

REQUIREMENTS

Customers will be required to register a profile (once-off) that will allow them to apply for a new wayleave and to access updates on all their applications at any given time. Registration as a City business partner will be mandatory.

All exchange of information (including submission of supporting documents and communication between applicants and the City) will be handled through the online platform.

Scan QR code for additional information.

CONTACT US

For further information contact:

The Wayleave Centre -
Engineering Innovation Unit,
Engineering Management
Branch

Wayleaves@capetown.gov.za

OR

Wayleave personnel in any
of the City departments



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CITY OF CAPE TOWN'S WAYLEAVE MANAGEMENT SYSTEM



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BACKGROUND

A wayleave is a right-of-way agreement granted by a landowner, for purposes such as the erection of telegraph wires or laying of pipelines and fibre optic cables. This permission does not transfer ownership of land but rather sets out the conditions and/or exclusions for access thereof, over a defined period of time.

Historically the City of Cape Town has required that an application for a specified scope of work be submitted to each relevant department.

This cumbersome process has resulted in administrative delays and approval backlogs.

FUTURE STATE

Recognising the need to overhaul this manual procedure and in keeping with our objective to increase investment in the Cape Town economy, the City has moved to automate the wayleave application process.

The City of Cape Town Wayleave Management System will be launched in June 2023 and all applications are to be processed through this new electronic portal.

AUTOMATION

Automation promises to reduce backlog.

The web-based system will provide a single point of entry for all applications and will streamline the process, by allowing all City line departments to have concurrent access to each application.

To ensure a seamless and customer-focused experience, all wayleave applications, subsequent permit to work applications as well as requests for planning information will only be processed via this platform.

Additional features include automatic updates and a consolidated Wayleave Approval Pack.

By automating certain tasks through workflows, the electronic system will increase efficiency and productivity.