

DRAFT IDP/BUDGET SCHEDULE - 2008/09 FINANCIAL YEAR iro 2009/10 IDP/BUDGET CYCLE

Activity	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09	Apr 09	May 09	Jun 09
ANALYSIS & STRATEGY		IDP/Budget Schedule of Events adopted by Council and 1st draft IDP review document			Engagement analysis completed		Analysis review iro draft Budget		Draft IDP review to Council for approval Community Satisfaction Survey completed		Final IDP Review to Council for approval	
ENGAGEMENT		Participation with communities through Sub-Councils and Ward Forums and registered Community and Sectoral Organisations on the City's database	Engage with National & Provincial Sectors to align Local, National & Provincial strategies	Participation inputs obtained made available to services for response	MTEC 1 DPLG IDP Review		MTEC 2			Public Comment on Draft IDP & Budget MTEC 3		
BUDGETING		Establishment of Budget Committee.	Medium Term financial planning model (MTREF) updated via input ex directorates and Portfolio Committee references	MTREF refinement via Budget Committee hearings from directorates and Sub Councils, Portfolio Committees. Mayco and Council consideration of Portfolio Committees' recommendations on GIA	Draft MTREF submitted to Mayco for consideration	Finalisation of 1st Draft Capital Budget 2009/10 - 2011/12	Review proposed national and provincial allocations to the City for incorporation into the draft budget for tabling (Provincial and national allocation for 3 years must be available by 20 January) IGAC submits the particulars of recommended applications in respect of Line Departments to the relevant Portfolio Committee	Finalisation of 1st Draft Operating Budget 2009/10 - 2011/12	Mayor tables municipality draft budget, budgets of entities and Special Rating Areas (CIDs), resolutions, plans and proposed revisions to IDP at least 90 days before the start of the financial year		Council must give final approval of the IDP Review & Budget document by resolution, setting taxes and tariffs, approving changes to the IDP Review and budget related policies, approve measurable performance objectives for revenue by source and expenditure by vote before the start of the financial year resolution, setting taxes and tariffs, approving changes to IDP and budget related policies, approving measurable performance objectives for revenue by source and expenditure by vote	
SDBIP's - Service Delivery & Budget Implementation Plans (Operational Plans)			5 Year Scorecard Review	Review of Annual Corporate Scorecard for the organisation	Submit Directorate and Department SDBIP's to sub councils, portfolio committees and Mayco				Draft SDBIP submitted to National and Provincial Treasury			Mayor approve SDBIP
PERFORMANCE REPORTING		07/08 Quarter 4 report to all Committees Final 07/08 Section 57 performance reviews		1st Quarter Section 57 Performance Reviews	1st Quarterly report to all Committees	Municipal Entities submit Annual Reports	Midyear Report 08/09 to Mayor, Nat. Treas, Prov. Treas & Council 2007/08 Annual Report to Council Mid-year Section 57 Performance Reviews	Midyear Report 08/09 to all Port Comms	Council adopts Oversight and considers Annual Report		3rd Quarterly Report to All Committees	
MILESTONE SCHEDULING		08/09 Budget Scheduled			3yr Capital Budget scheduled				New programmes and projects identified		2011/12 Programmes and Projects scheduled	
EMT / MAYCO		06 Aug - EMT/Mayco Strategic Introduction "(sensitizing)"	03 Sept. - Strat Session: Outcome of MTREF mandate	01 Oct - EMT/Mayco Strat Session: Model outcome 1		09 Dec. EMT :Draft Capital Budget	1st Draft IDP Review	24 Feb. EMT :Draft Operating Budget	03 & 17 March Mayco Operating and Capital Budgets		Mayco consider Public Participation input/comment/recommendations	