

SAFETY AND SECURITY - DISASTER MANAGEMENT AND PUBLIC EMERGENCY CONTROL CENTRE									
CAT	SERVICES RENDERED	UNIT	REMARKS	2020/21 Recalculated excl. VAT	2020/21 R incl. VAT	VAT Yes/No	2021/22 Recalculated excl. VAT	2021/22 R incl. VAT	% Increase / decrease
	EMERGENCY PLANNING & PREPAREDNESS COURSES		<p>* Tariffs for all courses are per day and include refreshments and relevant course material.</p> <p>* Training offered outside the municipal boundaries of the City of Cape Town will be determined by the Subsistence and Travel Policy and/or to be covered by the client i.r.o. Travel costs, car hire, insurance, accommodation and daily allowance.</p>						
PCR	Commerce and Industry : <u>Wardens Course</u>	per person per day		748.43	860.70	y	Delete	Delete	Delete
	Commerce and Industry : <u>Evacuation Marshall Course</u>	per person per day	New			y	771.65	887.40	
PCR	Commerce and Industry : <u>Emergency Controller Course</u>	per person per day		959.22	1,103.10	y	988.96	1137.30	3.10%
PCR	Commerce and Industry : <u>Events Safety Course</u>	per person (4 day course)		2,028.61	2,332.90	y	2091.48	2405.20	3.10%
PCR	Welfare Organisations / Institutions / Government Departments : <u>Wardens Course</u>	per person per day		441.65	507.90	y	Delete	Delete	Delete
	Welfare Organisations / Institutions / Government Departments : <u>Evacuation Marshall Course</u>	per person per day	New			y	455.30	523.60	
PCR	Welfare Organisations / Institutions / Government Departments : <u>Emergency Controller Course</u>	per person per day		453.57	521.60	y	467.65	537.80	3.11%
PCR	Welfare Organisations / Institutions / Government Departments : <u>Events Safety Course</u>	per person (4 day course)		1,468.52	1,688.80	y	1514.09	1741.20	3.10%

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	Cancellation Fees	each	1.1 The client may cancel any booking by written notice not less than thirty (30) days prior to commencement of course/(s), in which case the Council shall refund to the client any payments made, less than amount equal to 10% of the tariff paid.						
		each	1.2 Should the cancellation be received less than 30 days but more than 13 days prior to the commencement, the Council shall retain a further 25% of the 90% owing.						
		each	1.3 Should the cancellation be received less than 13 days prior to the commencement, the client shall receive no refund of the monies paid.						
		each	1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the client is entitled.						
	EVENT AND FILMING DUTIES								
PCR	Attendance: During working hours (Monday - Friday)	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	268.00	308.20	y	276.35	317.80	3.11%
	Attendance: After Hours (Monday - Saturday)								
PCR	Worker	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	80.78	92.90	y	84.00	96.60	3.98%
PCR	Senior Worker	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	100.26	115.30	y	104.26	119.90	3.99%
PCR	Driver Grade 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	145.74	167.60	y	151.57	174.30	4.00%
PCR	Senior Clerk	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	138.43	159.20	y	144.00	165.60	4.02%
PCR	Special Workman	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	232.52	267.40	y	241.83	278.10	4.00%

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PCR	Clerk	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	145.74	167.60	y	151.57	174.30	4.00%
PCR	Artisan	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	205.48	236.30	y	213.74	245.80	4.02%
PCR	Assistant Disaster Risk Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	244.43	281.10	y	254.17	292.30	3.98%
PCR	Assistant Disaster Risk Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	276.61	318.10	y	287.65	330.80	3.99%
PCR	Disaster Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	368.70	424.00	y	383.48	441.00	4.01%
PCR	Administrative Officer 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	364.35	419.00	y	378.96	435.80	4.01%
PCR	Administrative Officer 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	337.30	387.90	y	350.78	403.40	4.00%
PCR	Head Logistics Planning and Fleet Management	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	549.30	631.70	y	571.30	657.00	4.01%
	Attendance: Sunday and Public Holidays								
PCR	Worker	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	107.65	123.80	y	112.00	128.80	4.04%
PCR	Senior Worker	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	133.65	153.70	y	138.96	159.80	3.97%

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PCR	Driver Grade 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	194.17	223.30	y	201.91	232.20	3.99%
PCR	Senior Clerk	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	184.61	212.30	y	192.00	220.80	4.00%
PCR	Special Workman	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	310.00	356.50	y	322.43	370.80	4.01%
PCR	Clerk	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	194.17	223.30	y	201.91	232.20	3.99%
PCR	Artisan	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	273.91	315.00	y	284.87	327.60	4.00%
PCR	Assistant Disaster Risk Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	325.83	374.70	y	338.87	389.70	4.00%
PCR	Assistant Disaster Risk Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	368.96	424.30	y	383.74	441.30	4.01%
PCR	Disaster Management Officer	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	491.48	565.20	y	511.13	587.80	4.00%
PCR	Administrative Officer 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	485.65	558.50	y	505.04	580.80	3.99%
PCR	Administrative Officer 3	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	449.65	517.10	y	467.65	537.80	4.00%

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PCR	Head Logistics Planning and Fleet Management	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	738.87	849.70	y	768.43	883.70	4.00%
	Transport	per km	For travelling to and from event.	No charge	No charge	y	No charge	No charge	N/A
	VENUE/FACILITY HIRE								
PCR	Venue Hire: Weekdays	per hour	The hiring of facilities during weekdays (Monday to Friday)	158.78	182.60	y	163.74	188.30	3.12%
PCR	Venue Hire: After Hours, Weekends, Sundays and Public Holidays	per hour	The hiring of facilities after hours and during weekends, Sundays and Public Holidays outside normal working hours	265.30	305.10	y	273.57	314.60	3.11%
PCR	Vehicles: Mobile Incident Command	per hour	The utilisation of mobile command vehicles as approved by the Manager (Head): Disaster Risk Management Centre under set conditions for events, filming duties; etc	158.78	182.60	y	163.74	188.30	3.12%
PCR	Vehicles: Light/Medium Motor Vehicles	per hour	The utilisation of light/medium motor vehicles as approved by the Manager (Head): Disaster Risk Management Centre under set conditions for events, filming duties; etc	132.61	152.50	y	136.70	157.20	3.08%
	EXTERNAL SERVICES								
	The recovery of monies in respect of contracted services.		The recovering of monies whereby Council contracted specialised contracted services for services rendered and resources deployed. The replacement of materials and consumables may be charged for in addition to the tariffs indicated above at a cost of 30%.	Actual cost plus 30%	Actual cost plus 30%	y	Actual cost plus 30%	Actual cost plus 30%	N/A
	MUTUAL AID								
	The recovery of monies for services rendered and resources deployed.		The recovering of monies for services rendered and resources deployed. The replacement of materials and consumables may be charged for in addition to the tariffs indicated above at a cost of 30%.	Actual cost plus 30%	Actual cost plus 30%	y	Actual cost plus 30%	Actual cost plus 30%	N/A

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	EXEMPTIONS / CONCESSIONS:								
	1.1 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree not to charge for emergency planning and preparedness courses for the following categories of organizations: Welfare Organisations / Institutions / Government Departments.								
	1.2 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree to not to charge for the attendance and operational charges for events, where activities are to showcase the City of Cape Town; subject to exigencies of operational requirements; organised by the following categories of organizations: Welfare Organisations / Institutions / Government Departments.								
	1.3 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree to make concessions to the attendance and operational charges for event and filming duties by up to 50% where activities supports the initiatives of the City's strategic intent of shared economic growth and development and Safety & Security for private organizations.								
	1.4 Parties must make written applications to the Executive Director: Safety and Security outlining reasons why the exemptions or concessions should be considered.								
	1.5 The Manager Disaster Management in consultation with the Executive Director: Safety and Security consider a reduction of charges up to a maximum of 50% for all written applications.								
	1.6 The Executive Director in consultation with the respective departmental heads may reduce all tariffs and fees as approved by Council for this Directorate up to a maximum of 50% of the actual amounts to be billed. All applications for such reduction to be submitted in writing to the office of the Executive Director: Safety and Security. All decisions made in terms of such authority to be reported to the Office of the City Manager.								