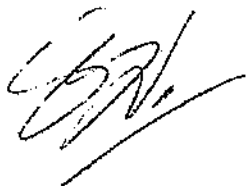
NAME

JFW v/o MERWE

DATE

26/02/2015

EXECUTIVE MAYOR



DATE

6/3/15

- ☐ SUPPORTED FOR ONWARD SUBMISSION  
TO MAYCO ☐ / COUNCIL ☐:
- ☐ PC RECOMMENDATION
- ☐ RECOMMENDATION AS CONTAINED IN  
ORIGINAL REPORT
- ☐ ALTERNATIVE RECOMMENDATION TO  
BE REFLECTED BELOW
- ☐ APPROVED I.T.O. DELEGATED  
AUTHORITY
- ☒ NOTED
- ☐ REFUSED
- ☐ REFERRED BACK

COMMENT:

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---



074

LC 7731/1

**REPORT TO EXECUTIVE MAYOR**

CITY OF CAPE TOWN | ISIXENI SASAKHAP | STAD KAAPSTAD

1. **ITEM NUMBER : MC 06/04/13**

2. **SUBJECT**

**ACTION POINTS EMERGING FROM THE CAPE TOWN-AACHEN LOCAL  
AGENDA 21 PARTNERSHIP RE-SIGNING CEREMONY**

**ONDERWERP**

**AKSIEPUNTE VOORTSPRUITEND UIT DIE  
HERONDERTEKENINGSEREMONIE VIR KAAPSTAD-AACHEN SE  
PLAASLIKE AGENDA 21-VENNOOTSKAP**

**UMBANDELA**

**AMANQAKU ESENZO ASUKA KUMSITHO WANGAPHAMBI KOKUTYOBELA  
WE-CAPE TOWN-AACHEN LOCAL AGENDA 21 PARTNERSHIP**

3. **STRATEGIC INTENT**

- ☒ - Opportunity City
- ☐ - Safe City
- ☒ - Carling City
- ☐ - Inclusive City
- ☐ - Well-run City

4. **PURPOSE**

The purpose of this report is to:

- a) provide the Mayoral Committee with an overview of action points that was proposed at the re-signing ceremony of the Cape Town-Aachen Local Agenda (LA) 21 Partnership on 17 October 2012.
- b) recommend that, the Executive Mayor responds with a letter to the Lord Mayor of Aachen confirming its intent towards the twinning arrangement between Cape Town and Aachen.

- c) Recommend that the Executive Mayor or her nominee must schedule a follow up meeting to brief the German Consulate regarding the way forward with partnership.

**5. FOR NOTING BY / FOR DECISION BY**

☐ This report is for noting only/information only.

☒ This report is for consideration/decision by:

- The Executive Mayor together with the Mayoral Committee.

**6. EXECUTIVE SUMMARY**

The Cape Town-Aachen LA 21 Partnership promotes the principles of sustainable development through projects, exchanges, networking and raising awareness. The Partnership consists of civil society organizations (CSOs) based in Cape Town and in Aachen. With the support of the City of Cape Town and City of Aachen, these CSOs facilitate project implementation while also promoting stronger community participation.

The City of Cape Town signed a MoA with the City of Aachen, Germany in 2000 and 2004 with the last updated Memorandum of Agreement signed in 2007. Following Council's decision in response to the Environmental Resource Management Department's report to PEPCO MC 40/10/11, a review of the Partnership was undertaken. The review workshop was held at the Cape Town Civic Centre on 27 October 2011 and was attended by both Aachen and Cape Town Partnership organizations. At this workshop it was agreed that the MoA remain unchanged and that it be re-signed by representatives from both cities in 2012.

Subsequently the Executive Mayor Patricia de Lille and the Lord Mayor of Aachen, Marcel Philipp have signed the Cape Town-Aachen LA21 Partnership MoA on 17 October 2012 (Please refer to Annexure A: Partnership MoA).

The Partnership has played a major role in consolidating efforts to implement the LA21 principles of sustainable development within the City of Cape Town in a practical way. The Partnership projects have been catalytic in improving the way in which the City delivers services to the public.

These likely to projects include the 21 Households Partnership Project which gave rise to the City Smart Living Handbook campaign. Another is the Bicycle Recycling Project which continues to promote non-motorized transport in the City. The Partnership also formed the first steps towards the Violence Prevention through Urban Upgrade Programme. Furthermore, the Partnership has given birth to the Sustainable Livelihoods Network, which is a platform for Cape Town based civil society organizations to exchange knowledge and resources and engage with local government on the level of project implementation. Since its

inception over 600 exchanges have taken place, majority of which have been in the CSO sector.

## 7. RECOMMENDATIONS

Delegated: for decision by the Executive Mayor:

- a) Recommended that the Mayoral Committee take note of the action points that was proposed at the re-signing ceremony of the Cape Town-Aachen Local Agenda (LA) 21 Partnership on 17 October 2012.
- b) Recommended that the Executive Mayor responds with a letter to the Lord Mayor of Aachen, confirming its intent towards the twinning arrangement between Cape Town and Aachen.
- c) Recommended that the Executive Mayor or her nominee must schedule a follow up meeting to brief the German Consulate regarding the way forward with the partnership.

## UKHUTHAZO

Othunyelweyo: ukuze kwenziwe isigqibo nguSodolophu Ophetheyo:

- a) Ukhuthaze ukuba iKomiti kaSodolophu iqaphele amangaku ekufanele enziwe ebecetyisiwe kumsitho wolwabiwo kwakhona eCape Town-Aachen Local Agenda (LA) 21 Partnership nge-17 kuOktobha ka-2012.
- b) Ukhuthaze ukuba uSodolophu Ophetheyo aphendule ngeleta kuSodolophu Omkhulu waseAachen, eqinisekisa injongo yaso ngokubhekisele kwilungiselelo lokumanyanisa phakathi kweKapa ne-Aachen.
- c) Ukhuthaze ukuba uSodolophu Ophetheyo okanye umnyulwa wakhe kufuneka acwangcise intlanganiselo yolandelelo ukuze kwaziswe uMmeli-lizwe waseJamani ngokuphathelele umbheka phambili ngolwahlulelwano.

## AANBEVELING

Gedelegeer: vir besluitneming deur die uitvoerende burgemeester:

- a) Aanbeveel dat die burgemeesterskomitee kennis neem van die aksiepunte wat voorgestel is tydens die herondertekeningseremonie vir die Kaapstad-Aachen plaaslike agenda Local Agenda (LA) 21-vennootskap op 17 Oktober 2012.
- b) Aanbeveel dat die uitvoerende burgemeester reageer deur 'n brief aan die opperburgemeester van Aachen te rig, waarin sy voorneme tot die tweelingooreenkoms tussen Kaapstad en Aachen bevestig word.
- c) Aanbeveel dat die uitvoerende burgemeester of haar benoemde 'n opvolgvergadering belê ten einde die Duitse Konsulaat in te lig oor die weg vorentoe wat die vennootskap betref.

## 8. DISCUSSION/CONTENTS

### 8.1. Background

Since 1992, "Agenda 21" is the United Nations (UN) program that promotes sustainable development at a local level, with a direct mandate given to local authorities by the UN. The basis for these activities is stipulated in chapter 28.1:

"28.1. Because so many of the problems and solutions being addressed by Agenda 21 have their roots in local activities, the participation and cooperation of local authorities will be a determining factor in fulfilling its objectives. Local authorities construct, operate and maintain economic, social and environmental infrastructure, oversee planning processes, establish local environmental policies and regulations, and assist in implementing national and subnational environmental policies. As the level of governance closest to the people, they play a vital role in educating, mobilizing and responding to the public to promote sustainable development."

([http://www.un.org/esa/dsd/agenda21/res\\_agenda21\\_28.shtml](http://www.un.org/esa/dsd/agenda21/res_agenda21_28.shtml))

The Partnership is a multi-lateral agreement, which reflect co-operation between local government as well as various civil society and business organizations within the cities of Aachen and Cape Town.

The aim of the Partnership is to promote sustainable development and the principles of Agenda 21 through facilitating partnerships and partnership projects that improve environmental, social and economic conditions, with a particular focus on poverty eradication.

The following objectives are defined in the partnership agreement:

- Projects: Implementation of Partnership projects that promote sustainable development in a practical way.
- Networking: Establishing a platform for promoting sustainable development and Agenda 21, with the focus on networking and Partnership opportunities.
- Awareness raising: Promoting a joint understanding of the implication of Agenda 21 in the North-South context through sharing experience in the techniques and principles of sustainable development.
- Exchanges: Promoting opportunities for exchanges between Aachen and Cape Town to support projects and organizations within the Partnership

### 8.2. Action Points arising from the Partnership MoA re-signing ceremony

At the Partnership MoA re-signing ceremony on 17 October 2012, the following action points were put forward:

- Improved exchanges: The Mayor of Aachen extended an invitation to City of Cape Town to visit Aachen in the next two years with the aim of:

- (i) building on the existing partnership;
  - (ii) exploring new opportunities for both cities;
  - (iii) exploring the possibility of escalating the relationship between the cities from that of a Partnership to a City Twinning Programme
- Areas of Partnership engagement: The Mayor of Aachen emphasised his city's strength in the fields of:
    - (i) science (having many universities);
    - (ii) economic opportunities (having overcome challenges in their clothing industry); and
    - (iii) technologies (having benefited from new technologies such as wind & solar power generation, amongst others technologies)
  - The Mayor of Cape Town emphasised areas such as:
    - (i) finding solutions to tackle rising levels of urbanisation;
    - (ii) formulating strategies in order to attract investments in the local economy
  - Alderman Walker added specific economic opportunities (possibly linked to the Philippi area)
  - On-going Partnership Projects: There is a need for improved co-operation from City departments currently involved in facilitating Partnership projects in order to sustain these on-going projects; ie:
    - (i) City Parks – more assistance in greening projects at schools and communities (link to city initiatives, etc.)
    - (ii) Transport – more assistance in driving the Bicycle Recycle Project (processing payments, etc.)
  - Involvement of other City Departments: There is a need to involve other City departments in certain projects:
    - (i) Arts and Culture projects: murals; musical instruments exchange; art workshops
    - (ii) Spatial Planning and Urban Design and Environmental Resource Management: green building design projects (possible link to World Design Capital 2014)

### 8.3. Constitutional and Policy Implications

According to the City of Cape Town's Draft External Relations Policy, any International Relations and Inter-governmental Relations activities shall be sustainable, outcomes-based, relevant, cost-effective, and structured to ensure evidence of return on investments.

### 8.4. Sustainability Implications

Does the activity in this report have any sustainability implications for the City?      No ☐      Yes ☒





8.4.1 The social and economic opportunities for the people associated with the partner organizations due to the proposed exchanges, will be enhanced, although quantification of the impact is difficult. The new areas of partner engagement as described in 8.2 will promote sustainability for the City of Cape Town.

8.4.2 The contents of this report comply with the IMEP (Integrated Metropolitan Environmental Policy) commitments for achieving sustainability in Cape Town. Principal among these is commitment to adopting and implementing the principles and underlying approaches to sustainable development and ensuring the integration of environmental issues into local government decision-making at all levels.

#### 8.5. Legal Implications

None

#### 8.6. Staff Implications

Does your report impact on staff resources, budget, grading, remuneration, allowances, designation, job description, location or your organisational structure?

No ☒ X

Yes ☐

#### 8.7. Other Services Consulted

The Partnership is aligned with the External Relations Policy (C27/03/11) in that it:

- is a bi-lateral partnership between the City of Cape Town and a City outside the geographic territory of the Republic of South Africa taking into consideration national and international guidelines and protocols.
- aligned with the Policy Principles
- complies with the Criteria for External relations Partnerships.

This report was supported by the External Relations Task Team on 15 February 2013.


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#### ANNEXURES

A: The Cape Town – Aachen LA 21 Partnership Memorandum of Agreement (signed 17 October 2012)



## FOR FURTHER DETAILS CONTACT:

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DIRECTORATE	Economic, Environmental and Spatial Planning
FILE REF NO	
SIGNATURE : DIRECTOR	 6/3/2013

  
EXECUTIVE DIRECTOR  
Japie Hugo

Comment:

DATE 05.03.2013.

  
LEGAL COMPLIANCE

☒ REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.

☐ NON-COMPLIANT

NAME Jean Roman  
TEL (021) 400 2753  
DATE 14.03.2013

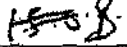
Comment:

Certified as legally compliant:

Based on the contents of the report. 

  
MAYORAL COMMITTEE MEMBER  
Cllr. Gareth Bloor

COMMENT:

NAME   
DATE 15.03.2013

## **AACHEN - CAPE TOWN LA21 PARTNERSHIP MEMORANDUM OF AGREEMENT (MOA)**

### **1. PREAMBLE**

- 1.1 The Aachen-Khayelitsha Partnership was established during 1998 between *Wellthaus*, in Aachen, and KERIC (Khayelitsha Education Resource and Information Centre) from Khayelitsha.
- 1.2 This partnership developed into the Aachen / Tygerberg LA21 Partnership, which was formally entered into through the signing of the Memorandum of Understanding on 29 June 2000 in Aachen, Germany. The partnership is unique due to the fact that it is based on the principles of Agenda 21 and promotes sustainable development in a practical way.
- 1.3 It was agreed that the partnership be based on a three-year plan, subject to annual review, and that the partnership and Memorandum of Agreement be assessed at the end of the three years. This was done in 2004.
- 1.4 The former City of Tygerberg was amalgamated with other municipalities on 6 December 2000 and the current structure is known as the City of Cape Town.
- 1.5 The partnership is between the cities of Aachen and Cape Town, including participating civil society, cultural, business and educational institutions from both cities. It is known as the "Aachen - Cape Town LA21 Partnership".

### **2. INTRODUCTION**

This document outlines the agreement between the City of Aachen and City of Cape Town, including the participating civil society, business, cultural and educational institutions. It has been revised to ensure that amendments are included as the Partnership expands and is referred to as the "Memorandum of Agreement".

### **3. AGREEMENT**

The undersigned commit to implement the principles and practice of global sustainability and partnerships at a local level, as outlined in Agenda 21 at the United National Conference on

Environment and Development (UNCED) in Rio de Janeiro in 1992, and endorsed at the World Summit on Sustainable Development (WSSD) in Johannesburg in 2002 through the Millennium Development Goals (MDG):

- Eradicate extreme poverty and hunger (chapter 3 of Agenda 21)
- Achieve universal primary education (Chapter 36 of Agenda 21)
- Promote gender equality and empower women
- Reduce child mortality
- Improve maternal health
- Combat HIV/AIDS, malaria and other diseases
- Ensure environmental sustainability
- Develop a global partnership for development (Chapters 2 and 8 of Agenda 21)

#### 4. AIMS AND OBJECTIVES OF PARTNERSHIP

##### 4.1 Aim of the partnership:

The aim of the partnership is to promote sustainable development, the principles of Agenda 21 and the Millennium Development Goals (MDG) through facilitating partnerships and partnership projects that improve environmental, social and economic conditions, with a particular focus on poverty eradication.

##### 4.2 Objectives of the partnership:

The following objectives are to be achieved through the partnership:

- 4.2.1 Projects: Implementation of partnership projects that promote sustainable development in a practical way;
- 4.2.2 Networking: Establishing and supporting a platform for promoting sustainable development and Agenda 21, with a focus on networking and partnership co-operation.
- 4.2.3 Awareness raising: Promoting a joint understanding of the implication of Agenda 21 and the MDGs in the North-South context through sharing experience in the techniques and principles of sustainable development; and
- 4.2.4 Exchanges: Promoting opportunities for exchanges between Aachen and Cape Town to support projects and organisations within the partnership.

#### 4.3 Key priority areas:

The following key priority areas have been identified for project implementation, but can be expanded on by mutual consent. The projects indicated in brackets are examples, but do not exclude any new initiatives within the key priority areas.

- 4.3.1 Urban farming and greening (Aachen Greening Award, Bauwagen);
- 4.3.2 Energy (Climate Change and Energy Strategy, Green Building Guideline);
- 4.3.3 Waste Management (Waste Wise Project; EcoProfit);
- 4.3.4 Transport (Bicycle Recycle Project);
- 4.3.5 Health (HIV/Aids);
- 4.3.6 Urban Design (EcoVillage; Monwabisi; Kuyasa);
- 4.3.7 Education (Musedl = Music Education Initiative)
- 4.3.8 Cross cutting issues, such as women, youth, sport and cultural activities (Mural Global, 21 Households, schools partnerships, exchange programs, etc).

#### 4.4 Inclusion of strategic stakeholders:

Recognition of the equal importance of all the relevant stakeholders, as indicated below, to ensure a sustainable future by working together, sharing information and making a difference:

- 4.4.1 Governmental Structures,
- 4.4.2 Civil Society Structures,
- 4.4.3 Educational and other Institutions;
- 4.4.4 Funding Institutions;
- 4.4.5 Business and Industry;
- 4.4.6 Women, youth and disabled forums; and
- 4.4.7 Media, and other interested parties that actively participate

### 5. STRUCTURES AND PROCESSES OF COLLABORATION

#### 5.1 Structures:

The partners commit to the ongoing support of a Partnership Steering Committee in the South and the *Koordinierungs Gruppe* in the North, inclusive of municipal officials, councillors and civil society representatives. The purpose of these structures is to ensure the following:

5.1.1. Co-ordination and organisation of events that promote the partnership and provide networking opportunities in the two cities.

5.1.2. Establishment, facilitation and funding of partnership projects;

### 5.1.3. Promotion and co-ordination of donor funding;

### 5.1.4. General co-ordination of the partnership:

- Generation of annual activity calendar,
- Generation of reports to committees,
- Generation of press releases,
- Attendance of relevant conferences / seminars,
- Promotion of training and awareness about LA21,
- Promotion of job-swapping / training with Aachen,
- Exchange of information and experience with other cities/partners.

The partners agree to work on equal level within this Agenda 21 Partnership.

### 5.2 Resources and support:

The partners commit to provide support, resources and financial support to ensure continuity and effectiveness of the above-mentioned structures and processes.

### 5.3 Partnership Monitoring:

The partners commit to the ongoing co-operation with independent monitors, if applicable. The aim of the monitoring is to increase the impact and effectiveness of the partnership through strategic assessment.

## 6. SIGNATORIES

- 6.1 The Partnership is multi-lateral agreement between the cities of Aachen and Cape Town, including participating civil society, educational and business organizations represented within these cities. The engaging of this partnership indicates their collaboration and active support in achieving the aims of the partnership and promoting sustainable development.
- 6.2 It is agreed that, for the partnership to be successful, joint projects involving both of the municipalities civil society, education institutions and business organizations need to be facilitated and supported in an active manner in Aachen and Cape Town.
- 6.3 It is agreed that civil organizations have a fundamental role to play in the facilitation and co-ordination of the partnership and in promoting sustainable development in a practical manner, especially at grass roots level.

- 6.4 It is agreed that the Millennium Development Goals (MDG), as well as the principles of Agenda 21 and sustainable development be implemented in a practical manner through the partnership and the projects that are related to the partnership.

## 7. TERM OF PARTNERSHIP

- 7.1 The partnership will be renewed for five years, subject to annual review.
- 7.2 The partnership and Memorandum of Agreement will be re-assessed at the end of the five-year period.
- 7.3 Early termination by either of the parties shall be subject to three (3) months written notice.

## 8. CONCLUSION

The partners hereby undertake to perform all that is required of them in order to give effect to the intention of the partners as set forth in this Memorandum of Agreement. By their signature hereunder, the partnership's representatives agree that this Memorandum of Agreement reasonably reflects their understanding of the partners' mutual intentions.

Cape Town, South Africa  
October 2012



  
(Marcel Philipp, Oberbürgermeister)

  
(Patricia de Lille, Lord Mayor)

  
(Gilbert Thomas, ERSWA)



CITY OF CAPE TOWN | ISIXENKO SASEKAPA | STAD KAAPSTAD

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Cell: 084 4101 332  
Fax: 021 400-1313

E-mail: Fritz.Marx@capetown.gov.za  
Website: www.capetown.gov.za

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Hertzog-boulevard 12  
Kaapstad 8001  
Privaatbriek X9181, Kaapstad 8000  
Vra vir: Mer F Marx  
Tel: 021 400-1217  
Sel: 084 4101 332  
Faks: 021 400-1313

## OFFICE OF THE EXECUTIVE MAYOR

23 April 2013

The Lord Mayor of Aachen  
Mr Marcel Philipp  
Stadt Aachen, Postfach  
Reumontstraße 1  
52058 Aachen

Fax: 0241/423-3699

Your Honour

### VISIT TO CAPE TOWN

I would like to thank you for your visit to Cape Town and for your signing the Aachen-Cape Town Partnership agreement on 17 October 2012.

In response to your call for promoting this Partnership to a Twinning Agreement between the Cities of Aachen and Cape Town, the Council of the City of Cape Town has fully supported the proposal.

The Partnership has played a major role in consolidating efforts to implement the Local Agenda 21 principles of sustainable development within the City of Cape Town in a practical way. The Partnership projects have been catalytic in improving the way in which the City delivers services to the public.

I therefore commit to promoting the Aachen-Cape Town Partnership to a Twinning Agreement. I hope that this arrangement would be favourably considered by your Council, and that we could formalise the Agreement in due course.

Yours sincerely

**PATRICIA DE LILLE**  
**EXECUTIVE MAYOR**



Der Oberbürgermeister



stadt aachen

City of Cape Town  
Executive Mayor Patricia de Lille  
Room No 35, Floor 6  
Podium, Civic Centre  
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Private Bag X9181, Cape Town 8000

Rathaus  
52058 Aachen  
Telefon 0241 / 432-7301  
Telefax 0241 / 432-8008  
h/so

Aachen, 04.11.2014

Dear Mayor de Lille,

Please accept my apologies for the delayed answer to your letter from 23 April 2013, which recently reached me via numerous detours.

Be assured that the partnership between Cape Town and Aachen is of great importance also for me and for the City of Aachen. Furthermore, I am still open-minded about a twinning agreement between our cities. As your response did not reach me until now, I have not addressed the topic to the Aachen City Council so far. I will catch up on this within the next year.

However, we are currently planning a development project on municipal cooperation, which I would like to give priority at the moment as it is funded by the ENGAGEMENT GLOBAL programme. The programme provides financial support for "international cooperation on a city-to-city-level", which I intend to use to initiate an exchange between experts on working level, to involve more stakeholders and to broaden the partnership between Aachen and Cape Town in general. I would be glad if you could support this project as well.

In the meantime, I will continue to promote the further planning for a twinning agreement between our cities in Aachen.

Yours sincerely

Marcel Philipp  
Mayor of Aachen

**MUTUAL LEARNING for a SUSTAINABLE CITY  
AACHEN JUNE 2015**

**WORKING FIELD: CLEAN AND SAFE CITY**

**1. PURPOSE OF VISIT**

- a. The City of Cape Town and Aachen have a tandem partnership to explore different ways and to share information and experiences on having a clean, safe and sustainable City.
- b. The City of Cape Town has a multidisciplinary model which has evolved from local and international best practice which was customized for implementation in Cape Town.
- c. The model explores and encourages relationships based on Presence, Partnerships and Communication across multi-disciplinary teams within and outside the municipality.
- d. The model is aimed at a safe, clean, environmentally aware community/city and engenders social responsibility in dealing with all forms of social problems including homeless, drugs and prostitution.
- e. Ultimately this process is driven and funded by the business community in close association with the municipality and all the stakeholders/role-players in the private sector.
- f. Aachen has shared their way of working and the methods that are applied daily in delivering services to the community relating to the safety and protection of the local community and visitors alike.
- g. The equipment used and the application thereof is of special interest for possible implementation in Cape Town.

**2. PROBLEM STATEMENT AND PERCEPTIONS**

- a. Aachen officials, politicians and citizens perceive their City to be safe and clean yet the central business district and immediate surroundings is riddled with graffiti, litter including cigarette stubs, weeds and broken glass. The latter is mostly because people are allowed to drink in public spaces and the junkies etc then often break or drop the bottles but do not clean up the mess.
- b. The National Legislation makes it attractive for the asylum seekers to gravitate to Aachen as they could qualify for free accommodation and a generous monthly allowance. Unfortunately many of them end up being junkies and join the locals (People with drug and/or alcohol dependencies) who fund their habits by begging and /or prostitution in

pestering visitors and the local community through their unsocial behavior.

- c. Unfortunately the location of Aachen facilitates the easy and rapid transition between countries for the criminal element so it is not always easy to apprehend them because of the lack of border control.
- d. Aachen appears to be a stable economic community but I believe it can do better by cleaning up the area to attract new investment and increase business activity thus making the area more attractive for the locals and visitors to shop and enjoy the rich heritage that is on offer. This could also serve to deter the less desired influx of foreigners and immigrants who abuse the local hospitality.
- e. The legal framework limits PPP initiatives and alternate solutions should be explored.
- f. There is a tendency of acceptance and tolerance of the current situation as it "has always been like this" is the most common response when questions are raised regarding the current status.
- g. The Aachen municipal budget is limited and private sector funding may not be initiated by the municipality.
- h. The municipality works in silos (towers) as it appears that the various departments function in terms of their specific operational matters and work across departments insofar as their work demands such interaction. Sadly there is little or no regular workshops between the municipal departments or with the outside organisations such as the police or NGOs to form multi disciplinary approaches to common areas which could create capacity, improve efficiencies and make service delivery more effective.
- i. The Law Enforcement section has a healthy relationship with the local police as far as their functions, as defined in the legislation, are concerned. However there is an element of aloofness detected from the side of the police as it appears that they regard the law enforcement fieldworkers to be of a lower status.
- j. CCTV facilities were removed due to public demand despite the obvious benefits that it brings.
- k. The law enforcement fieldworkers do not have powers of arrest and may apprehend people but have to take them to the police station for official processing. Notwithstanding the co-operation with the police as I have observed is excellent and the response time by the police was minutes when called upon.
- l. The law enforcement field workers often have to perform social welfare functions but are not trained in this discipline.
- m. It appears that the Social Department of the municipality is understaffed and that there is a total lack of interaction between them and Law Enforcement.
- n. The local community accepts the fact that prostitution in private space is legalized but is concerned by the social problems that this attracts. It

appears that the brothels are supported mostly by foreigners (especially from Belgium) and as I observed in the last week, that an unsavory element has a constant presence in the area especially at night.

- o. It appears that some politicians and some officials are loathe to challenge the accepted and traditional ways and do not want to be the champions of change.

### **3. POSSIBLE SOLUTIONS**

It is clear that the model as applied in Cape Town is subject to a different legal framework but it can still be applied in part in Aachen despite legislative limits.

- a. Due to the extent or layout of Aachen it is suggested that new approaches which will complement current activities, be concentrated on the inner City which is contained within the "prohibited area" whilst other initiatives can be implemented in the greater Aachen to generate awareness at little or no expense in a short period of time.
- b. It is important that both politicians and officials buy-in to some of the innovations and explore solutions rather than reasons to not introduce simple, inexpensive and very effective elements of change which will add immediate value to Aachen and its community.
- c. Partnerships with the private sector (including NGOs) must be encouraged and used to its maximum potential to enhance the safety of the community and to clean the City to attract investment and to make Aachen a more desired place to stay and to visit.
- d. The above includes the introduction of the kiosks and other communication alternatives (pamphlets, business cards, newspapers or newsletters with important contact details of the social workers, police, law enforcement, fire brigade, ambulance etc) which will create capacity for the City whilst making the visitors and residents more comfortable and less threatened by the undesirable characters that frequent the inner city as well as ensuring a quicker response time to most situations.
- e. Re-instate CCTV as it creates capacity, generates records and has many benefits in terms of service delivery.
- f. Relocate the prostitutes in the brothels in Antonie Street to an area outside of the inner city so that it does not detract from the beauty and unique experiences that Aachen has to offer.
- g. Explore partnerships with companies like Kotter Security who already do some of these additional safety and cleaning functions at their own expense in Dusseldorf as they have demonstrated that they understand the value of PPC and PPP for all concerned.
- h. Introduce formal and informal regular workshops with the police and NGOs as well as with other municipal departments who have an

influence on the functions of the Law Enforcement Department to improve and upgrade the safety and cleanliness of Aachen.

- i. Meet with the police and make sure that you understand each other's functions and identify common ground where you can assist each other and create more capacity by merely working closer together.
- j. Get the Social Department to train and educate the law enforcement field workers on the correct way to perform their social welfare responsibility as these fieldworkers are exposed and can suffer from unnecessary stress in dealing with social problems without any training or understanding of the Social Department's skills and approach.

#### **4. AACHEN VISIT TO CAPE TOWN IN NOVEMBER 2015**

- a. Introduce to Cape Town's Law Enforcement and related departments to compare ways of working and to share the technology approach which Aachen employs so effectively.
- b. Introduce to CCID and other CIDs to explore different solutions to similar problems which may be easier to implement in Aachen.
- c. Focus on the multi-disciplinal approach and its value adds in service delivery especially by the private sector providing additional municipal services.
- d. Arrange for attendance at operational briefings and possible observation of joint operations/raids involving Cape Town Law Enforcement with the police, traffic officials, private security (from the CIDs) and others.
- e. Visit the control rooms relating to CCTV and the benefits thereof in providing effective identification of possible criminal activity as well as identifying incidents requiring emergency treatment due to injuries and accidents etc.

Eddie Scott

Manager: Inter-Services Liaison

Finance