



(Please tick the applicable box)

New Application	Amendment	Cancellation
PERSONAL DETAIL		
Surname/Company name :	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
First name :	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Postal address:	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Telephone numbers, incl. mobile:	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
E-mail address:	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
MUNICIPAL ACCOUNT DETAILS		
Account number:	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Premise address:	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
BANK DETAILS		
Name of Bank	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Name of Bank Account Holder	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	Official bank date stamp
Bank Account Number	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Branch Code	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
Current / Savings Account	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	
*Maximum deduction amount: R <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> (current plus instalment)		
Date of deduction - ✓ Applicable box	<div style="border: 1px solid black; padding: 2px; display: inline-block;">7th of the Month</div> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 10px;">15th of the Month</div> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 10px;">Last day of the Month</div>	
(Note: These are the only applicable dates currently available)		
TERMS AND CONDITIONS		
<p>AUTHORITY: I/We hereby authorise the City of Cape Town to:</p> <ol style="list-style-type: none"> Debit my/our bank account each month by no later than two working days after the "date of deduction" specified above, with the amount payable on the due date as stated on my/our monthly statement or; Debit my/our bank account each month by no later than two working days after the "date of deduction" specified above, with all amounts due (including any arrear amounts due) up to and not exceeding the maximum amount indicated above. <p>*NB:</p> <ul style="list-style-type: none"> Failure to specify a maximum deduction amount authorises the City of Cape Town to deduct the total amount due. The debtor shall remain responsible for the payment of any shortfall arising from this transaction. <ol style="list-style-type: none"> Periodically adjust this maximum deduction by any percentage increase in tariffs applicable to any service provided to me as approved by the City of Cape Town. <p>Note: The City of Cape Town reserves the right to cancel the debit order arrangement after first unsuccessful run due to failure of the applicant. It is the responsibility of the applicant to ensure that sufficient funds are made available for the debit order to run successfully from the first month of the arrangement. It is the responsibility of the customer to ensure that the debit order arrangement is cancelled when the arrangement period has ended.</p> <p>I/We understand that the debit order hereby authorised will be reflected on my/our bank statement or on an accompanying voucher. I/We agree to pay any bank charges relating to this debit order instruction, including any charges incurred as a result of this debit order being dishonoured by my/our bank.</p> <p>I/We may revoke or change this debit order giving the City of Cape Town sixty days (60 days) written notification. All payments received in terms of this authorisation will be accepted by the City of Cape Town without any prejudice to its rights.</p> <p>Signed at _____ on this _____ day of _____ 20____</p> <p>Signature _____</p>		
<p>Please ensure the information supplied is correct and please attached the following:</p> <ol style="list-style-type: none"> A certified copy of your Identity Document. Proof of your bank details either: i) a transaction record of your current or savings account; or ii) have the bank details on this form certified by your bank, include the bank's official stamp on the form 		