

OFFICE OF THE CITY MANAGER - LEGAL SERVICES									
CAT	SERVICES RENDERED	UNIT	REMARKS	2021/22	2021/22	VAT	2022/23	2022/23	% Increase / decrease
				Recalculated	R	Yes/No	Recalculated	R	
				excl. VAT	incl. VAT		excl. VAT	incl. VAT	
	Access to Information		The following tariffs are prescribed in the Regulations pertaining to the Access to Information Act						
	Fees for reproduction i.t.o. section 15 (3)		This refers to the reproduction of automatically available information without a person having to request access in terms of this Act.						
SB	Photocopy A4	per page	For every photocopy of an A4-size page or part thereof	0.60		n	0.60		0.00%
SB	Printed A4	per page	For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form	0.40		n	0.40		0.00%
SB	Copy in a computer readable form								
SB	Compact disk	per disc	Compact disk	40.00		n	40.00		0.00%
SB	Transcription for visual image A4	per page	For a trascription of visual images, for an A4-size page or part thereof	22.00		n	22.00		0.00%
SB	Copy of visual image (Video, CCTV)	per image	For a copy of visual images (Video, CCTV)	60.00		n	60.00		0.00%
SB	Transcription of audio recording A4	per page	For a transcription of an audio record, for an A4-size page or part thereof	12.00		n	12.00		0.00%
SB	Copy of audio record	per recording	Copy of audio record	17.00		n	17.00		0.00%
	Request Fees								
SB	Request for access	per search	The request fee payable by every requester, other than pernosal requester, referred to in <u>regulation 7 (2)</u> is R35.00 is paid upfront	35.00		n	35.00		0.00%
	Access fees		The fees payable by a requester referred to in section 22(7) of this Act where a decision is required whether or not to grant access.						
SB	Photocopy A4	per page	For every photocopy of an A4-size page or part thereof	0.60		n	0.60		0.00%

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SB	Copy of audio record	per recording	Copy of audio record	17.00		n	17.00		0.00%
	<b>Postage</b>		The actual postage is payable upfront when a copy of a record must be posted to a the requester						
SB	Ordinary Mail: DL	per envelope		4.70	5.40	y	4.70	5.40	0.00%
SB	Ordinary Mail: B5	per envelope		8.52	9.80	y	8.52	9.80	0.00%
SB	Ordinary Mail: C4 & B4	per envelope		10.87	12.50	y	10.87	12.50	0.00%
SB	Register Mail: DL	per envelope		22.96	26.40	y	22.96	26.40	0.00%
SB	Register Mail: B5	per envelope		26.00	29.90	y	26.00	29.90	0.00%
SB	Register Mail: C4 & B4	per envelope		27.30	31.40	y	27.30	31.40	0.00%
	<b>Section 62 Appeal</b>								
PCR	Administration and processing of section 62 appeals	Per Appeal	Administration and processing cost of appeal submitted in terms of section 62 of the Local Government: Municipal Systems Act 32 of 2000. The appeal tariff will only be implemented on approval of Council Policy on section 62 Appeals.			y	260.87	300.00	