



SOLID WASTE MANAGEMENT

DISPOSAL BUSINESS CONTINUITY PLAN - STATEMENT

COVID -19 ARRANGEMENTS

The following arrangements have been made regarding COVID -19 lockdown business continuity planning for the Disposal Branch of Solid Waste Management Department.

The Disposal Branch is part of the essential services of the City of Cape Town and will therefore ensure that all landfill disposal and refuse transfer stations remain operational. Normal operational hours will be maintained.

Disposal has been operating with skeleton staff on a rotational basis during lockdown. Alternating teams are deployed. Where required, some staff may be brought in for relief. Strict measures to control the spread and ensure safety of staff is continued.

An administration component may be required based on the requests that are being processed. This will be approached on a case-by-case basis.

Facilities and activities affected:

- [Some Drop-off facilities are open](#) to the public;
- Household hazardous waste facility at [Athlone Refuse Transfer Station](#) is open to the public;
- The Bellville Composting Plant is open; and
- Green waste will be accepted at [selected facilities](#).

Essential operations during lockdown

The landfill gas to energy flaring compounds at Bellville and Coastal Park landfills will operate as per normal.

The Material Recovery Facility at Kraaifontein Waste Management Facility will operate reduced working hours, but will continue to accept the dry recyclables from the various areas. The refuse transfer station will operate as per normal.

The Capital Implementation Unit (CIU) will be working remotely.

All Support staff such as Administration, Disposal Technical Support and Research, Development, Monitoring and Auditing personnel will work from home. Site inspections will be continued. Professional services contracts will be initiated where required. Additional administrative support has been activated at the various facilities or remotely.

Special waste as defined in the City's [tariff policy](#) will be handled by the permit office on Mondays, Tuesdays and Thursdays only. Compliance with permit conditions will be adhered to.

A list of contractors where an assessment of the need has been done, based on the continuation of our operations beyond lockdown as well as the immediate need to reduce risk with specific reference to beneficiation projects, have been activated.

The Capital projects have been activated for the level 3 lockdown period.

Additional [Cash offices are open](#) from 1 June. All waste transport businesses are required to purchase disposal coupons for business waste.

Vehicles with a carrying capacity greater than 1.5 tons must dispose of waste at the landfill sites only - with disposal coupons.