



REPORT TO: THE EXECUTIVE MAYOR AND MEMBERS OF THE MAYORAL COMMITTEE,
ENERGY AND CLIMATE CHANGE PORTFOLIO COMMITTEE AND CORPORATE
SERVICES PORTFOLIO COMMITTEE

LC23792

1. ITEM NUMBER

2. SUBJECT

FEEDBACK ON THE INTERNATIONAL/OUTSIDE THE BORDERS OF THE
RSA TRIP UNDERTAKEN FROM 27 SEPTEMBER TO 2 OCTOBER 2019
BY PRISCILLA DE COMARMOND AND BEN PETERS TO ATTEND THE
IPMA WORLD CONGRESS IN MERIDA, MEXICO.

ONDERWERP

TERUGVOERING OOR DIE INTERNASIONALE REIS (BUITE DIE GRENSE
VAN DIE RSA) ONDERNEEM VANAF 27 SEPTEMBER TOT 2 OKTOBER
2019 DEUR PRISCILLA DE COMARMOND EN BEN PETERS OM DIE
IPMA-WÊRELDKONGRES IN MÉRIDA, MEKSIKO BY TE WOON

ISIHLOKO

INGXELO ENGOHAMBO OLUYA PHESHEYA/ NGAPHANDLE
KWEEBHODA ZOMZANTSI AFRIKA OLUTHATYATHWE NGOWAMA-27
UKUYA KOWE-2 KWEYEDWARHA 2019 NGUPRISCILLA DE
COMARMOND NO-BEN PETERS LOKUZIMASA INKOMFA YEHLABATHI
YE-IPMA EMERIDA, EMEXICO.

Language Service ref number: L1810

3. EVENT SUMMARY

EVENT DETAILS	
CONFERENCE/SEMINAR	27-29 September 2019: IPMA Young Crew Workshop, Merida, Mexico 30 September – 2 October 2019: IPMA World Congress
OTHER	n/a
DATE	27 September – 2 October 2019
VENUE	Centro Internacional de Congresos de Yucatán, Merida
TOTAL COST TO THE CITY	R105 109.68 (total upfront cost by the CCT as per the travel report, IPMA will reimburse sponsorship support as stated in travel report)
CITY	Merida
COUNTRY	MEXICO

SEN2019-10-034

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THA

ATTENDEE DETAILS	
NAME AND SURNAME	DESIGNATION
Priscilla de Comarmond	Senior Professional Officer: Sustainable Energy Markets Department, Energy and Climate Change Directorate
Ben Peters	Director: Corporate Project, Portfolio, Programme Management, Corporate Services Directorate
PROVIDE SUMMARY OF HOST ORGANISATION / CITY	
<p>IPMA is the world's first project management association, founded in 1965. The Member Associations cooperate to help project, programme and portfolio managers achieve project and business success. Originally started as an international network to exchange project management experiences, the organization developed into global organization in the 1970s, organizing courses and events. In 1996 the organization was renamed as IPMA, International Project Management Association, and started its certification activities.</p> <p>IPMA recognize and award excellent and successful project teams, research projects, and individuals. The City of Cape Town submitted two submissions to the Global Awards this year which reached the finalist stage for both submissions in the respective categories: Young Project Manager of the Year Award and Small/Medium Project in category Change Management/Product development/marketing.</p>	

4. OBJECTIVE

The objectives of the IPMA events:

1. Priscilla to actively participate and present her project in the Global Young Crew Workshop from the 27-29 September 2019.
2. Priscilla and Ben to attend the Young Crew Awards Ceremony on 29 September 2019.
3. Priscilla and Ben to actively participate in the IPMA Winners Club network event on 29 September 2019.
4. Ben to present in the IPMA World Congress Smart Cities session on 30 September 2019.
5. Priscilla and Ben to actively participate in the IPMA World Congress sessions between 30 and 2 October 2019 for enriched knowledge sharing, networking and learning good practices in project management principles.
6. Priscilla and Ben to attend the IPMA World Congress Gala Dinner and Award Ceremony on 1 October 2019.

5. OUTCOMES

The following IPMA events outcomes are briefly discussed

1. Global Young Crew Workshop: 27-29 September 2019

Priscilla participated in the Young Crew workshop from 27-29 September 2019. The event aimed to connect cutting edge trainers in the field of project management with students and young professionals from all areas united in their passion for project management. Interactive workshops, compelling keynotes and great networking events were undertaken. At this event there were about 100 participants in attendance from 22 countries. The focus of the 3-day workshop was around methodological approaches for integrating sustainability into project management. The workshop introduced key principles, methodologies and tools that can be used before and during project implementation.

114

Priscilla, as one of the top 3 finalist in the Young Project Manager of the Year category, presented her project and results during the session on 29 September 2019 at this workshop.

2. **IPMA Awards Winners Club: 29 September 2019**

Priscilla and Ben attended and participated in this event as finalist in the IPMA Global Awards 2019. All finalists were given an opportunity to introduce their project and engage with other finalists on their projects. All the project videos were showcased during this event with an opportunity to network and engage with the other awards finalists. The gathered audience at this event represented 16 countries, with 22 IPMA Global Awards finalists.

3. **Global Young Crew Awards Ceremony: 29 September 2019**

Priscilla and Ben both attended this event. Priscilla was awarded Silver (second place) in the Young Project Manager of the Year Awards 2019 in the IPMA Global Individual Awards.

4. **Presentation in the IPMA World Congress Smart Cities session**

Ben presented the change management methodologies of the City of Cape Town's Water Resilience Program in the Smart Cities Panel stream on the 30 September 2019. He presented how smart water meter technology contributed towards the water demand reduction and how a project, programme and portfolio management approach contributed towards the sustainability in water demand.

5. **IPMA World Congress: 30 Sept – 2 October 2019**

The 31st World Congress of the IPMA took place in Merida, Mexico whereby Priscilla and Ben actively participated. The theme of the congress was 'Integrating Sustainability into Project Management'. The event was attended by more than 500 participants from over 55 countries.

The congress covered the following themes, all-encompassing good practices and principles of project management:

- Tourism
- Smart Cities
- Clean energy
- Automotive
- Infrastructure
- Aerospace
- Agribusiness and Smart Rural
- Environment
- Education
- Well-being
- Science Technology and Project Management

6. **IPMA World Congress Award Ceremony: 1 October 2019**

City of Cape Town was represented and selected as two finalists in two respective IPMA Global Award Categories with the following results:

- Priscilla de Comarmond received the Silver Award for Young Project Manager of the Year 2019 in the IPMA Global Individual Awards. Her project submission was based on the smart metering roll out in municipal facilities and the development of the SmartFacility application, which is an internal resource data management system for municipal operations. The application is accessible to all municipal staff. This project video can be viewed on YouTube: <https://www.youtube.com/watch?v=bXYmVvC7zbE>
- Ben Peters represented the City and received the Bronze Award for Small/Medium sized Projects, Category: Change Management/Product Development/Marketing. The programme that was submitted under this category was the CCT Water Resilient programme. This

programme video can be viewed on YouTube:
<https://www.youtube.com/watch?v=A5HrUt2b-ys&t=2s>

- ☐ - Partnership Agreement
- ☐ - Membership Agreement
- ☐ - Grants Agreement
- ☐ - Memorandum of Understanding
- ☐ - Statement of Intent
- ☒ - Other

6. ACTIONS REQUIRED

Actions required are subject to the necessary authority being obtained, where applicable:

1. Priscilla to follow up on Green Project Management and liaise with Joel Carboni who is the President of Green Project Management (GPM) Global and the author of several publication materials associated with Green Project Management.
2. Priscilla to investigate requirements for project management accreditation both at the national and international platforms to obtain formal certification.
3. Ben to facilitate discussions around setting up a Young Crew within South Africa in partnership with the national and international counterparts and stakeholders.
4. Ben to facilitate the CCT Certificate of Recognition for Individual and Project Excellence awards within the City of Cape Town and then to encourage more submissions to the international platform for the Global Awards 2020.
5. Ben to facilitate the Project management accreditation process for CCT professional staff members whom wish to be formally certified by national and international standards.

7. IMPLICATIONS

- | | | | |
|-----|--|--|---|
| 7.1 | Constitutional and Policy Implications | No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> |
| 7.2 | Environmental implications | No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> |
| 7.3 | Financial Implications | No <input type="checkbox"/> | Yes <input checked="" type="checkbox"/> |
| 7.4 | Legal Implications | No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> |
| 7.5 | Staff Implications | No <input type="checkbox"/> | Yes <input checked="" type="checkbox"/> |
| 7.6 | Risk Implications | No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> |

8. RECOMMENDATIONS

It is recommended that:

- a) the feedback report on the trip: IPMA World Congress undertaken by Priscilla de Comarmond and Ben Peters on 27 September to 2 October 2019 **be noted**.
- b) the report be referred to the Energy and Climate Change Portfolio Committee **for noting**.
- c) the report be referred to the Corporate Services Portfolio Committee **for noting**.

Daar word aanbeveel dat:

- a) daar kennis geneem word van die terugvoering oor die reis na die IPMA-wêreldkongres onderneem deur Priscilla de Comarmond en Ben Peters van 27 September tot 2 Oktober 2019.
- b) Die verslag na die portefeuljekomitee oor energie en klimaatsverandering verwys word vir kennisname.
- c) Die verslag na die portefeuljekomitee oor korporatiewe dienste verwys word vir kennisname.

Kundululwe ukuba:

- a) Makuqwalaswelwe ingxelo engohambo lokuzimasa iNkomfa yeHlabathi ye-IPMA oluthatyathwe nguPriscilla de Comarmond noBen Peters ngowama-27 kweyoMsintsi ukuya kowe-2 kweyeDwarha 2019.
- b) Ingxelo mayidluliselwe kwiKomiti yeSebe lezaMandla noTshintsho lweMozulu ukuze iyiqwalasele.
- c) Ingxelo mayidluliselwe kwiKomiti yeSebe leeNkonzo zeZiko ukuze iyiqwalaselwe.

9. GENERAL DISCUSSION

The International Project Management Association (IPMA) is a federation of about 70 Member Associations (MAs). The MAs develop project management competences in their geographic areas of influence, interacting with thousands of practitioners and developing relationships with corporations, government agencies, universities and colleges, as well as training organizations and consulting companies. The MA in South Africa is called the Association for Project Management South Africa (APMSA).

The IPMA World Congress is an annual event which has been taking place for several decades and is the leading world conference on project, program and portfolio management, bringing together business professionals, practitioners, managers, representatives of global companies, leading scientists, educators, professors, students, NGO's, media, among others. The 2019 event was attended by over 500 participants from 55 countries. The 31st World Congress, which took place in Merida, Mexico this year was three inspiring days with a comprehensive program of good practices, new insights and academic findings, that brought new ideas and solutions to project management practices to diverse sectors.

In preparation of the annual event the organisers call for individuals and teams to submit good practices to the Global IPMA Awards, recognising excellence and innovation in individuals, projects, portfolios and programme management.

The City of Cape Town submitted two applications for these awards and were then selected as finalists in the respective categories. The two finalist representatives attended the events as discussed above. The results were as following:

- Priscilla de Comarmond received the Silver Award for Young Project Manager of the Year 2019 in the IPMA Global Individual Awards.
- Ben Peters represented the City and received the Bronze Award for Small/Medium sized Projects, Category: Change Management/Product Development/Marketing. The programme that was submitted under this category was the CCT Water Resilient programme.

Priscilla participated in the pre-Congress event called the Young Crew Workshop. The Young Crew is the world's largest global network of young professionals and students in the management of projects. It is an opportunity for young professionals to participate in national events and networking meeting with local leaders, as well as the participation in global forums. It was a great opportunity to network and exchange experiences with other professionals. There is opportunity for CCT to liaise with IPMSA to facilitate the mobilisation of a Young Crew within South Africa to benefit more from the network.

Ben presented the change management methodologies of the City of Cape Town's Water Resilience Program in the Smart Cities Panel stream on the 30 September 2019. He presented how smart water meter technology contributed towards the water demand reduction and how a project, programme and portfolio management approach contributed towards the sustainability in water demand.

The events provided a great opportunity for profiling and recognition of excellence and innovation in Project Management. It was a fantastic achievement for City of Cape Town to be selected as finalists in two categories in the first year of submitting projects to this platform. The event provides a fantastic platform to network, share lessons, obtain innovative in sites across different sectors in project management.

The City should be encouraged to identify individuals and projects that meet the required criteria within award categories to submit projects annually to the IPMA Global awards for this international profiling and recognition. The 32nd IPMA World Congress is scheduled to

take place in St Petersburg, Russia from 22-24 September 2020, the theme of this congress will be Project Management in the Digital Transformation Era.

The City of Cape Town has identified the long term development of Project, Programme and Portfolio Management (PPPM) as a key strategic objective towards the realisation of better service delivery. It is therefore an opportunity to increased partnership and collaboration between the City and the IPMA which will contribute towards supporting the realisation of this strategic objective.

The City is pursuing many avenues towards growing the maturity of PPPM in the organisation. Increased partnership and collaboration between the City and the IPMA will support this endeavour through the following:

- Alignment of projects to the IPMA Project Excellence Baseline will improve project management skill and enhance project delivery;
- Promotion of IPMA project management certification will provide project managers an opportunity to obtain internationally recognised qualifications – this will motivate employees and increase project management knowledge and skills;
- Increased participation in IPMA Awards will motivate and reward employees and project teams for project management excellence;
- Achievement of further project management awards will promote the City's brand as a leader in project management and service delivery;
- Participation in IPMA events will promote networking, knowledge sharing and a culture of continued professional development;
- Closer alignment and collaboration of C3PM with the IPMA will further establish the Department as the Centre of Excellence for PPPM in the City.

The realisation of the above opportunity will take place through the pursuit of a number of initiatives which will be further be investigated by CPPPM.

10. ANNEXURES

Annexure A: Programme: Young Crew Workshop

Annexure B: Programme: 31st IPMA World Congress

All event programs and press releases made during the course of the events can be found on the IPMA website at: <https://www.ipma.world/ipma-news/>

FOR FURTHER DETAILS, CONTACT:

DATE	17 October 2019		
NAME	Priscilla de Comarmond	CONTACT NUMBER	021 487 2920
	Ben Peters		021 400 9206
E-MAIL ADDRESS	priscilla.decomarmond@capetown.gov.za		
	Ben.peters@capetown.gov.za		
DIRECTORATE	Energy and Climate Change Directorate		
	Corporate Services Directorate		
SIGNATURE :	<i>Priscilla de Comarmond</i>		SIGNATURE :

COMMENT:

[Signature]
22/10/19

[Signature]
EXECUTIVE DIRECTOR: ENERGY AND CLIMATE
CHANGE

KADRI NASSIEP

Achig

NAME

LT Rencanhe

DATE

25/10/2019

COMMENT:

[Signature]

Achig

EXECUTIVE DIRECTOR: CORPORATE SERVICES

CRAIG KESSON

NAME

CHAROL JANUARY

DATE

5/11/2019

COMMENT:

[Signature]

MANAGER: INTERNATIONAL RELATIONS

DR. DENVER VAN SCHALKWYK

06/11/2019

DATE

ACTIONS NOTED

[Signature]
LEGAL COMPLIANCE

☒ REPORT COMPLIANT WITH THE
PROVISIONS OF COUNCIL'S DELEGATIONS,
POLICIES, BY-LAWS AND ALL LEGISLATION
RELATING TO THE MATTER UNDER
CONSIDERATION.

☐ NON-COMPLIANT

COMMENT:

NAME

Jean-Marie Holt

TEL

021 400 2753

DATE

07/11/2019

[Signature]
Certified as legally compliant:
Based on the contents of the report.


CITY MANAGER

☒ SUPPORTED FOR ONWARD SUBMISSION TO:
MAYCO ☒
RELEVANT SECTION 79 OR 80 COMMITTEE ☒

DATE

2019 -11- 08

☐ NOT SUPPORTED
☐ REFERRED BACK

COMMENT:



EDE19-10-061
CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

cm26976
ENERGY & CLIMATE CHANGE

KADRI NASSIEP
Executive Director: Energy & Climate Change

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23 October 2019

Dr. Leslie John Rencontre
Director: Electricity Generation & Distribution

Dear Dr Leslie Rencontre

AUTHORISATION: ACTING APPOINTMENT

You are hereby appointed as Executive Director Energy & Climate Change with effect from 07:30 on Thursday, 24th October 2019 until 16:00 on 25th October 2019.

All delegations, responsibilities and accountabilities assigned to that of the Executive Director: Energy & Climate Change post will be applicable during the duration of your acting period.

KADRI NASSIEP
Executive Director: Energy & Climate Change

LUNGELO MBANDAZAYO

City Manager
2019-10-23