

# ISIXEKO SASEKAPA



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

## INCWADANA YEPAIA

**Ilungiswe ngokwecandelo le14 loMthetho ongokuKhuthazwa koFikelelo kuLwazi  
(Promotion of Access to Information Act) wesi2 ka2000 (njengoko ulungisiwe)**

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**EWE/ HAYY**

**AMAGQABANTSHINTSHI**

\_\_\_\_\_  
**LUNGELO MBANDAZAYO  
UMPHATHI WESIXEKO**

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**UMHLA:**

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*LM*

## **1. ULUDWE LWEZIFINYEZO NEZISHUNQULELO**

- |             |                         |  |
|-------------|-------------------------|--|
| <b>1.1</b>  | <b>“City”</b>           | <i>ISixeko saseKapa</i>  |
| <b>1.2</b>  | <b>“DIO”</b>            | <i>IGosa lezeeNkcukacha eliSekelayo</i>                              |
| <b>1.3</b>  | <b>“IDP”</b>            | <i>IsiCwangciso soPhuhliso esiHlangeneyo</i>                         |
| <b>1.4</b>  | <b>“IO”</b>             | <i>IGosa loLwazi</i>   |
| <b>1.5</b>  | <b>“MFMA”</b>           | <i>UMthetho woLawulo lweMali kaMasipala wama56 ka2003</i>            |
| <b>1.6</b>  | <b>“Minister”</b>       | <i>UMphathiswa wezoBulungisa kunye neeNkonzo zoLuleko</i>            |
| <b>1.7</b>  | <b>“MPRA”</b>           | <i>UMthetho weRhafu yeePropati zikaMasipala wesi6 ka2000</i>         |
| <b>1.8</b>  | <b>“PAIA”</b>           | <i>UMthetho wokuPhakanyiswa koFikelelo kuLwazi onguNomb.2 ka2000</i> |
| <b>1.9</b>  | <b>“POPIA”</b>          | <i>UMthetho woKhuseleko lweeNkcukacha zoMntu onguNomb. 4 ka2013</i>  |
| <b>1.10</b> | <b>“PIRC”</b>           | <i>IKomiti yePOPIA yokuphendula ngeZiganeko</i>                      |
| <b>1.11</b> | <b>“Regulator”</b>      | <i>UMlawuli woLwazi</i>  |
| <b>1.12</b> | <b>“Structures Act”</b> | <i>UMthetho wamaSebe we117 ka1998</i>                                |
| <b>1.13</b> | <b>“Systems Act”</b>    | <i>UMthetho weeNkqubo zikaMasipala wama32 ka2000</i>                 |

## **2. INJONGO YALE NCWADANA**

Le Ncwadana iluncedo kuluntu-

- 2.1** ekuqwalaseleni uhlobo lweerekhodi ekungenzeka ukuba ziyafumaneka kwiSixeko ngaphandle kwemfuneko yokungeniswa kwesicelo esisesikweni sePAIA;
- 2.2** ekuqondeni indlela yokwenza isicelo sokufikelela kwirekhodi yeSixeko;
- 2.3** ekufumaneni iinkcukacha zoqhagamshelwano ezichaphazelekayo zomntu okanye zabantu abaya kunceda uluntu ngeerekhodi abajonge ukufikelela kuzo;
- 2.4** ekwazini onke amanyathelo okulungisa iinkqubo afumanekayo kwiSixeko ngokuphathelele kwisicelo sokufikelela kwirekhodi, phambi kokuya kuMlawuli okanye kwiiNkundla;
- 2.5** ekwazini inkcazelo yeenkonzo ezifumanekayo kuluntu olukwiSixeko kwanendlela yokufumana ukufikelela kwezo nkonzo;
- 2.6** ekwazini inkcazelo yesikhokelo engokusetyenziswa kwePAIA, njengoko ihlaziywe ngokutsha nguMlawuli kunye nendlela yokufumana ukufikelela kuyo;

- 2.7** ukwazi ukuba iqumrhu liya kuziqwalasela iinkcukacha zomntu ngamnye, injongo yokuqwalaselwa kweenkcukacha zomntu ngamnye kunye nenkcazelo yeendidi zezihloko zeedatha kwaneenkukacha okanye iindidi zeenkukacha ezinxulumene koko;
- 2.8** ukwazi ukuba ngaba iSixeko sele sizidlulisele okanye sizinike ingqwalaselo iinkcukacha zomntu ngamnye ngaphandle kwemida yeRiphabliki yaseMzantsi Afrika yaye abaxhamlayo okanye iindidi zabaxhamlayo abo baya kunikwa iinkcukacha zomntu ngamnye; kunye
- 2.9** nokwazi ukuba ngaba iSixeko sinemimiselo yezokhuseleko efanelekileyo ukuqinisekisa imfihlelo, intembeko nokufumaneka kweenkcukacha zomntu ngamnye eziseza kunikwa ingqwalaselo.

### **3. UKUMISELWA KWESIXEKO SASEKAPA**

ISixeko samiselwa njengomasipala ombaxa wasedolophini ngowe5 kweyoMnga 2000, ngokudityaniswa kweBhunga likaMasipala waseDolophini waseKapa kunye namabhunga asekuhlaleni amathandathu edolophu angala: iHelderberg, iOostenberg, iTygerberg, iBlauwberg, awaseKapa kunye nakaSingasiqithi weKapa osemaZantsi, kunye neziqephu ezincinane zoNxweme lwaseNtshona kunye namaBhunga eZithili iWinelands (ISaziso sePhondo 479 somhla wama22 kweyoMsintsi 2000).

#### **3.1 *liNjongo/IsiGunyaziso***

Njengenxalenye yokusebenza ngelithobela imida karhulumente wasekhaya, iSixeko sixhotyiswe ngoluhlu lowisomthetho ukuzalisekisa ezi njongo zomgaqosiseko, oko kukuthi uMthetho wobuRhulumente boMmandla ongoLawulo lweMali kaMasipala wama56 ka2003 (iMFMA), uMthetho wobuRhulumente boMmandla ongeeNkqubo zikaMasipala wama32 ka2000 (uMthetho weeNkqubo), uMthetho wobuRhulumente boMmandla ongoBume booMasipala we117 ka1998 (uMthetho onguBume), kunye noMthetho wobuRhulumente boMmandla: ongeRhafu yeePropati zikaMasipala wesi6 ka2000 (iMPRA). Ngokuhlangeneyo, ezi ziqwengana zowisomthetho (kunye nemigaqo eyahlukeneyo ebhengezwe apha ngezantsi) inika isakhelo senkqubo yolawulo lukarhulumente wasemakhaya olunedemokhrasi, olunoxanduva lokuphendula ngokwenzayo nolukhula ngokwamanqanaba, njengoko kuchatshazelweyo licandelo le152 lomGaqosiseko.

Igunya lezolawulo lisemagxeni eBhunga likaMasipala yaye ke ngoko linoxanduva lokwenza izigqibo ezikwinqanaba eliphezulu eziphathelele kwindlela iKapa elawulwa ngayo. IBhunga kwakhona likwaliqumrhu lowisomthetho leSixeko yaye liqulunqa lize liphumeze imigaqonkqubo kunye nemithetho kamasipala, eyimithetho karhulumente wasekhaya eyenziwe

*LM*

ngokukhethekileyo ize iphunyezwe ngaphakathi kulo yimida ephathelele kumagunya okusebenza komthetho ngokuthotyelwa kwemida emiselweyo. IBhunga limisela imirhumo yeSixeko kwiirhafu kunye neenkonzozo zaseKapa, lithathe isigqibo ngokumalunga nokuba lungakanani uhlahlolwabiwo mali nendlela oluya kuchithwa ngalo, lize lingene kwizivumelwano zenqanaba lenkonzo kunye namaqumrhu abucala asebenza kunye neSixeko.

Xa iBhunga leSixeko lisenza izigqibo zalo, likhokelwa sisiCwangciso soPhuhliso esiHlangeneyo (*iIDP*), isakhelo esicacisa malunga nendlela iSixeko esiceba ukufikelela ngayo kwiinjongo zaso, kunye nezinye iinjongo zezicwangciso zethuba elide eziphembelela indlela yokusingathwa kohlahlolwabiwo mali kwanezicwangciso zokubonelela ngezinto zokusebenza. Imigaqonkqubo kunye nemithetho kamasipala ephunyezwe liBhunga ukuze iphunyezwe ibekwe esweni ziikomiti zeMicimbi yeSebe okanye iikomiti 'zeCandelo lama79' ezimiselwe ngokomthetho wamaSebe.

Njengokuba kuchaziwe ngentla, isigqeba negunya lezowisomthetho leSixeko likwiBhunga likaMasipala. Ngoko ke, iSixeko sinelungelo lokulawula, ngokokuzigqibela kwalo, imicimbi karhulumente wasekhaya woluntu lwaso, phantsi kwemimiselo yowisomthetho kazwelonke neyephondo, njengoko kubonelelweyo kumGaqosiseko. Ngokuphathelele koku, icandelo le152 lomGaqosiseko lenze isibonelelo ngolu hlobo lulandelayo:

#### ***“linjongo zikarhulumente wasekhaya***

1. *linjongo zikarhulumente wasekhaya zezi-*
  - a. *kukubonelela ngorhulumente wedemokhrasi nonoxanduva lokuphendula ngokwenzayo kuluntu lwasekuhlaleni;*
  - b. *ukubonelela ngeenkonzozo kuluntu oko kusenziwa ngendlela ezinzileyo;*
  - c. *kukukhuthaza uphuhliso lwezintlalo nezoqoqosho;*
  - d. *kukukhuthaza okusingqongileyo okukhuselekileyo nokusempilweni; kunye*
  - e. *kukukhuthaza ubandakanyeko loluntu nemibutho yoluntu kwimibandela karhulumente wasekhaya.*
2. *Umasipala kufuneka asebenzele ukuba, kwakwezemali nezolawulo lwakhe, aphumeze iinjongo ezibhalwe kwicandelwana (1).”*

#### **4. UBUME BESIXEKO NEMISEBENZI YASO**

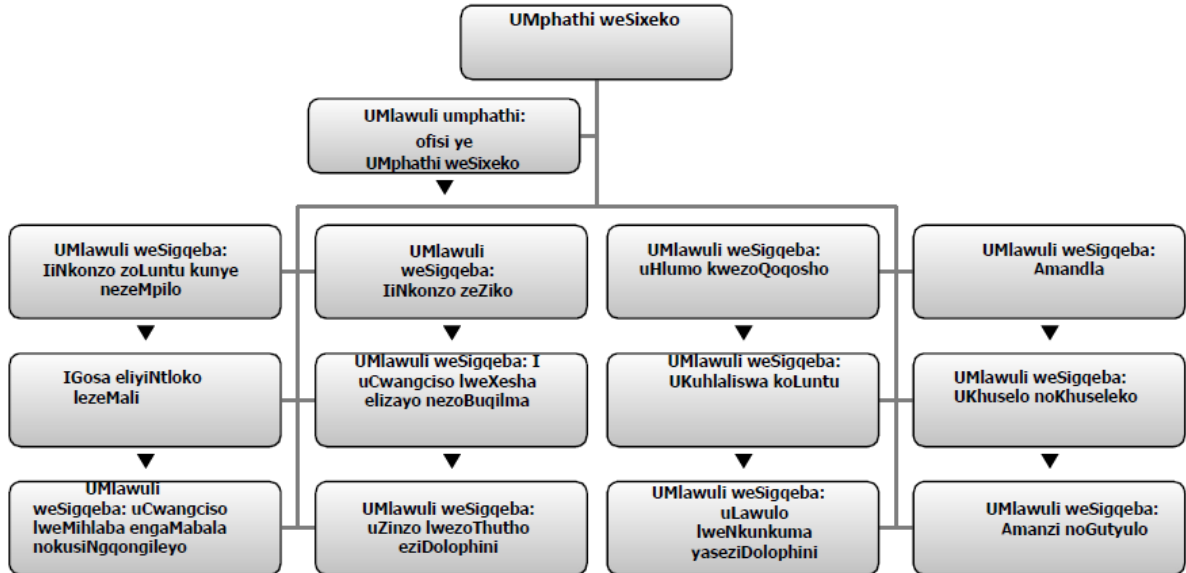
##### **4.1 UBUME BEQUMRHU**

Urhulumente wasekhaya usebenza kokusingqongileyo okutshintshatshintsha rhoqo yaye ngoko ke isakhelo neenkonzozo zazo zinokutshintsha. Umbono weBhunga, iinjongo nezinto ezibekwa phambili ngokokubaluleka ezichaphazelekayo zihlaziywa rhoqo kwaye amacandelo akhoyo afanelekileyo

alungelelaniswa nesicwangciso salo esitsha. Isiseko sequmrhu sangoku sicacisiwe kwioganogram engezantsi, lo gama isakhelo sikarhulumente weBhunga sicacisiwe kwitshati elandelayo.

**Ubume**

*I-Ogonogram yeSixeko saseKapa ekwiNqanaba eliPhezulu*



**AMASEBE OLAWULO EBHUNGA LESIXEKO SASEKAPA**



**IZAKHEKO ZOLAWULO LWESIXEKO SASEKAPA**

<b>IMIBUTHO YEZOPOLITIKO</b>	USomlomo Uphuculo lwezolawulo IKhansili yolutsha uMthetho ongezakheko IKomiti yezoKwenziswa uMthetho ongezakheko	uMthetho ongezakheko zikaMasipala: isahluko 3	<b>IBHUNGA (ULAWULO, IGUNYA NOXANDUVA)</b>				I G R
		uMthetho ongezakheko zikaMasipala: icandelo 54 - 59	USodolophu eSigqeba	uMthetho ongezakheko zikaMasipala: iCandelo 60	IKomiti yeSigqeba sikaSodolophu	IKomiti yoBuchule kaSodolophu	
		uMthetho ongezakheko zikaMasipala: icandelo 61 & 62	uMthetho ongezakheko zikaMasipala: : iKomiti zeCandelo 79				uMthetho ongezakheko zikaMasipala: icandelo 80
		<b>AmaBhungana</b>	<b>IIKOMITI ZEMICIMBI YESEBE ZECANDELO 79</b>		<b>IMigaqo neNdelela eyaMkelekileyo yokuZiphatha</b>	<ul style="list-style-type: none"> <li>• iKomiti yeeNgecebiso ngoMgangatho waManzi kwimiGxobhozo nakwimijelo</li> <li>• IKomiti engokuThiywa kwaMagama</li> </ul>	
		uMthetho ongezakheko zikaMasipala: icandelo 72 & 73	<ul style="list-style-type: none"> <li>• iNkonzo zoLuntu nezeMpilo iNkonzo zeZiko</li> <li>• UHlumo lwezoQoqosho</li> <li>• EzaMandla</li> <li>• EzeMai</li> <li>• UCwangciso lweXesha elizayo nezoBuqilima</li> <li>• EzokuHlaliswa koLuntu</li> <li>• INguqulelo ezintsha nokwenziwa komsebenzi ngokulula</li> <li>• EzoKhuselelo noKhuseleko</li> <li>• UCwangciso lweMhlaba engaMabala nokuSingaqongileyo</li> <li>• UZinzo lwezoThutho eziDolophini</li> <li>• ULawulo lwenkunkuma eDolophini</li> <li>• EzaManzi noGutyulo</li> </ul>		<b>IKomiti kaMasipala engee-Akhawunti zoLuntu (MPAC)</b>	<b>IKomiti ezeNzelwe iMisebenzi ethile</b> <ul style="list-style-type: none"> <li>• iPhaneli yeeNgecebiso kaSodolophu (iPhaneli zoCwangciso lwezibheno - iPAAP)</li> <li>• IKomiti yoBuchule yoHlahlo lwabiwomali</li> </ul>	
		iKomiti zeWadi	uMthetho ongezakheko zikaMasipala olungisiweyo, 2021: Ishedyuli 7: UMgaqo wokuZiphatha kooCeba		uMthetho ongeeNkqubo zikaMasipala: icandelo 62		IKomiti yezibheno Gabalala
<b>ABAYINXALENYE YEZOLAWULO</b>	MFMA: Sect 166 & LG: Municipal Planning and Performance Mgmt. Regs. – Chapter 3, Sect 14(2) (a)		Council (C32/10/08)	SCM Policy MC40/08/11	Municipal Planning Bylaw	SAPS Act	MFMA: Regulation
	IKomiti yezoPhicotho noPhicotho kwiNdelela yokuSebenza		IKomiti yoLawulo loMngcipheko naMathuba (RiskCo)	SCM: IKomiti eThatha izigqibo ngeeThenda	AmaQumrhu oCwangciso lukaMasipala (MPT)	IKomiti engokuBek'iso kwiMicimbi yaBemi	IKomiti eLawula uHlahlo Lwabiwomali

**Imisebenzi**

ICandelo le152(1) lomGaqosiseko limisela isiseko somgasiseko kwiinjongo zikarhulumente wasekhaya, ngaloo ndlela udala uluhlu lwezibophelelo ekufuneka iSixeko, njengorhulumente wengingqi, sizifzekise. Ngokukodwa, icandelo le152(2) libonelela ukuba, umasipala kufuneka azame, ngokwesakhono sakhe semali nesolawulo ukuphumeza iinjongo ezichazwe kwicandelwana loku1. Ukwenzela ukuba kuphunyezwe oku, iSixeko sidibanise migaqo neenkqubo ezisisiseko zemisebenzi yezolawulo kamasipala waso.

*“Indima yoMphathi weSixeko kukukhokela ulawulo lweSixeko. Iofisi yoMphathi weSixeko inoxanduva lwayo yonke imiba yezolawulo, ezinjengokuqinisekisa ukuthotyelwa kweemfuno ezingummiselo zikarhulumente kunye nemigaqonkqubo yeSixeko, iinkqubo kunye nemigaqo*

*UMphathi weSixeko uxhaswa liQela lesiGqeba eliLawulayo (iEMT) eliqeshwe ngokwecandelo lama57 loMthetho weNkqubo zikaMasipala. Ilungu ngalinye likhokela icandelo kwaye linoxanduva lwemisebenzi ephambili yequmrhu. Oku kuquka ukuphumeza izigqibo zeBhunga kunye nokukhokela iphulo leSixeko lokuphumeza iinjongo zaso ezicwangcisiweyo njengoko zichaziwe minyaka le*

*kwiSicwangciso soPhuhliso esiHlanganisiweyo (iIDP).”<sup>1</sup>*

Ukuza kuthi ngoku, phantsi komsebenzi oluxanduva oluthe ngqo loMphathi weSixeko nanjengoko ekhokelwa ngaBalawuli beSigqeba bexhaswa ngaBalawuli kunye naBaphathi abanika ingxelo kubo, amacandelo olawulo enza imisebenzi edweliswe ngezantsi kwecandelo ngalinye:

## 1. IOFISI YOMPHATHI WESIXEKO:

### **UMphathi weSixeko - uMnuLungelo Mbandazayo**

Umnxeba: 021 400 1331

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### **UMphathi weSigqeba : IOfisi yoMlawuli weSixeko: uNksz Laurencia Mothibi**

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### **UNozikhalazo weSixeko: uMnuLeon Vusumzi Magwebu**

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- IiNkonzo zikaNozikhalazo zangaPhakathi
- IiNkonzo zikaNozikhalazo zangaPhandle

### **UMphicothizincwadi oyiNtloko weSigqeba : UPhicotho lwangaPhakathi: uMnuZakariya Hoosain**

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I-imeyili: [Zakariya.Hoosain@capetown.gov.za](mailto:Zakariya.Hoosain@capetown.gov.za)

- Ezemali nezinye iinkqubo zophicothozincwadi
- EzingeNtsebenzo nezinye iinkqubo zophicothozincwadi
- UPhicothozincwadi zeNkqubo yeeNkcukacha
- EzoLawulo noPhicothozincwadi loMngcipheko
- IiNkonzo eziNcedisayo
- UQinisekiso loMgangatho nolunye uPhicothozincwadi
- UQinisekiso oluDityanisiweyo kunye noLawulo

### **UMlawuli: weNkonzo zoMthetho: uNksz Riaana Sayed**

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- IiNkonzo zeeNgcebiso zeQumrhu
- UFikelelo kuLwazi
- IiNkundla zikaMasipala
- EzoPhuhliso lweMithetho

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<sup>1</sup> <http://www.capetown.gov.za/Departments/CityManager>



- IziNto zokuSebenza noQhagamshelwano
- UkuThotyelwa koMthetho

**INTloko: iiNkonzo zoPhandonzulu: uMnuAbduragmaan Karriem**

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- IQela loku1 loPhandonzulu
- IQela lesi2 loPhandonzulu
- IQela lesi3 loPhandonzulu
- Indlela eyamkelekileyo yokuziphatha

**2. IINKONZO ZEZIKO**

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- ULawulo noLondolozo olusebindini lweZakhiwo
- ULawulo lweZibonelelo eziDibeneyo kunye neNkonzo yoLondolozo
- FM: linkonzo zoKhuseleko
- FM: Iziseko zophuhliso noCwangciso
- ULawulo lweZakhiwo oluDityanisiweyo
- FM: ULawulo kunye noQinisekiso oluDityanisiweyo
- FM: ULawulo lwezeMali
- FM: UkuXhotyiswa koShishino oluDityanisiweyo kunye noCwangciso

**UMphathi: uBudlelwane boMthengi – uNksz Pearl Nongqongqo**

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- Iziko loqhagamshelwano lamashishini
- linkonzo zenkxaso
- Uqeqesho nophuhliso

**Umlawuli: iMisebenzi yeNkxaso yeSigqeba kunye neyooCeba – uNksz Vuyokazi Ngcobozi**

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- linkonzo zeeKomiti
- Inkxaso yooCeba
- linkonzo zeeLwimi
- EzoLawulo namaLungiselelo

**Umlawuli oBambeleyo: weMicimbi yezaBasebenzi – uNksz Bevan van Schoor**

Umnxeba: 021 400 4225

I-imeyili: [Bevan.VanSchoor@capetown.gov.za](mailto:Bevan.VanSchoor@capetown.gov.za)

- Impilo noKhuseleko eMsebenzini
- UBudlelwane naBasebenzi
- I-EAP kunye nokuba seMpilweni
- UQeqesho noPhuhliso
- ULawulo lweSebe
- IiNkqubo zoShishino lwaBasebenzi
- ABasebenzi abanobuchule
- Umvuzo

**Umlawuli oBambeleyo: uLawulo lweNkcukacha noLwazi – uMnuVernon Bowers**

Umnxeba: 021 400 2804

I-imeyili: [Vernon.Bowers@capetown.gov.za](mailto:Vernon.Bowers@capetown.gov.za)

- Ulwazi oluhlangeneyo kunye nolawulo lweerekhodi
- IJiyomatiki
- Inkqubo yolwazi lwejografi (iGIS) yokwenziwa kwemephu nolwazi lwedatha

**Umlawuli oBambeleyo: iiNkqubo zeeNkcukacha nobuChwepheshe – uMnuShuaib Parker**

Umnxeba: 021 400 4906

I-imeyili: [Shuaib.Parker@capetown.gov.za](mailto:Shuaib.Parker@capetown.gov.za)

- Iziseko zoPhuhliso
- ULwakhiwo noLawulo
- Inkqubo yosetyenziso lweekhompyutha ngokuhlangeneyo ukusombulula iingxaki
- UNxibelelwano kunye neeNkonzo zeNethiweki
- UNxibelelwano kunye neenkonzo zeBroadband
- Izicelo zeShishini
- Iziko loqhagamshelwano loCwangciso lweziBonelelo zoShishino

**Umlawuli: uLawulo lweziThuthi – uMnuBevan van Schoor**

Umnxeba: 021 400 7430

I-imeyili: [bevan.vanschoor@capetown.gov.za](mailto:bevan.vanschoor@capetown.gov.za)

- Iinkonzo zolawulo lwezithuthi
- IiNkcukacha eziPhambili
- Iinkonzo zolawulo lwezithuthi
- Iinkonzo zenkxaso yezithuthi
- Uphuculo loShishino lweziThuthi

**Umlawuli oBambeleyo: Unxibelelwano naBemi: uNksz Alesia Valda Bosman**

Umnxeba: 021 400 5941

I-imeyili: [AlesiaValda.Bosman@capetown.gov.za](mailto:AlesiaValda.Bosman@capetown.gov.za)

- Uthathonxaxheba loLuntu
- Ulawulo lwaBachaphazelekayo

**Intloko: uLawulo lweDijithali yeShishini: uNksz Millicent Lindiwe Ndaba**

Umnxeba: 021 400 1337

I-imeyili: [Lindiwe.Ndaba@capetown.gov.za](mailto:Lindiwe.Ndaba@capetown.gov.za)

### 3. IINKONZO ZOLUNTU NEZEMPILO

**Umlawuli weSigqeba : weeNkonzo zoLuntu nezeMpilo – uNksz Zukiswa Mandlana**

Umnxeba: 021 400 4912

I-imeyili: [Zukiswa.Mandlana@capetown.gov.za](mailto:Zukiswa.Mandlana@capetown.gov.za)

**UMphathi woLawulo lweOfisi – uNksz Wendy Adams**

Umnxeba: 021 400 5924

I-imeyili: [Wendy.Adams@capetown.gov.za](mailto:Wendy.Adams@capetown.gov.za)

**Umlawuli: wezeMpilo yeSixeko - Gqr Paul Nkurunziza**

Umnxeba: 021 400 3650

I-imeyili: [Paul.Nkurunziza@capetown.gov.za](mailto:Paul.Nkurunziza@capetown.gov.za)

- Ukubekwa esweni komgangatho wamanzi
- Iinkonzo zeMpilo eziZodwa
- Ulawulo lokutya nokuthotyelwa
- Ulawulo lwenkunkuma
- Ukuhlolwa kwezempilo kwizakhiwo
- Ukubeka esweni nothintelo lwezifo ezosulelayo (kungabandakanywa ugonyo)
- Ulawulo lweVektha (isitshabalalisi)
- Ulawulo longcoliseko lokusingqongileyo (kuqukwa ungcoliseko lomoya nengxolo)
- Ukungcwatywa kwabaswelekileyo
- Ukhuseleko lwekhemikhali
- Iinkonzo zempilo zothintelo nezamandulo zamabhinqa nabantwana (umz. ucwangcisontsapho, ugonyo nokunyanga abantwana abangaphilanga abanganeno kweminyaka eli13)
- Iinkonzo zempilo zeHIV/Aids. IiSTI, kunye neTB
- Uncedo nonyango lokusetyenziswa gwenxa kwezinyobisi

**Umlawuli: iiNkonzo zaMathala eeNcwadi kunye noLwazi – u Nksz Helena Steyn**

Umnxeba: 021 400 3782

I-imeyili: [Ninnie.Steyn@capetown.gov.za](mailto:Ninnie.Steyn@capetown.gov.za)

- Iincwadi ekubolekiswa ngazo
- IMisebenzi eYodwa
- Ukufikelela kubuxhakaxhaka beekhompuyutha
- Amaphephandaba, iimagazini neejenali
- Iinkqubo kwizakhono zokufunyanwa kolwazi
- Ukufunda ubomi bakho bonke
- -

**Umlawuli: ezoLonwabo neePaki – uNksz Chantal Michaels**

Umnxeba: 021 400 9109

I-imeyili: [Chantal.Michaels@capetown.gov.za](mailto:Chantal.Michaels@capetown.gov.za)

- Imisebenzi kunye neeNkqubo ezibekwe embindini
- ULondolozo lweZakhiwo kunye ne-Ofisi yoLawulo lweeProjekthi
- Iindawo zokuhlambela
- Amanxweme
- Amangcwaba
- Amaziko oluntu
- Imihlaba ephangaleleyo esezidolophini engumda ekungakhiwayo kuyo
- Amaziko angaphakathi kwizakhiwo
- Iijimu zangaphandle
- Amaziko olonwabo
- Iipaki zemimandla
- Iindawo zolonwabo
- Ungqameko lwendlela olwahlula iindlela nezakhiwo
- Amabala/iindawo zezemidlalo
- Iipakhi ezitsitsa amanzi
- Amadama okuqubha
- Amadama okuqubha aphakathi kwamatye kunxweme lolwandle

**UMphathi: iCandelo loCwangciso noPhuhliso kunye neOfisi yoLawulo lweeProjekthi (iiNkonzo zeNtloko – uMnuLeeroy May**

Umnxeba: 021 400 4438

I-imeyili: [Leeroy.May@capetown.gov.za](mailto:Leeroy.May@capetown.gov.za)

- IGIS, ulwazi nolawulo lwepropathi
- Ucwangciso nophuhliso
- Iofisi yolawulo lweeprojekthi

**UMlawuli: uPhuhliso loLuntu neECD – u uMnuAlfonso**

Umnxeba: 021 444 0301

I-imeyili: [Alfonso.Sauls@capetown.gov.za](mailto:Alfonso.Sauls@capetown.gov.za)

Iinkqubo zophuhliso ekujoliswe kuzo, ezizezi:

- Usetyenziso gwenxa lwezinyobisi
- UBugcisa neNkcubeko
- Uphuhliso lolutsha
- Uphuhliso lwabantwana abaselula
- Uthomalaliso noncits'his'ho lwentlupheko
- Amaqela abuthathaka
- IMisebenzi ebekwe embindini, iiNkqubo kunye nePMO
- INkqubo eNatyisiwe engeMisebenzi yoLuntu (EPWP)

#### 4. EZEMALI

**UMlawuli weSigqeba weSigqeba : ezeMali (IGosa eliyiNtloko lezeMali) – uMnuKevin Jacoby**

Umnxeba: 021 400 3265

I-imeyili: [Kevin.Jacoby@capetown.gov.za](mailto:Kevin.Jacoby@capetown.gov.za)

**UMncedisi weNkxaso: NIKSZTarryn Bell**

Umnxeba: 021 400 5021

I-imeyili: [TarrynCindy.Bell@capetown.gov.za](mailto:TarrynCindy.Bell@capetown.gov.za)

**Umlawuli: uHlahlolwabiwo Mali – uMnuCarl William Stroud**

Umnxeba: 021 400 1111

I-imeyili: [CarlWilliam.Stroud@capetown.gov.za](mailto:CarlWilliam.Stroud@capetown.gov.za)

- Uhlahlolwabiwo mali olusebenzayo
- Uhlahlolwabiwo lwemali ezinkulu
- Uhlahlolwabiwo mali lwendlela yokuSebenza
- Uhlahlolwabiwo mali lweenkonzo zenkxaso

**Umlawuli: wezeNkcitho – uNksz Nothemba Lepheana**

Umnxeba: 021 400 2370

I-imeyili: [Nothemba.Lepheana@capetown.gov.za](mailto:Nothemba.Lepheana@capetown.gov.za)

- linkonzo zenkxaso
- Ulawulo lwentlawulo yemivuzo yabasebenzi
- Intlawulo yamatyala
- Ulungelelaniso lwentlawulo yemivuzo nothotyelo lwemimiselo yosetyenziso lwemali

**Umlawuli: iNkxasomali yesiBonelelo – uMnuWayne Muller**

Umnxeba: 021 400 5122

I-imeyili: [Wayne.Muller@capetown.gov.za](mailto:Wayne.Muller@capetown.gov.za)

- Uhlolo nophunyezo lwezibonelelo
- ULawulo lweNgxowamali
- Ukunika ingxelo yezibonelelo
- Inkqubo yobonelelo ngezindlu kazwelonke nolawulo loqinisekiso

**Umlawuli: wezeNgeniso – uNksz Susanna De Villiers**

Umnxeba: 021 400 7133

I-imeyili: [Susanna.DeVilliers@capetown.gov.za](mailto:Susanna.DeVilliers@capetown.gov.za)

- Ulawulo lwamatyala
- linkonzo zobugcisa
- Amatyala kunye nemicimbi yemali
- linkonzo ezizodwa

**Umlawuli Obambeleyo: uLawulo loBonelelo ngeenkonzo zeZiko – uMnu Sandisile Koza**

Umnxeba: 021 400 5158

I-imeyili: [Sandisile.Koza@capetown.gov.za](mailto:Sandisile.Koza@capetown.gov.za)

- Ukuthengwa kwempahla
- Uluhlu lwempahla kunye nolawulo neevenkile

- Ulawulo lwababoneleli kunye neenkonzo zolawulo
- Ulawulo lwemfuno kunye nomngcipheko
- Ukuchongwa kweebhidi kunye neenkonzo zenkxaso
- Uggweso lwentengo nolawulo
- Ulawulo lwezimixabiso kunye neekhonthakthi

**Umlawuli: iOfisi kaNondyebo – uMnuDavid Valentine**

Umnxeba: 021 400 3800

I-imeyili: [David.Valentine@capetown.gov.za](mailto:David.Valentine@capetown.gov.za)

- Ubalomali neeasethi
- Unondyebo
- Ulawulo lweinshorens
- Ukuthotyelwa kobudlelwane botyalomali kunye nophando

**Umlawuli: uQingqomaxabiso – uNksz Louise Muller**

Umnxeba: 021 400 3940

I-imeyili: [Louise.Muller@capetown.gov.za](mailto:Louise.Muller@capetown.gov.za)

- Uvavanyo loqingqo maxabiso nomgangatho wedatha
- Idatha yokuxabisa kunye neenkqubo zoshishino
- Indawo yoshishino
- Uhlolo olwenzeka kwindawo yophando nedatha esele iqulunqiwe
- Umgaqo wokuhlanganiswa koshishino kunye noqingqomaxabiso
- Umsebenzi kamasipala woqingqomaxabiso nemisebenzi yoqingqomaxabiso

**5. UHLUMO LOQQQOSHO**

**Umlawuli weSigqeba weSigqeba : uHlumo loQoqosho – u uNksz Ruby Gelderbloem**

Umnxeba: 021 400 1361

I-imeyili: [rubleoni.gelderbloem@capetown.gov.za](mailto:rubleoni.gelderbloem@capetown.gov.za)

**Umlawuli: uShishino noTyalomali – uMnuLance Greyling**

Umnxeba: 021 400 1217

I-imeyili: [Lance.Greyling@capetown.gov.za](mailto:Lance.Greyling@capetown.gov.za)

- Uququzelelo loTyalomali
- Iimanyano zokuKhula
- Uphuhliso loShishino
- Ukhenketho kunye nesiPhawuli seNdawo
- Ukucebisa amasebe karhulumente malunga nokwandisa inzuzo yezemali kwiinkqubo zotyalomali lukarhulumente zabo kunye nemisebenzi yokwenziwa kweenkonzo
- Ukunceda aba banokuba ngabatyalizimali ukuba bafumane uphuhliso nenkxaso kwezotyalomali
- Ukubeka iKapa njengendawo ejonge phambili, indawo yoshishino ekhuphisana kwihlabathi
- Ukomelezwa nokunyuswa komgangatho weKapa njengelikwinqanaba eliphezulu kwezoshishino lwaseAfrika oluxhasa iingcamango ezinkulu nokwenza izinto ngendlela entsha
- Ukusebenzisana nabathathinxaxheba bezozoqosho abaphambili ukuphucula imeko yamaqumrhu oshishino nokuxhasa uphuhliso lwemizimveliso eKapa

**Umlawuli: uLawulo lweePropathi – uMnuDawid Joubert**

Umnxeba: 021 400 2910

I-imeyili: [DawidGerhardus.Joubert@capetown.gov.za](mailto:DawidGerhardus.Joubert@capetown.gov.za)

- Ucwangciso lwepropathi esisigxina
- Ukuthengisa nokuthenga iipropathi
- Ukuba ngumnini wepropathi
- Ulawulo lwentingiselwano yeepropathi
- Iinkonzo zenkxaso kulawulo lwepropathi
- Iinkonzo ezinqamlezileyo zezindlu nomhlaba

**UMlawuli oBambeleyo: iiAsethi eziKhethekileyo – uNksz Raihana Shaboodien**

Umnxeba: 021 444 6497

I-imeyili: [Raihana.Shaboodien@capetown.gov.za](mailto:Raihana.Shaboodien@capetown.gov.za)

- Ukwenziwa komsebenzi nolondolozo
- Ulawulo lwenkqubo

## 6. UKHUSELO NOKHUSELEKO

**UMlawuli weSigqeba : uKhuselo noKhusuleko – u uMnuVincent James Botto**

Umnxeba: 021 400 4304

I-imeyili: [Vincentjames.Botto@capetown.gov.za](mailto:Vincentjames.Botto@capetown.gov.za)

**UMncedisi weNkxaso: uLameez Matthys**

Umnxeba: 021 400 2710

I-imeyili: [Lameez.Matthys@capetown.gov.za](mailto:Lameez.Matthys@capetown.gov.za)

**UMphathi: iZiko loLawulo loMngcipheko weeNtlekele – u uMnuJohan Minnie**

Umnxeba: 021 597 5058

I-imeyili: [Johan.Minnie@capetown.gov.za](mailto:Johan.Minnie@capetown.gov.za)

- Ukuququzelela ulungelelwaniso, ukudibanisa nokusebenza ngobuchule kweenkonzo zongxamiseko ezininzi kunye nezinye iinkonzo ezibaluleke kakhulu
- Ucwangcisa aze aphumeze isicwangciso solawulo lomngcipheko weentlekele zikamasipala weSixeko
- Ukuxhobisa ngoLwazi yaye aLungiselele uLuntu
- UCwangcisa ngokuKhethekileyo abonelele ngeenkonzo zeeNkcukacha eziBaluleke kakhulu
- UQeqesho nokuXhobisa nangoLwazi

**UMphathi: iMisitho – uNksz Leonora de Souza Zilwa**

Umnxeba: 021 400 9598

I-imeyili: [leonora.desouzazilwa@capetown.gov.za](mailto:leonora.desouzazilwa@capetown.gov.za)

Iinkonzo ziquka:

- Ucwangciso lwemisitho
- Ukunika imvume ukwenziwa kweefilimu nemisitho
- Uququzelelo lwemisitho
- Imisitho eququzelelwa ziinkonzo ezincedisayo

**IGosa lezoCimomlilo eliyiNtloko: iiNkonzo zoMlilo – uMnuClinton Manuel**

Umnxeba: 021 814 1702

I-imeyili: [Clinton.Manuel@capetown.gov.za](mailto:Clinton.Manuel@capetown.gov.za)

Iinkonzo ziquka:

- Abacimimlilo, nabasebenzi bezomlilo nobomi obukhuselekileyo emlilweni
- Ulawulo lweenkonzo neziko locimomlilo
- Uqeqesho lokucima umlilo
- Iiprojekthi ezicwangcisiweyo nezikhethekileyo
- Iinkonzo ezixhasayo zocimomlilo
- Iiwekshophu

**Umkomishinala: uKhuseleko loLuntu– uMnuPetrus Robberts**

Umnxeba: 021 444 4054

I-imeyili: [petrus.robberts@capetown.gov.za](mailto:petrus.robberts@capetown.gov.za)

Iinkonzo ziquka:

- Ukubekwa esweni uluntu nokuqhuba uphando
- Iinkonzo zonyanzeliso lomthetho
- Iinkonzo zolawulo lwezendlela
- Icandelo lokhuseleko leeVIP
- IiNkonzo zoLawulo loLwazi

**INTloko yeNkonzo yamaPolisa yeSixeko – uMnuWayne le Roux**

Umnxeba: 021 427 5150

I-imeyili: [Wayne.leRoux@capetown.gov.za](mailto:Wayne.leRoux@capetown.gov.za)

Iinkonzo ziquka:

- Iinkonzo ezincedisayo zamaPolisa eSixeko
- Iikhamera zeCCTV neradiyo
- IMisebenzi eKhethekileyo
- Imisebenzi ebekwe embindini
- Ulawulo lweenkcukacha (iMPS)
- Uqeqesho nophuhliso

**UMphathi: iZiko loNxibelelwano oluNgxamisekileyo loLuntu– uNksz Suretha Visser**

Umnxeba: 021 487 2045

I-imeyili: [suretha.visser@capetown.gov.za](mailto:suretha.visser@capetown.gov.za)

- IZiko loNxibelelwano oluNgxamisekileyo loLuntu lisebenza njengendawo yokungena ekukuphela kwayo kuzo zonke iinkonzo zokhuselo nokhuseleko zeSixeko saseKapa.
- Kwimeko yezongxamiseko, fonela u107 kumnxeba wakwaTelkom, okanye ku021 480 7700 kwiselula / kumnxeba weNeotel.

**UMphathi: uKhuselo noKhuseleko lweEPIC – uMnuAndrew Mortimer**

Umnxeba: 021 444 3088

I-imeyili: [Andrew.Mortimer@capetown.gov.za](mailto:Andrew.Mortimer@capetown.gov.za)

- IZiko loLawulo lweEPIC
- UQeqesho lweEPIC nokuThobela



- ITeknoloji yeEPIC, uLwazi noKwenza iZinto ngeNdlela eNtsha

## 7. EZAMANDLA

### **Umlawuli weSigqeba weSigqeba : ezaMandla – u uMnuKadri Middlekoop Nassiep**

Umnxeba: 021 400 9272

I-imeyili: [kadri.nassiep@capetown.gov.za](mailto:kadri.nassiep@capetown.gov.za)

### **Umncedisi weNkxaso: uNerisha Jacobs**

Umnxeba: 021 400 5144

I-imeyili: [Nerisha.jacobs@capetown.gov.za](mailto:Nerisha.jacobs@capetown.gov.za)

### **Umlawuli: ukuVeliswa nokuHanjiswa koMbane – Gqr Leslie Rencontre**

Umnxeba: 021 444 8499

I-imeyili: [leslie.rencontre@capetown.gov.za](mailto:leslie.rencontre@capetown.gov.za)

Iinkonzo ziquka:

- Ulawulo lweeasethi zamashishini
- Ubonelelo ngombane
- Imisebenzi yeziseko zophuhliso
- Ulawulo lothengiso lombane
- Ubunjinieli
- IEGD yezemali norhwebo
- Iinkonzo ezincedisayo zokuphehla umbane
- Iinkonzo zobugcisa ezincedisayo

### **Umlawuli: iiMalike zaMandla oMbane oZinzileyo – uNksz Leila Mahomed Weideman**

Umnxeba: 021 400 5953

I-imeyili: [leila.mahomedweideman@capetown.gov.za](mailto:leila.mahomedweideman@capetown.gov.za)

- Ukutshintsha kweMozulu kunye namaQongo oManyano
- Amandla oMbane kunye neeNkonzo zaMandla ezinengeniso ephantsi
- Ukuququzelelwa kwaMandla azinzileyo
- Ukuveliswa kwaMandla ombane kunye nokuSebenza kakuhle koMbane kaMasipala

## 8. AMANZI NOGUTYULO

### **Umlawuli weSigqeba oBambeleyo: iiNkonzo zaManzi neNkunkuma – uMnuLeonardo Andrew Vernon Manus**

Umnxeba: 021 400 1111

I-imeyili: [leonardoandrewvernon.manus@capetown.gov.za](mailto:leonardoandrewvernon.manus@capetown.gov.za)

### **Umncedisi woMlawuli weSigqeba: u uNksz Dianne De Vos**

Umnxeba: 021 444 1651

I-imeyili: [Dianne.Devos@capetown.gov.za](mailto:Dianne.Devos@capetown.gov.za)

### **Umncedisi weNkxaso – u uNksz Jacqueline van Kradenburg**

Umnxeba: 021 400 4944

I-imeyili: [Jacqueline.VanKradenburg@capetown.gov.za](mailto:Jacqueline.VanKradenburg@capetown.gov.za)

**Umlawuli: iiNkonzo zoRhwebo – u uNksz Siyabulela Bashe**

Umnxeba: 021 400 3610

I-imeyili: [siyabulela.bashe@capetown.gov.za](mailto:siyabulela.bashe@capetown.gov.za)

- EzeMali noRhwebo
- Iinkonzo zabathengi neMalinkunzi
- ULawulo lweNkunzi kunye neeKhontrakhti

**Umlawuli: iiNkonzo zoMthamo omKhulu – uMnuMichael Killick**

Umnxeba: 021 400 3620

I-imeyili: [michael.killick@capetown.gov.za](mailto:michael.killick@capetown.gov.za)

- Amanzi amaninzi
- Ukucocwa kwaManzi amdaka kunye nokuwaGcina
- Amanzi eziKhukula
- Indawo yokugcina amanzi kunye noLawulo lwamanzi eziKhukula

**Umlawuli: iiNkonzo zoHanjiso lwaManzi – uMnuEtienne Hugo**

Umnxeba: 021 400 3610

I-imeyili: [Etienne.Hugo@capetown.gov.za](mailto:Etienne.Hugo@capetown.gov.za)

- Ubonelelo ngamanzi ahanjiswayo
- IiNkonzo ezisisiSeko zaBahlali basemaTyotyombeni

**Umlawuli: iiNkonzo zoBugcisa – u uMnuZolile Basholo**

Umnxeba: 021 400 4859

I-imeyili: [Zolile.Basholo@capetown.gov.za](mailto:Zolile.Basholo@capetown.gov.za)

- UbuNjineli & noLawulo lweeAsethi
- IiNkonzo zobuNzululwazi
- IiNkonzo eziNcedisayo
- ULawulo lweMfuneko yaManzi

**9. UKUHLALISWA KWABANTU**

**Umlawuli weSigqeba : ukuHlaliswa kwaBantu – u uNksz Nolwandle Gqiba**

Umnxeba: 021 400 1111

I-imeyili: [nolwandlezukiswa.gqiba@capetown.gov.za](mailto:nolwandlezukiswa.gqiba@capetown.gov.za)

**UMncedisi weNkxaso: uNksz Unathi Sonia William**

Umnxeba: 021 444 5539

I-imeyili: [UnathiSonia.William@capetown.gov.za](mailto:UnathiSonia.William@capetown.gov.za)

**Umlawuli: iZundlu zoLuntu – u uNksz Siphokazi Madikane September**

Umnxeba: 021 444 4049

I-imeyili: [Portia.September@capetown.gov.za](mailto:Portia.September@capetown.gov.za)

Iinkonzo ziquka:

- Unxibelelwano nentsebenziswano nabathathinxaxheba

- Utshintshiselwano ngobumnini bezindlu, ulawulo lokuqeshisa kunye nezindlu zabasebenzi
- linkonzo zenkxaso nezolawulo
- Uphuculo nolondolozo lwezindlu

**UMlawuli: uPhuhliso lweZindlu – u uMnuRayan Rughubar**

Umnxeba: 021 400 9325

I-imeyili: [Rayan.Rughubar@capetown.gov.za](mailto:Rayan.Rughubar@capetown.gov.za)

linkonzo ziquka:

- ULawulo lwezindlu zokuHlala
- ULawulo lwezindlu zabasebenzi kunye neeHostele
- Imisebenzi kunye noLondolozo
- UBonelelo ngeziNdlu
- UHlengahlengiso loMhlaba, ezeNtlalo nezindlu zeGAP
- ULawulo lweeNdawo eyakhiweyo

**UMlawuli: weCandelo leziNdlu ezingaMatyotyombe – u uNksz Rian Pretorius**

Umnxeba: 021 400 4585

I-imeyili: [Riana.Pretorius@capetown.gov.za](mailto:Riana.Pretorius@capetown.gov.za)

linkonzo ziquka:

- linkonzo ezisisiseko ezenzelwa amatyotyombe
- Inkonzo yobunjinieli kwindawo yamatyotyombe
- Ukuphunyezwa kokunikezelwa kwenkonzo, ulungelelwaniso kunye nokuthotyelwa
- Uphuculo lwamatyotyombe

## 10. UZINZO LWEZOTHUTHO EZIDOLOPHINI

**UMlawuli weSigqeba : UZinzo lwezoThutho eziDolophini – u uNksz Dalene Campbell**

Umnxeba: 021 400 3693

I-imeyili: [Dalene.Campbell@capetown.gov.za](mailto:Dalene.Campbell@capetown.gov.za)

**UMlawuli: ukuPhunyezwa kweziSeko ezinguNdoqo zezoThutho – u uMnuMarius Wust**

Umnxeba: 021 400 6487

I-imeyili: [Marius.Wust@capetown.gov.za](mailto:Marius.Wust@capetown.gov.za)

- UPhunyezo lweNkqubo enguMsebenzi oMkhulu noLawulo lweeKhontrakthi
- UPhunyezo lwezoThutho loLuntu nobuHlakani
- UMsebenzi oMkhulu woHlanganiso lweNkqubo yoBonelelo yezoThutho
- ULawulo lweeProjekthi zoThutho
- UYilo lweziSeko zoPhuhliso zoThutho

**UMlawuli: liNkonzo ekwabelwana ngazo kwezothutho – uMnuHarold Peters**

Umnxeba: 021 444 6579

I-imeyili: [Harold.Peters@capetown.gov.za](mailto:Harold.Peters@capetown.gov.za)

- liNkqubo zoShishino zezoThutho
- UCwangciso lwezoShishino lwezoThutho
- UkuBekwa eSweni koLawulo & neNkqubo yezoThutho

*LM*

**Umlawuli: uLawulo lweZiseko zoPhuhliso zeeNdlela – u uMnuHilton Scholtz**

Umnxeba: 021 444 7619

I-imeyili: [hilton.scholtz@capetown.gov.za](mailto:hilton.scholtz@capetown.gov.za)

- Ulawulo loqhagamshelwano olungekho sesikweni
- linkqubo zolawulo lweziseko zophuhliso lweendlela

**Umlawuli: uThutho lukaWonkewonke – u uMnuReginald Springleer**

Umnxeba: 021 400 9342

I-imeyili: [Reginald.Springleer@capetown.gov.za](mailto:Reginald.Springleer@capetown.gov.za)

- Ulawulo lweKhontrakthi engokuQokelelwa kwemali ngokuzenzekelayo kunye neNkqubo ePhuculiweyo yoLawulo lwezoThutho lukaWonkewonke
- 
- Ulawulo lweekhontrakthi
- Ulawulo lwezakhiwo
- Ukwenziwa kwemisebenzi
- Ulawuli lwezithuthi
- Ucwangciso lohishino lwezothutho

**Umlawuli: uCwangciso lwezoThutho noLawulo loQhagamshelwano – u uMnuNeil Slingers**

Umnxeba: 021 400 4735

I-imeyili: [Neil.Slingers@capetown.gov.za](mailto:Neil.Slingers@capetown.gov.za)

- IiNkqubo zezoThutho eziHlanganisiweyo
- linkqubo zothutho nezomboniso
- UQuquzelelo loQhagamshelwano noPhuhliso lwezoThutho
- IMimiselo yezoThutho
- UCwangciso loPhuhliso lweZiseko zoThutho noPhuhliso

**11. UCWANGCISO LWEMIHLABA ENGAMABALA NOKUSINGQONGILEYO**

**Umlawuli weSigqeba : uCwangciso lweMihlaba engaMabala nokusiNgqongileyo – u uMnuRobert McGaffin**

Umnxeba: 021 400 2994

I-imeyili: [Robert.Mcgaffin@capetown.gov.za](mailto:Robert.Mcgaffin@capetown.gov.za)

**Umlawuli: iCandelo loLawulo lokusiNgqongileyo – uNksz Lorraine Gerrans**

Umnxeba: 021 487 2200

I-imeyili: [Lorraine.Gerrans@capetown.gov.za](mailto:Lorraine.Gerrans@capetown.gov.za)

- Ulawulo lwezityalo nezilwanyana ezahlukeneyo
- Ulawulo lwamanxweme
- Ulawulo lokusingqongileyo nenkcubeko eyimvelaphi yethu
- linkqubo zolawulo lokusingqongileyo
- Ucwangciso lokusingqongileyo nozinzo

**Umlawuli: uLawulo loPhuhliso – uNksz Cheryl Walters**

Umnxeba: 021 400 7572

I-imeyili: [Cheryl.Walters@capetown.gov.za](mailto:Cheryl.Walters@capetown.gov.za)

- Ulawulo locwangciso nophuhliso lwezakhiwo
- Imigaqonkqubo yophuhliso
- Inkqubo kunye nemithetho

**UMlawuli: uCwangciso lweDolophu noYilo – uNksz Erika Naude**

Umnxeba: 021 400 3104

I-imeyili: [hendrika.naude@capetown.gov.za](mailto:hendrika.naude@capetown.gov.za)

- Ucwangciso lwendawo yenqila nolawulo lohlumo
- Uyilo lweedolophu
- Uphunyezo lophuhliso lweedolophu
- Ulawulo oluhlangeneyo lweedolophu
- Ucwangcisozithili neendlela ngeendlela zokusebenza

**UMphathi: uMmandla osemaNtla: uMnu Monwabisi Boo**

Umnxeba: 021 444 5519

I-imeyili: [Monwabisi.Booi@capetown.gov.za](mailto:Monwabisi.Booi@capetown.gov.za)

**UMphathi: uMmandla oseMpuma: uMnu Mlungisi Nqadini**

Umnxeba: 021 444 5517

I-imeyili: [Patrick.Nqadini@capetown.gov.za](mailto:Patrick.Nqadini@capetown.gov.za)

**UMphathi: uMmandla osemaZantsi: uMnu Ivan Anthony**

Umnxeba: 021 400 4564

I-imeyili: [Ivan.Anthony@capetown.gov.za](mailto:Ivan.Anthony@capetown.gov.za)

## 12. EZOCWANGCISO LWEXESHA ELIZAYO NOBUQILIMA

**UMlawuli weSigqeba : uCwangciso lweXesha eLizayo noBuqilima – uMnu Gareth Morgan**

Umnxeba: 021 400 7430

I-imeyili: [GarethRichard.Morgan@capetown.gov.za](mailto:GarethRichard.Morgan@capetown.gov.za)

**UMncedisi weNkxaso: uNksz Abeada Van Neel**

Umnxeba: 021 400 5581

I-imeyili: [abeada.taylor@capetown.gov.za](mailto:abeada.taylor@capetown.gov.za)

**UMlawuli: uLawulo lwendlela yokuSebenza yeQumrhu – uNksz Carol Dian January**

Umnxeba: 021 400 9821

I-imeyili: [CarolDian.January@capetown.gov.za](mailto:CarolDian.January@capetown.gov.za)

- Inzululwazi ngeDatha
- Ulawulo lwendlela yokusebenza yeSixeko
- Ulawulo lweekhontrakthi
- ulawulo lwendlela yokusebenza yeIDP
- Ulawulo lwendlela yokusebenza yequmrhu
- Ulawulo lwemicimbi yeprojekthi

**UMlawuli: uMgaqoqonkqubo kunye nesiCwangciso soBuchule – uMnu Hugh Cole**

Umnxeba: 021 400 5650

I-imeyili: [Hugh.Cole@capetown.gov.za](mailto:Hugh.Cole@capetown.gov.za)

- IsiCwangciso soBuchule
- Uhlalutyo lwezoqoqosho
- IsiCwangciso soPhuhliso esiManyanisiweyo
- Uphuhliso lowisomthetho
- Uphando
- Umgaqonkqubo wobuchule

**UMlawuli: iNzondelelo – uMnu Daniel Sullivan**

Umnxeba: 021 400 5096

I-imeyili: [DanielLawrence.Sullivan@capetown.gov.za](mailto:DanielLawrence.Sullivan@capetown.gov.za)

- Umngcipheko kunye nokuqhubekeka koShishino
- Ulungelelaniso loTshintsho lweMozulu

**UMlawuli: ezoNxibelelwano: uNksz Priya Devi Reddy**

Umnxeba: 021 400 4684

I-imeyili: [PriyaDevi.Reddy@capetown.gov.za](mailto:PriyaDevi.Reddy@capetown.gov.za)

- Ezamajelo onxibelelwano
- UNxibelelwano ngoBuxhakaxhaka beKhompyutha
- Imveliso
- Upapasho

**UMlawuli: iNkqubo yeProjekthi eManyinisiweyo kunye noLawulo lweeMicimbi – uMnu Barend Daniel Peters**

Umnxeba: 021 400 9206

I-imeyili: [BarendDaniel.Peters@capetown.gov.za](mailto:BarendDaniel.Peters@capetown.gov.za)

- Ulawulo lwemicimbi yeeprojekthi
- ULawulo lweekhontrakthi
- IYunithi yeeNkonzo zobuNjineli
- IYunithi yoLawulo lweeProjekthi neeNkqubo zikaMasipala

**13. ULawulo lweNkunkuma yeDolophu**

**UMlawuli weSigqeba : uLawulo lweNkunkuma yeDolophu – uMnu LuzukoMdunyelwa**

Umnxeba: 021 400 2358

I-imeyili: [Luzuko.Mdunyelwa@capetown.gov.za](mailto:Luzuko.Mdunyelwa@capetown.gov.za)

**UMlawuli: uLawulo lweNkunkuma: uMnu Rustim Keraan**

Umnxeba: 021 400 1928

I-imeyili: [Rustim.Keraan@capetown.gov.za](mailto:Rustim.Keraan@capetown.gov.za)

- Ukuthuthwa kwenkunkuma
- Ukucoca

*LTM*

- Ukunciphisa inkunkuma
- Ubunjinieli kunye nolawulo lweeAsethi
- Ukulahlwa lweNkunkuma

**Umlawuli: iSebe loCwangciso eliHlanganisiweyo: Velaphi Mabiletsa**

**Umnxeba:** 021 400 6303

**I-imeyili:** [Velaphi.Mabiletsa@capetown.gov.za](mailto:Velaphi.Mabiletsa@capetown.gov.za)

- UCwangciso nesiCwangcisobuchule
- Ukwazisa nokuThobela
- Ulwazi kunye noLawulo lweeNkcukacha

**Umlawuli: Ukuxhotyiswa koLuntu kunye noPhuhliso: uNksz Sarah Rushmere**

**Umnxeba:** 021 400 3641

**I-imeyili:** [Sarah.Rushmere@capetown.gov.za](mailto:Sarah.Rushmere@capetown.gov.za)

- IiProjekthi eziZodwa neNkxaso
- INkqubo eNatyisiweyo engeMisebenzi yoLuntu naBasebenzi bezoPhuhliso loLuntu

## 5. IINKCUKACHA ZOQHAGAMSHELWANO EZIBALULEKILEYO ZEGOSA LENGCACISO KUNYE NAMASEKELA GOSA ENGCACISO ESIXEKO SASEKAPA

### 5.1 IGosa leNgcaciso

**Igama: uMnu Lungelo Mbandazayo**

Umnxeba: 021 400 1330

I-imeyili: [city.manager@capetown.gov.za](mailto:city.manager@capetown.gov.za)

### 5.2 AmaGosa eNgcaciso angamaSekela

**Idilesi yendawo:**

12 Hertzog Boulevard

Cape Town

8001

**Idilesi yeposi:**

Private Bag X9181

Cape Town

8000

Umnxeba: 021 400 1428

**UNksz Modiegi Mshweshwe (uMphathi: iYunithi yoFikelelo kuLwazi)**

Umnxeba: 021 400 3089

I-imeyili: [Modiegi.Mshweshwe@capetown.gov.za](mailto:Modiegi.Mshweshwe@capetown.gov.za)

**UNksz Jill Fabing**

Umnxeba: 021 400 3863

I-imeyili: [Jill.Fabing@capetown.gov.za](mailto:Jill.Fabing@capetown.gov.za)

**UNksz Charlynnne Arendse**

Umnxeba: 021 400 3107

I-imeyili: [Charlynnne.Arendse@capetown.gov.za](mailto:Charlynnne.Arendse@capetown.gov.za)

**UNksz Ayanda Mngqinya**

Umnxeba: 021 400 3227

I-imeyili: [Ayanda.Mngqinya@capetown.gov.za](mailto:Ayanda.Mngqinya@capetown.gov.za)

**UMnu Sinekhaya Xauka**

Umnxeba: 021 444 5612

I-imeyili: [Sinekhaya.Xauka@capetown.gov.za](mailto:Sinekhaya.Xauka@capetown.gov.za)

**5.3** Ukufikelela kulwazi ngoqhagamshelwano lweimeyili ngokubanzi

I-imeyili: [Access2Info.Act@capetown.gov.za](mailto:Access2Info.Act@capetown.gov.za) Umnxeba: 021 400 1999 / 1360

**5.4** Iofisi eyintloko

Idilesi yeposi:

Private Bag X9181

Cape Town

8000

Idilesi yeposi:

PO Box 298

Cape Town

8000

Idilesi yendawo:

Civic Centre

12 Hertzog Boulevard

Cape Town

8001

Umnxeba:

IZiko lokufowunela uNcedo labaSebenzisi beenkonzo

0860 103 089

I-imeyili: [contact.us@capetown.gov.za](mailto:contact.us@capetown.gov.za)

Iwebhusayithi: [www.capetown.gov.za](http://www.capetown.gov.za)



## 6. INKCAZELO YAZO ZONKE IINDLELA ZOKULUNGISA EZIFUMANEKAYO NGOKUPHATHELELE KWINYATHELO OKANYE UKUNGATHATHWA KWALO SISIXEKO SASEKAPA

### a) *Ukufaka isikhalazo*

Ukuba sele ufake isikhalazo kwisebe leSixeko baza bona abaphendula ngokwanelisayo, ungaqhagamshelana [neOfisi kaNozikhalazo](#) weSixeko ukuqhubela phambili ngophando lombandela lowo.

### **Imibuzo ngokubanzi**

Iinkcukacha zoqhagamshelwano: ziyafumaneka ukususela ngoMvulo – ngoLwesihlanu (ngaphandle kweentsuku zeeholide) ukususela ngo08:00 – 16:00.

Umnxeba: 021 400 5487 / 021 400 1944

Ifeksi: 021 400 5952

I-imeyili: [ombudsdirect@capetown.gov.za](mailto:ombudsdirect@capetown.gov.za)

ISMS: 44781 (kusebenza amaxabiso amiselweyo esiqhelo)

Imibuzo eyenziwa ekhawuntareni nangedilesi yeposi:

Kumgangatho wesi3, eTower Block

Iziko loLuntu laseKapa

12 Hertzog Boulevard

eKapa

(Kungenwa ngezitulo zabakhubazekileyo kumgangatho wesibini, eTower Block, kwisango labezokhuseleko)

### b) *Ngenisa isicelo sesibheni sangaphakathi*

Ukuba amalungelo akho aye anyashwa ngenxa yesigqibo esithathwe siSixeko, ungafaka isicelo sesibheni ngokulandela le nkqubo ilandelayo apha ngezantsi.

**INyathelo loku1:** Qulunqa isaziso sesibheni sakho.

Isaziso sesibheni sakho kufuneka:

- sibe yincwadi ebhaliweyo;
- sichaze izizathu zokwenza isicelo sesibheni;
- sichaze ngokuthe vetshe ngendlela amalungelo akho aye achaphazeleka ngayo sisigqibo sakho;
- siqulethe ulungiso okanye isisombululo osifunayo; yaye

- sibe nesaziso sentsusa sesigqibo eso siqhotyoshelweyo.

**INyathelo 2:** Nje ukuba ugqibe ukusibhala isaziso sakho, unokusingenisa ngeimeyili apha- [msa.appeals@capetown.gov.za](mailto:msa.appeals@capetown.gov.za) okanye usithumele ngefeksi ku021 400 2503 okanye ku021 400 3788. Izaziso ezibhalwe ngokohlobo lweencwadi zinokuziswa ngesandla apha:

**KwiYunithi yeZibheno**

KwiOfisi yoMphathi weSixeko  
KwiSixeko saseKapa  
Umgangatho wama20, 2 Bayside  
eTower Block

Okanye:

**KwiYunithi yeziBheno**

Private Bag X9181  
Cape Town  
8000

**IZiko leeMfonomfono leSixeko**

Umnxeba:  
0860 103 089  
I-imeyili: [msa.appeals@capetown.gov.za](mailto:msa.appeals@capetown.gov.za)

c) ***Inkqubo yokufaka isikhalazo kuMlawuli woLwazi***

**I-POPIA:**

Nabani na uvumelekile ukufaka isikhalazo kuMlawuli ekwenza oko ngokumiselweyo kwaye enze isityholo sokuphazamisana nokhuseleko lweenkcukacha zobuqu zesifundo sedatha. Ukuba unoluvo lokuba iinkcukacha zomntu ngamnye zakho zinyashiwe, makwenziwe isikhalazo esibhalwe ngokohlobo lwencwadi eya kuMlawuli.

Ukuba kwenzekile ngaso nasiphi na isizathu nemeko ukuba umntu onqwenela ukufaka isikhalazo angakwazi ukwenza njalo ngokubhala incwadi, uMlawuli kufuneka anike uncedo olufanelekileyo kumntu lowo. Kufuneka azalise [ifomu yesi5 emiselweyo yePOPIA](#) aze ayithumele apha: [POPIAComplaints@infoeregulator.org.za](mailto:POPIAComplaints@infoeregulator.org.za).

UMlawuli kufuneka ngoko nangoko kufanelekileyo azise ummangali nomntu lowo umangalelwayo ngenyathelo eliya kuthi lithathwe nguMlawuli. UMLawuli unako ngokuzithandela ukuqalisa uphando ngokuphazanyiswa kokhuseleko lweenkcukacha zomntu ngamnye.

Ukuba unovakalelo lokuba iinkcukacha zakho zinyashiwe, zalisa ifomu emiselweyo uze uyithumele apha [POPIAComplaints@inforegulator.org.za](mailto:POPIAComplaints@inforegulator.org.za).

### **I-PAIA**

Umenzisiselo okanye iqela lesithathu linokungenisa isikhalazo kuMlawuli emva kokuba lowo ungumenzisiselo okanye iqela lesithathu lenze yonke inkqubo yokubhena yangaphakathi kwisigqibo seGosa lezeeNkcukacha lequmrhu likarhulumente okanye kwintloko yequmrhu labucala.

Ukuba isicelo somthetho wePAIA sakho asamkelwanga okanye akukho mpendulo isuka kumaqumrhu karhulumente okanye abucala sokufikelela kwiirekhodi, isikhalazo esiya kuMlawuli masenziwe ngencwadi ebhaliweyo.

Ukuba kuyenzeka ngaso nasiphi na isizathu nemeko ukuba umntu onqwenela ukufaka isikhalazo akanako ukwenza njalo ngencwadi ebhaliwe, uMlawuli wezeeNkcukacha kufuneka anike uncedo olufanelekileyo kumntu lowo. Unokusebenzisa yaye azalise [ifomu yesi5 yePAIA](mailto:ifomu yesi5 yePAIA) uze uyithumele apha: [PAIAComplaints@inforegulator.org.za](mailto:PAIAComplaints@inforegulator.org.za).

UMlawuli uya kuthi emva kokuba efumene isikhalazo abe nako ukuphanda isikhalazo esebenzisa indlela emiselweyo okanye adlulisele isikhalazo kwiKomiti yoNyanzeliso lweMigaqo. Unokugqiba ekubeni angathathi nyathelo ngesikhalazo ukuba ityala elo alifuni nyathelo lingaphezulu. UMlawuli unako kwakhona ngoko nangoko emva kokufunyanwa kwesikhalazo, ukwazisa umntu ofake isikhalazo negosa lolwazi okanye intloko yequmrhu labucala isikhalazo esibhekiselele kuye ngenyathelo eliphakanyiswa nguMlawuli.

**d) Inkqubo yokuya eNkundleni enegunya lokunika isiqabu esifanelekileyo (izicelo zePAIA).**

### **Ukwenza isicelo eNkundleni**

Isicelo esiya enkundleni sinokufakwa **ngumenzisiselo** okanye **liqela lesithathu**

- emva kokuba umenzisiselo okanye iqela lesithathu liyilandele yonke inkqubo yokufaka isicelo sesibheni yangaphakathi, okanye
- emva kokuba umenzisiselo okanye iqela lesithathu liyilandele yonke inkqubo yokufaka izikhalazo kuMlawuli.

*LM*

**Isicelo esiya enkundleni** esenziwa ngumenzisicelo okanye liqela lesithathu masifakwe **zingadlulanga iintsuku ezili180** ukusuka kumhla wesiganeko esichaphazelekayo. IGosa loLwazi okanye ugunyaziwe wesibheni onganalisekanga sisigqibo soMlawuli unokufaka isicelo enkundleni soncedo olufanelekileyo **kwiintsuku ezili180** ukususela kumhla wesiganeko esichaphazelekayo.

Amatyala okufikelela kwiinkcukacha anokuphulaphulwa kwiiNkundla zikaMantyi zaseKapa, njengenkundla yesenzo setyeli lokuqala, kunye neNkundla ePhakamileyo yaseNtshona Koloni.

## **7. ISIKHOKELO ESINGOKUSEBENZISA UMTHEHO WEPAIA NENDLELA YOKUFUMANA UKUFIKELELA KWESI SIKHOKELO**

- 7.1. Umlawuli uye wathi, ngokwecandelo 10(1) lomthetho wePAIA, wahlaziya waza wenza ukuba masifumaneke isikhokelo esihlaziye ngokutsha esimalunga nokusebenzisa umthetho wePAIA (“isikhokelo”), kusenziwa oko ngendlela nangohlobo olulandelekayo, njengoko kunokufunwa ngokufanelekileyo ngumntu onqwenela ukusebenzisa nalo naliphi na ilungelo elichatshazelwe kumthetho wePAIA nomthetho wePOPIA.
- 7.2. Esi siKhokelo siyafumaneka ngolwimi ngalunye lweelwimi ezisemthethweni.
- 7.3. Esi siKhokelo sichazwe ngasentla siqulathe inkcazelo-
  - 7.3.1. ngeenjongo zomthetho wePAIA nomthetho wePOPIA;
  - 7.3.2. ngedilesi yeposi neyesitalato, inombolo yomnxeba neyefeksi yaye, ukuba iyafumaneka, idilesi yeimeyili-
    - 7.3.2.1. yeGosa loLwazi lequmrhu likarhulumente ngalinye, kunye
    - 7.3.2.2. nalo naliphi na iGosa loLwazi eliSekelayo lequmrhu likarhulumente nequmrhu lamashishini abucala elityunjwe ngokwecandelo 17(1) lomthetho wePAIA<sup>2</sup> nowecandelo lama56 lomthetho wePOPIA<sup>3</sup>;
- 7.3.3. indlela nohlobo lwesicelo-
  - 7.3.3.1. sokufikelela kwirekhodi yequmrhu likarhulumente elichatshazelwe

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<sup>2</sup> Icandelo le17(1) lomthetho wePAIA – Eliphathelele kwiinjongo zomthetho wePAIA, iqumrhu likarhulumente ngalinye, phantsi komthetho olawula ingqesho yabasebenzi bequmrhu likarhulumente elichaphazelekayo, lityumbe elo nani labantu njengamasekelagosa olwazi njengoko kuyimfuneko ukunika iqumrhu loluntu ukuba lifikelele kangangoko kubaceli beerekhodi zalo.

<sup>3</sup> Icandelo lama56 (a) lomthetho wePOPIA – Iqumrhu likarhulumente nequmrhu labucala ngalinye kufuneka lenze isibonelelo, ngokwendlela emiselweyo kwicandelo le17 loMthetho wokuPhakanyiswa koFikelelo kuLwazi, kunye notshintsho oluyimfuneko, ukulungiselela ukutyunjwa kwenani labantu abanjalo, ukuba likho, njengosekelagosa wolwazi njengoko kuyimfuneko ukwenza imisebenzi noxanduva njengoko kumiselwe kwicandelo lama55(1) lomthetho wePOPIA.

kwicandelo le11<sup>4</sup>;

- 7.3.4. soncedo olufumanekayo olusuka kwiGosa loLwazi lequmrhu likarhulumente ngokomthetho wePAIA nomthetho wePOPIA;
- 7.3.5. soncedo olufumanekayo olusuka kuMlawuli ngomthetho wePAIA nomthetho wePOPIA;
- 7.3.6. sazo zonke iindlela zoncedo emthethweni ezifumanekayo ngokuphathelele ekuthathweni kwenyathelo okanye ukungathathwa kwalo ngokuphathelele kwilungelo okanye kuxanduva oludluliselwe okanye olunyanzeliswa ngumthetho wePAIA nomthetho wePOPIA, kuqukwa nendlela yokufaka-
- 7.3.6.1. isicelo sesibheni sangaphakathi;
  - 7.3.6.2. isikhalazo esiya kuMlawuli; kunye
  - 7.3.6.3. nesicelo esiya enkundleni esichasene nesigqibo segosa lolwazi lequmrhu likarhulumente, isigqibo esimalunga nesicelo sesibheni sangaphakathi okanye isigqibo soMlawuli okanye isigqibo sentloko yequmrhu labucala;
- 7.3.7. imiqathango yamacandelo le14<sup>5</sup> nelama51<sup>6</sup> ifuna ukuba iqumrhu likarhulumente nequmrhu labucala, ngokulandelelanayo, aqulunqe incwadana, nendlela yokufikelela kwincwadana leyo;
- 7.3.8 imiqathango yamacandelo le15<sup>7</sup> nelama52<sup>8</sup> ibonelela ngokuchazwa kweendidi zeerekhodi liqumrhu likarhulumente naliqumrhu labucala, ngokulandelelanayo;
- 7.3.9. izaziso ezikhutshwe ngokwamacandelo ama22<sup>7</sup> nelama54<sup>8</sup> eziphathelele

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<sup>4</sup> *Icandelo le11(1) lomthetho wePAIA- umenzisicelo kufuneka anikwe ufikelelo kwirekhodi yequmrhu likarhulumente ukuba umenzisicelo uzithobela zonke iimfuno zomgaqo kumthetho wePAIA eziphathelele ekufikeleleni kuloo rekhodi; yaye ufikelelo kuloo rekhodi alukhatywa ngokuphathelele kuso nasiphi na isizathu sokungavumi esichatshazelwe kwiSahluko sesi4 sesi siQendu.*

<sup>5</sup> *Icandelo 14(1) lomthetho wePAIA- Igosa lolwazi lequmrhu likarhulumente kufuneka ukuba, ubuncinane ngeelwimi zaseburhulumenteni ezintathu, lenze kufumaneke incwadana equlethe iinkcukacha ezidwelise kumhlathi wesi4 olaphangasentla.*

<sup>6</sup> *Icandelo 51 (1) lomthetho wePAIA- Intloko yequmrhu labucala kufuneka inike incwadana yemigaqo equlethe inkcazelo yolu lwazi ludweliswe kumhlathi wesi4 ngasentla.*

<sup>7</sup> *Icandelo le15(1) lomthetho wePAIA- Igosa lolwazi lequmrhu likarhulumente kufuneka lenze ukuba kufumaneke ngendlela emiselweyo inkcazo yeendidi zeerekhodi zequmrhu likarhulumente ezifumaneka ngokuzenzekelayo ngaphandle kokuba umntu acele ukufikelela.*

<sup>8</sup> *Icandelo lama52(1) lomthetho wePAIA- Intloko yequmrhu labucala inako, ngokuzithandela, ukwenza kufumaneke ngendlela emiselweyo inkcazo yeendidi zeerekhodi zequmrhu labucala ezifumaneka ngokuzenzekelayo ngaphandle kokuba*

neentlawulo ekufuneka zihlawulwe ngokunxulumene nezicelo zokufikelela; kunye

7.3.10. Nemimiselo eyenziwe ngokwecandelo lama92<sup>9</sup>.

7.4. Uluntu lunokuhlola okanye lwenze iikopi zesiKhokelo kwiiofisi zamaqumrhu karhulumente okanye zamaqumrhu abucala, kuqukwa iofisi yoMlawuli, ngeeyure zokusebenza eziqhelekileyo. IsiKhokelo kwakhona sinokufumaneka-

7.4.1. ngokwenza isicelo kwiGosa loLwazi; okanye

7.4.2 kwiwebhusayithi yoMlawuli ([Home - Information Regulator \(infoeregulator.org.za\)](http://infoeregulator.org.za)).

## 8. INKCAZELO YEZIHLOKO APHO ISIXEKO SASEKAPA SIPHETHE IIREKHODI KUNYE NEENDIDI ZEEREKHODI EZIGCINWE SISIXEKO SASEKAPA

'Iirekhodi' zeSixeko zibhekisela kwezo rekhodi zenziwe okanye zifunyenwe ngethuba lokwenziwa komsebenzi waseburhulumenteni nezigcinwa njengobungqina bemisebenzi, iintshukumo kunye neenkqubo zokwenziwa kweenkonzo zeSixeko. Kukho iindidi ezahlukeneyo zeerekhodi, umzekelo, iifayili zembalelwano, iimephu, izicwangciso, iirejista, iiajenda kunye nemizuzu, ezinokufumaneka kwiindidi zamajelo ezahlukeneyo, umz. ephepheni, ekhompyutheni, okanye kwimayikhrofilimu. [IsiHlomelo A](#) sinika inkcazelo yezihloko ezigcinwe siSixeko kwakunye neendidi zeerekhodi ezigcinwe kwisihloko ngasinye.

## 9. IINDIDI ZEEREKHODI ZESIXEKO SASEKAPA EZIFUMANEKAYO KUNGAKHANGE KUBEKHO MNTU UCELA UKUZIFIKELELA

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umntu acele ukufikelela.

<sup>9</sup>Icandelo lama22(1) lomthetho wePAIA- igosa lolwazi lequmrhu likarhulumente ekwenziwa kulo isicelo sofikelelo, kufuneka ngesaziso lifune ukuba umenzi wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqhutyelwe phambili nesicelo.

<sup>10</sup>Icandelo lama 54(1) lomthetho wePAIA- Intloko yequmrhu labucala ekwenziwa kuyo isicelo sofikelelo kufuneka ngesaziso ifune ukuba umenzi wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqwalaselwe ngakumbi isicelo.

<sup>11</sup>Icandelo lama92(1) lomthetho we PAIA libonelela ngokuba – "UMphathiswa unokuthi ngesaziso kwiGazethi enze imigaqo emalunga -

- a) nawuphi umcimbi ofunekayo okanye ovunyelwe ngulo Mthetho ukuba umiselwe;
- b) nawuphi na umcimbi onxulumene nemirhomo ekuthethwa ngayo kwicandelo lama22 nelama54;
- c) nasiphi na isaziso esifunwa ngulo Mthetho;
- d) umgaqo ofanayo wokusetyenziswa ligosa lolwazi lequmrhu likarhulumente xa lisenza isigqibo sokuba zeziphi iindidi zeerekhodi ekufuneka zenziwe zifumaneka ngokwecandelo le15; kwaye
- e) nawuphi na umcimbi wolawulo okanye wenkqubo oyimfuneko ukuze kuphunyezwe amalungiselelo alo Mthetho."

Ukufikelela kwiirekhodi ezigcinwe siSixeko

**9.1** [IsiHlomelo B](#) sichaza iindidi zeerekhodi zeSixeko ezifumaneka ngoko nangoko kungakhange kunyanzeleke ukuba umntu makacele ukufikelela ngokungqinelana noMthetho/ Ngokuzenzekelayo /UkuZichaza ngokuZithandela.

## **10. INKQUBO YOKUFIKELELA KWIIREKHODI EZIGCINWE SISIXEKO SASEKAPA**

Xa isicelo serekhodi okanye iirekhodi / ulwazi sifunyenwe, apho kufanelekileyo, umenzisicelo kufunekaancediswe njengoko kuyimfuneko ukuze umenzisicelo abe nako ukuthobela iimfuno zoMthetho.

Xa irekhodi/ulwazi lucelwa ngokungqinelana noMthetho, umenzisicelo kufuneka avumele ukufikelela kuzo, ukuba ngaba umenzisicelo uzithobela zonke iimfuno zenkqubo ezikuMthetho ezinxulumene nesicelo sokufikelela kwiirekhodi. Ukufikelela kwiirekhodi makungavunywa ukuba kukho nasiphi na isizathu sokungavumi esikhankanywe kuMthetho. Ukufikelela kunokunikwa ukuba oko kukwimfuno yoluntu, nangona sikhona isizathu sokwala isicelo esinjalo. Ukufikelela kwiirekhodi kufuneka kwaliwe ukuba kukho naziphi na izizathu zokwala ezikhankanywe kuMthetho zikhona.

### **10.1 Uhlobo lwesicelo**

Isicelo masenziwe ngencwadi ebhaliweyo emiselweyo KWIFOMU YESI2, eqhotyoshelwe [njengesiHlomelo C](#) yaza yathunyelwa apha:

#### **KwiGosa loLwazi okanye iGosa loLwazi eliSekelayo**

Private Bag X9181

Cape Town

8000

I-imeyili: [Access2info.Act@capetown.gov.za](mailto:Access2info.Act@capetown.gov.za)

Icandelo le18 lomthetho wePAIA limisela inkqubo eya kulandelwa ekwenzeni isicelo sokufikelela kulwazi olugcinwe siSixeko. Icandelo lama23(1) lomthetho wePOPIA kwakhona libonelela ngenkqubo yokufikelela kulwazi lomntu. Indlela yokufikelela kulwazi lomntu ngokwecandelo lama23 lomthetho wePOPIA kufuneka ingqinelane necandelo le18 lomthetho wePAIA.

Umenzisicelo okanye umntu onxulumene nedatha kufuneka basebenzise IFOMU YESI2 emiselweyo, xa becela ukufikelela kwiirekhodi okanye kulwazi lomntu.

Umenzisicelo nguye nawuphi na umntu ocela ukufikelela kwiirekhodi yeSixeko yaye ngokuphathelele koku, umthetho wePAIA wahlula phakathi kwezi ndidi zimbini zabenzisicelo

sokufikelela kulwazi, oko kukuthi uMenzisicelo uBuqu, (umntu onxulumene nedatha) kunye noMnye uMenzisicelo.

Umntu onxulumene nedatha ngumenzisicelo othi, esakube enike ubungqina bokuzazisa obufanelekileyo, ofuna ukufikelela kwirekhodi equlethe ulwazi lomntu ngamnye malunga nesihloko sedatha. Phantsi kwemimiselo yomthetho wePAIA nomthetho wePOPIA, iSixeko siya kubonelela ngolwazi oluceliweyo, okanye sibonelele ngokufikelela kuyo nayiphi na irekhodi ngokuphathelele kulwazi lomntu ngamnye lesihloko sedatha kwixesha elifanelekileyo, (ngexabiso elimiselweyo, ukuba likhona) ngendlela nohlobo olufanelekileyo olulandelekayo ngokubanzi. Intlawulo emiselweyo yokukhutshelwa kolwazi lomntu ngamnye oluceliweyo iya kuhlawuliswa siSixeko.

Umntu okudidi loMenzisicelo ongoMnye unelungelo lokucela ukufikelela kulwazi oluphathelele kumaqela esithathu. Nakuba kunjalo, iSixeko asinyanzelekanga ukubonelela ngofikelelo phambi kokuba umenzisicelo azalisekise iimfuneko zokufikelela kulwazi ngokomthetho wePAIA nomthetho wePOPIA.

IFomu yesi2 mayiqwalaselwe ize ingeniswe kwiGosa loLwazi ngesandla, ngeposi, okanye ngeimeyili, iinkcukacha zalo zibhalwe apha ngentla.

Umenzisicelo kufuneka abonelele ngolwazi olwaneleyo lwerekhodi / iirekhodi eziceliweyo eceliweyo ukwenzela ukuba iGosa loLwazi okanye iGosa loLwazi eliSekelayo, ukuba likhona, lalathe irekhodi / iirekhodi ezo. Ifomu emiselweyo kufuneka izaliswe ngobuchule obaneleyo ukwenzela ubuncinane iGosa loLwazi libe nako ukuziqaphela:

- a) iinkcukacha zomenzisicelo;
- b) iinkcukacha zerekhodi eceliweyo;
- c) uhlobo lwerekhodi;
- d) uhlobo lokufikelela; kunye
- e) nendlela yokufikelela.

## **10.2 Ezinye iingongoma ezibalulekileyo ezongeziweyo emazikhunjulwe xa kuzaliswa ifomu yesicelo:**

- a) Isicelo masicacise gca ukuba zeziphi iinkcukacha ezifunekayo yaye ukuba isicelo sesekopi yerekhodi okanye ingaba umenzisicelo angathanda ukuyibona irekhodi kwiofisi yeSixeko.
- b) Ifomu yesicelo mayikhatshwe sisicelo sentlawulo emiselweyo (ngeentlawulo, khangela 'intlawulo ezikhutshwayo' ku10.3 apha ngezantsi).
- c) Ukuba umntu ufuna ukufikelela kwifomu ethile, umenzisicelo kufuneka anikwe ufikelelo



olwenzeka ngendlela efunekayo, ngaphandle kokuba ukwenza njalo kuphazamisa ngokungafanelekanga ukusebenza kweofisi, kungayonakalisa irekhodi, okanye kungophula ilungelo lokushicilela okanye ulwazi lobunikazi okanye ulwazi olungelulo lweSixeko, umzekelo, ulwazi olusisinyanzelo olukhuselweyo lwezorhwebo lomniki wenkonzo okanye umthengisi.

- d) Ukuba umenzisicelo unqwenela ukwaziswa ngesigqibo esiphathelele kwisicelo ngayo nayiphi na enye indlela, umz. umnxeba okanye I-imeyili, ukongezelela kwimpendulo ebhaliweyo, kufuneka kubhalwe oko ngolo hlobo.
- e) Kwimeko apho umenzisicelo acela ulwazi egameni lomnye umntu, inqanaba elo lokwenziwa kwesicelo kufuneka libhalwe.
- f) Xa umenzisicelo engakwazi ukufunda okanye ukubhala okanye enokhubazeko, isicelo eso sinokwenziwa ngomlomo. Kwimeko enjalo, igosa lolwazi/igosa lolwazi elisekelayo kufuneka lizalise ifomu egameni lomenzisicelo.

### **10.3 Iintlawulo ezimiselweyo ezikhutshwayo**

- a) Icandelo 22(1) lomthetho wePAIA lichaza ukuba iintlawulo ezihlawuliswayo zokufikelela kwiirekhodi zeSixeko ziya kumiselwa. Iintlawulo ezimiselweyo zichazwe kwisiHlomelo B seMiqathango emalunga nokuPhakanyiswa koFikelelo kuLwazi, ka2021 (ISaziso sikaRhulumente esinguNomb. R757 sowama27 kweyeKhala 2021), siqhotyoshelwe apha [njengesihlomelo D.](#)
- b) Umenzisicelo ofuna ukufikelela kuyo nayiphi na irekhodi kunokufuneka ukuba ahlawule intlawulo, ngaphandle kokuba uxolelwe, njengoko kuchaziwe apha ngezantsi.

### **10.4 UkuXolelwa kwiiNtlawulo**

Umenzisicelo akukho mfuneko yokuba ahlawule intlawulo yokufikelela kwiqumrhu likarhulumente ukuba—

- a) Ungumntu ongatshatanga omvuzo wonyaka wakhe, emva kokutsalwa imali okuvumelekileyo, njengePAYE neUIF, ungaphantsi kweR14 712 ngonyaka, okanye
- b) Utshatile yaye umvuzo ohlanganisiweyo kunye nomlingane wakhe, emva kokutsalwa imali okuvumelekileyo, njengePAYE neUIF, ungaphantsi kwamaR27 192 ngonyaka.

### **10.5 Isigqibo neSaziso**

- a) Umenzisicelo uya kwaziswa zingadlulanga iintsuku ezingamashumi amathathu (30) zokufunyanwa kwesicelo sesigqibo segosa lolwazi /igosa lolwazi elisekelayo

ngokuphathelele koku, ngaphandle kokuba ixesha lokusingatha esi sicelo liye longezwa.

- b) Kufuneka kuhlawule intlawulo yofikelelo engaphezulu ukwenzela uphando, amalungiselelo nokuveliswa kwerekhodi kwakhona, apho kufanelekileyo. Kwakhona khangela isiHlomelo D malunga neentlawulo ezihlawulwayo ku10.3 apha ngentla.
- c) Umenzisisicelo uya kunikwa ulwazi olufunekayo ukuba kuyimfuneko, kwixesha elifanelekileyo isakuba ifumanekile ifomu yesicelo nentlawulo emiselweyo.

#### **10.6 Ukudluliselwa kwezicelo**

Ukuba isicelo sofikelelo esinxulumene nolwazi asifumaneki kwiSixeko, okanye ulwazi olunxulumene ngokusondeleneyo kakhulu nelinye iqumrhu likarhulumente, isicelo eso siya kudluliselwa kwenye indawo zingadlulanga iintsuku ezili14 (ezilishumi elinesine) zokufunyanwa kwesicelo eso esiya kwelinye iqumrhu/iziko/umqeshi onokubonelela ngolwazi. Nje ukuba isicelo sidluliselwe kwenye indawo, umenzisisicelo uya kunikwa lonke ulwazi olufanelekileyo noluyimfuneko ngokuphathelele ekudlulisweni kwenye indawo, okuya kuquka, iinkcukacha zomntu ekwakudluliswe ulwazi lwakhe.

#### **10.7 Irekhodi ezingafumanekiyo okanye ezingekhoyo**

Kwiimeko apho iirekhodi zingenako ukufunyanwa okanye zingekhoyo yaye onke amanyathelo afanelekileyo aye athathwa ukufumana irekhodi ebiceliwe, igosa lolwazi liya kuthi ngokusebenzisa iafidavithi/uqinisekiso lazise umenzisisicelo ngokufanelekileyo, linika izizathu ezipheleleyo.

#### **10.8 Ukulahlwa kweerekhodi**

- a) ISixeko sinelungelo lokulahlwa ngokusemthethweni iirekhodi ezithile ngokwemigaqo yabasemagunyeni efunyenwe kwiNkonzo yeeRekhodi zeSizwe zoMzantsi Afrika.
- b) Abenzisisicelo baya kwaziswa ukuba ngaba irekhodi ethile ilahliwe na kwimeko apho oku kuchaphazela iirekhodi eziceliweyo.
- c) Ngokungqinelana necandelo 24(1) lomthetho wePOPIA, uMlawuli uya kuthi, esakuba efumene isicelo esisuka kumntu onxulumene nedatha –
  - alungise okanye acime ulwazi lomntu ngamnye olumalunga nomntu onxulumene nedatha ephantsi kwakhe okanye ephantsi kolawulo lwakhe engachanekanga, engafanelekanga, edlulelwe lixesha ngokugqithisileyo, engaphelelanga, elahlekisayo okanye efunyenwe ngokungekho mthethweni; okanye
  - atshabalalise okanye acime iirekhodi zolwazi lomntu ezimalunga nomntu onxulumene nedatha uMlawuli ongasagunyaziswanga ukuba ayigcine ngokwecandelo le14

lomthetho wePOPIA.<sup>10</sup>

## **10.9 Ukurhoxiswa kofikelelo**

Izicelo zinokumiswa de kufumaneka ulwazi. Umenzisisicelo uya kwaziswa ngokufanelekileyo aze acelwe ukuba afake isicelo esiyincwadi zingadlulanga iintsuku ezingama30 (ezingamashumi amathathu) echaza ukuba kutheni ulwazi lufuneka phambi kokuba laziswe kuwonkewonke.

## **10.10 Ukungavunyelwa ukufikelela kwiirekhodi**

Igosa lolwazi /isekela gosa lolwazi linokwala ukufikelela kwiirekhodi phantsi kweemeko njengoko kubonelelwe kwiSigaba sesi2, iSahluko sesi4 soMthetho.

## **10.11 Iindlela zokulungisa izinto**

Iindlela zokulungisa izinto ziyafumaneka ukuba umenzisisicelo / iqela lesithathu alanelisekanga ukuba isigqibo seGosa loLwazi leSixeko / iGosa loLwazi elisekelayo leSixeko siyahambelana nezibonelelo zomthetho. Umenzisisicelo / iqela lesithathu linokufaka isicelo sesibheno sangaphakathi kwiSixeko esichasene nesigqibo esithathwe ligosa lolwazi okanye ligosa lolwazi elisekelayo ukuba:

- a) isicelo sokufikelela asivunywanga.
- b) iintlawulo ezibiziweyo azamkelekanga.
- c) ithuba ekwenziwe ngalo isigqibo ngokufikelela kwiirekhodi kufuneka senziwe, landisiwe.
- d) ukufikelela kwiirekhodi akukhutshwanga ngendlela ebekucelwe ngayo, umz. ikopi ekwikhompyutha endaweni yekopi eliphepha.
- e) iqela lesithathu linokufaka isicelo sesibheno sangaphakathi kwiSixeko esichasene nesigqibo segosa lolwazi okanye segosa lolwazi elisekelayo ukuba lichaze ulwazi oluphathelele kwiqela lesithathu.

## **10.12 Umgaqo wokufaka isibheno**

Isicelo sesibheno sangaphakathi masifakwe KWIFOMU YESI4 emiselweyo, eqhotyoshelwe [njengesihlomelo E.](#)

- a) lingadlulanga ithuba leentsuku ezingama60 (ezingamashumi amathandathu);
- b) ukuba isaziso esiya kwiqela lesithathu siyafuneka kwicandelo lama49(1)(b), zingadlulanga iintsuku ezingama30 (ezingamashumi amathathu) emva kokuba kunikwe isizathu kumenzisisicelo sesibheno malunga nesigqibo ebekwenziwe isibheno kuso okanye ukuba

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<sup>10</sup> Icandelo le14(1) lomthetho wePOPIA- Phantsi kwamacandelwana elisi(2) nelesi(3), iirekhodi zolwazi zomntu ngamnye akusafuneki ukuba zigcinwe ithuba elide kunokuba kuyimfuneko ukwenzela ukuphumeza injongo yeenkcukacha ezaziqokelelwe okanye ezaye zanikwa ingqwalaselo.

isaziso esiya kumenzisicelo sesibheno asifuneki, emva kokuba isigqibo sithathiwe.

c) Inkqubo yokufaka isicelo sesibheno sangaphakathi:

- kufuneka iziswe, iposwe okanye ithunyelwe ngeposi yekhompuyutha ukuya kwigosa lolwazi okanye kwigosa lolwazi elisekelayo lequmrhu.
- kufuneka aqwalasele isihloko sesicelo sokwenza isibheno sangaphakathi kunikwe izizathu zokwenziwa kwesicelo.
- kufuneka achaze indlela umenzisicelo anqwenela ukwaziswa ngayo ngesigqibo esimalunga nesicelo sesibheno sangaphakathi, ukongeza kwimpendulo ebhaliweyo.
- kufuneka sikhathshwe yintlawulo yesicelo sesibheno emiselweyo, ukuba kufanelekile.
- kufuneka kuchazwe idilesi yeposi okanye idilesi yeimeyili.
- igosa lolwazi okanye igosa lolwazi elisekelayo kufuneka ukuba lithi zingadlulanga iintsuku ezili10 (ezilishumi) zeentsuku zokusebenza emva kokufunyanwa kwesicelo sesibheno sangaphakathi lingenise kuGunyaziwe wezeziBheno, oko kukuthi uSomlomo, ukwenzela ukuba kunikwe ingqwalaselo.
- izicelo zezibheno ezifike emva kwexesha zinokuvunyelwa ukuba kunokuboniswa isenzo esihle.

### **10.13 Izicelo eziya eNkundleni**

Umenzisicelo okanye iqela lesithathu linokusebenza kuphela enkundleni ukuba inkqubo yesicelo yangaphakathi echasene nesigqibo segosa lolwazi okanye igosa lolwazi elisekelayo isetyenziswe ngokupheleleyo.

## **11 IINKONZO EZIFUMANEKAYO KULUNTU EZISUKA KWISIXEKO NENDLELA YOKUFUMANA UFIKELELO KWEZO NKONZO**

### **11.1 Amagunya, uxanduva kunye nemisebenzi**

ISixeko sinenjongo yokuqinisekisa inkonzo nonxibelelwano olunempumelelo nolukhawulezayo noluntu lwethu. Ukuba ufuna ukuthetha nomntu othile emnxebeni, okanye akumazi ukuba ngubani ekufuneka uqhagamshelane naye, kucelwa ukhangele uluhlu lwethu lamagosa karhulumente eSixeko ekuqhagamshelwana nawo apha ngezantsi.

#### **Imibuzo ngokubanzi**

Iziko loMnxeba laBaxumi

Umnxeba: [0860 103 089](tel:0860103089)

<b>Okunokukhethwa</b>	<b>Iiyure zokusebenza</b>
<b>Ukhetho loku1: Amatyala nemibuzo ngokubanzi</b>	NgoMvulo ukuya ngoLwesihlanu: 07:00 - 21:00 NgemiGqibelo: 08:00 - 14:00 NgeeCawa neeholide zikawonkewonke: 09:00 - 13:00
<b>Ukhetho lwesi2: Imibuzo ngamanzi</b>	Chaza imiba enxulumene namanzi 24/7 kwiziko lemfonomfono lethu. Khangela apha ngezantsi amanye amajelo.
<b>Ukhetho lwesi3: Imibuzo ngombane</b>	Chaza imiba enxulumene nombane 24/7 kwiziko lemfonomfono lethu. Khangela apha ngezantsi amanye amajelo.
<b>Ukhetho lwesi4:</b>	NgoMvulo ukuya ngoLwesihlanu: 07:30 - 17:00

<b>Imibuzo ngezithuthi</b>	
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I-imeyili ngokubanzi:

[contact.us@capetown.gov.za](mailto:contact.us@capetown.gov.za)

I-imeyili yezamatyala:

[accounts@capetown.gov.za](mailto:accounts@capetown.gov.za)

Ifeksi:

[086 201 1017](tel:086 201 1017)

**Idilesi yendawo:**

Civic Centre  
12 Hertzog Boulevard  
Cape Town  
8001

**Idilesi yeposi:**

Private Bag X9181  
Cape Town  
8000

**Idilesi yeposi:**

PO Box 298  
Cape Town  
8000

**Umnxeba wasimahla**

Umnxeba wasimahla ufumaneka kwizakhiwo zoomasipala nakwezoluntu ezahlukeneyo kwikapa liphela ngaphandle kwentlawulo.

[Fumana umnxeba wasimahla ekufutshane nawe.](#)

**Iinombolo zamathuba kaXakeka nezongcedo**

Ukuchaza ezongxamiseko ngamathuba kaXakeka kucelwa uqhagamshelane nabalandelayo-[021 480 7700](tel:021 480 7700) okanye ku107 emnxebeni.



<b>Kumathuba kaXakeka</b>	<b>Iinkcukacha zozhagamshelwano</b>
<b>Utywala neziyobisi</b>	Iinombolo zongcedo ngexesha likaXakeka esebenza liyure ezingama24: 0800 435 748 (0800 HELP 4 U)
<b>Imililo, izikhukula, ukuwa kwamatye nezinye iimeko zongxamiseko zokusingqongileyo</b>	<ul style="list-style-type: none"> <li>Chaza nayiphi na ingxaki engxamisekileyo ku107 kumnxeba, ku112 (umnxeba wasimahla) okanye apha kumnxeba wezongxamiseko u021 480 7700 kwiselula.</li> <li>Ifeksi ngokubanzi: <a href="tel:086 576 1776">086 576 1776</a></li> </ul>

	<ul style="list-style-type: none"> <li>Ifeksi yezeenkukacha nengcebiso: <a href="tel:0865761775">086 576 1775</a></li> </ul>
<b>Umnxeba woncedo ngamathuba kaXakeka obuqhophololo</b>	Umnxeba: 0800 323 130
<b>Uthathomhlaba olungekho semthethweni / ukuhlala kumhlaba ngokungekho semthethweni</b>	Iinombolo zoncedo ngexesha likaXakeka esebenza liyure ezingama24: <a href="tel:0214807700">021 480 7700</a>
<b>Umnxeba woncedo wamathuba kaXakeka ukuchaza malunga neZitompi zeCuba eziLahlwa nje:</b>	Chaza abantu abalahla izijungqe zeSIGARETHI ngeefestile zezithuthi zabo. Umnxeba: <a href="tel:0214807715">021 4807715</a>

### Ukuchaza iinkonzo ezicelwayo

Chaza iinkonzo ezicelwayo kusetyenziswa iinkonzo zethu [zeZicelo zeePothali](#).

Uhlobo lwenkonzo	Iinkukacha zoqhagamshelwano
<b>Iingxaki zombane – iSixeko saseKapa</b>	<ul style="list-style-type: none"> <li>Umnxeba: <a href="tel:0860103089">0860 103 089</a></li> <li>Thumela ngeSMS ingxaki ekuchaphazelayo ku: 31220 (liSMS zasimahla azisebenzi)</li> <li>I-imeyili: <a href="mailto:power@capetown.gov.za">power@capetown.gov.za</a></li> </ul>
<b>Iingxaki zombane – kwindawo ebonelelwa ngombane nguEskom</b>	<ul style="list-style-type: none"> <li>Iziko leemfonomfono lombane: <a href="tel:0860037566">0860 037 566</a></li> <li>I-imeyili: <a href="mailto:western@eskom.co.za">western@eskom.co.za</a></li> </ul>
<b>Ukubiwa lweekheyibhili</b>	<ul style="list-style-type: none"> <li>Umnxeba: <a href="tel:0800222771">0800 222 771</a></li> <li>Ifeksi: <a href="tel:0214005910">021 400 5910</a></li> </ul>
<b>Ezingokuhlala emhlabeni ngokungekho semthethweni (ulawulo lwamatyotyombe)</b>	<ul style="list-style-type: none"> <li>Umnxeba ngexesha likaXakeka: 107</li> <li>Umnxeba: <a href="tel:0214807700">021 480 7700</a></li> </ul>
<b>Iindlela nezikhukula (imingxuma esendleleni / ukuzalisa ngamanzi / imithi ewileyo / imingxuma evulekileyo yohanjisolindle / uchithakalo lweekhemikhali)</b>	<ul style="list-style-type: none"> <li>Umnxeba: <a href="tel:0800656463">0800 656 463</a></li> <li>I-imeyili: <a href="mailto:Transport.Info@capetown.gov.za">Transport.Info@capetown.gov.za</a></li> </ul>
<b>Abantu abahlala esitratweni</b>	Umnxeba wasimahla: <a href="tel:0800872201">0800 872 201</a>
<b>Iimpazamo kwizibane zeempawu zendlela</b>	Umnxeba osebenza liyure ezingama24: <a href="tel:0800656463">0800 656 463</a>
<b>Ulonakaliso lweempahla</b>	Umnxeba: <a href="tel:0214807700">021 480 7700</a>

### Cela ukwenzelwa inkonzo

Cela inkonzo ekhompuyutheni ngokusebenzisa iPothali [yeZicelo yeeNkonzo](#).

### Iinkonzo zombane

#### ISebe lezoMbane: Iingxaki, amatyala nemibuzo ngokubanzi

- Umnxeba: 0860 103 089
- Thumela ngeSMS isiphene osifumanisileyo apha: 31220 (liSMS zasimahla azisebenzi)
- I-imeyili: [power@capetown.gov.za](mailto:power@capetown.gov.za)

#### Umbane – Iindawo ezibonelelwa ngombane nguEskom

- Umnxeba: [0860 037 566](tel:0860037566)
- Thumela ngeSMS impazamo oyifumanisileyo apha: 35328 (iiSMS zasimahla azisebenzi)
- I-imeyili: [western@eskom.co.za](mailto:western@eskom.co.za)

### **Amanzi noCoceko: lingxaki, amatyala nemibuzo ngokubanzi**

- Umnxeba: [0860 103 089](tel:0860103089)
- I-imeyili: [water@capetown.gov.za](mailto:water@capetown.gov.za)
- UWhatsApp: [060 018 1505](tel:0600181505)
- Thumela ngeSMS impazamo oyifumanisileyo apha:31373 (iiSMS zasimahla azisebenzi)

### **INkunkuma: Ukulahlwa kwenkunkuma ngokungekho semthethweni, imigqomo yenkunkuma enamavili nokucoca ngokubanzi**

- Umnxeba: 0860 103 089
- Ifeksi: 086 201 1017 / 021 400 4302
- I-imeyili: [wastewise@capetown.gov.za](mailto:wastewise@capetown.gov.za)

### **AmaPolisa kaMasipala neeNkonzo zezeNdlela**

- Umnxeba: 0860 765 423

### **Ubhaliso lwezithuthi**

- Umnxeba: 0860 103 089
- Ifeksi: 086 576 1629
- I-imeyili: [accounts@capetown.gov.za](mailto:accounts@capetown.gov.za)

### **IZiko leeNkcukacha lezoThutho**

- Iinkcukacha ngokubanzi zezithuthi zikawonkewonke:  
Umnxeba: [0800 656 463](tel:0800656463)
- Inkqubo yokubhukisha izithuthi eziqeshisayo iDial-a-Ride:  
Umnxeba: [0800 600 895](tel:0800600895)

### **Izohlwayo zezeendlela**

- Umnxeba: 0860 103 089
- Ifeksi: 021 406 8734

### **Izicelo zokuqhuba imisitho neemvume zemisitho**

- Umnxeba: [021 417 4034](tel:0214174034) / [021 417 4035](tel:0214174035) / [021 417 4036](tel:0214174036)
- Ifeksi: [086 576 1933](tel:0865761933)
- I-imeyili: [events.permit@capetown.gov.za](mailto:events.permit@capetown.gov.za)

### **Ukufotwa kweefilimu neemvume zoko**

- [Inkqubo yokubhukishela indawo yokufota iifilimu](#)
- Umnxeba ngokubanzi: [021 417 4025](tel:0214174025)
- Iifoto zesiqhelo / ukufota iifilimu zexabiso elisezantsi: [021 417 0599](tel:0214170599)
- Amatyala: [021 417 4030](tel:0214174030)
- I-imeyili: [film.permit@capetown.gov.za](mailto:film.permit@capetown.gov.za)
- Ifeksi: [086 576 1933](tel:0865761933)

### **Iithenda**

- Ipothali yezinikimaxabiso ekwikhompyutha
- Inkqubo yokuthengwa kweempahla neenkonziso ekwikhompyutha
- Inkqubo yomboneleli wenkonzo apho azinceda ngokwakhe ukufumana inkonzo
- Umnxeba: 021 400 2405 / 021 400 2505
- Ifeksi: 021 419 7659
- I-imeyili: [tenders@capetown.gov.za](mailto:tenders@capetown.gov.za)

### **Ezamashishini notyalomali**

- Umnxeba: 021 400 2123
- I-imeyili: [info@investcapetown.com](mailto:info@investcapetown.com)

### **Izakhiwo zethu**

ISixeko isiqhuba iinkonzo ekumgangatho wehlabathi kunye neendawo zokuzonwabisa ezikikeleze umasipala ombaxa. Fumana enye ekufutshane nawe ehambelana neemfuno zakho.

[Jonga zonke izibonelelo zethu zeenkonziso](#)

### **Amasebe ethu**

Jonga uluhlu [lwamasebe karhulumente wethu kunye neenkukacha zoghagamshelwano](#). Ukuba unqwenela ukuthetha negosa leSixeko esithile kwaye ube neenkukacha zalo, unokuqhagamshelana nabo kwiswitshibhodi yethu apha [021 400 1111](tel:0214001111).

### **IOfisi yaMajelo eeNdaba**

IOfisi yaMajelo eeNdaba yeSixeko inomsebenzi wokukhusela nokuphakamisa isidima emehlweni kawonkewonke sezolawulo lweSixeko ngokusebenzisa amajelo onxibelelwano asimahla. Oku kuquka amaphephandaba, izikhululo zonomathotholo, amajelo kamabonakude kunye namajelo asekhompyutheni ahlukeneyo.

[Yiya kwikhasi leOfisi yaMajelo oPapasho ukufumana iinkukacha ezingaphezulu.](#)

### **UNozikhalazo:**

- Umnxeba: 021 400 5487
- ISMS: 44781
- Ifeksi: 021 400 5952
- I-imeyili: [ombudsdirect@capetown.gov.za](mailto:ombudsdirect@capetown.gov.za)

### **Izicelo zeziBheni:**

- I-imeyili: [msa.appeals@capetown.gov.za](mailto:msa.appeals@capetown.gov.za)
- Ifeksi: 021 400 5830 / 086 202 9981

### **Amabango e-inshorensi:**

- I-imeyili: [charlene.harmse@capetown.gov.za](mailto:charlene.harmse@capetown.gov.za)
- Ifeksi: 086 202 9701

### **Ukufikelela kwiinkukacha:**

- I-imeyili: [access2info.act@capetown.gov.za](mailto:access2info.act@capetown.gov.za)

### **Ipotali yedatha evulelekileyo:**



- [Ipotali yeDatha eVulelekileyo yeSixeko.](#)

Fumana uceba wakho:

- [Khangela isiXhobo sethu sokuKhangela ukufikelela kwiinkcukacha zooceba.](#)

IOfisi kaSodolophu:

- Umnxeba: [021 400 1301](tel:0214001301) / [021 400 1300](tel:0214001300)
- I-imeyili: [mayor.mayor@capetown.gov.za](mailto:mayor.mayor@capetown.gov.za)

Iinkonzo ezikwikhompyutha: inkonzo ekufutshane nawe

**UQHAGAMSHELWANO LWESIXEKO**

[Yiya kuluhlu olupheleleyo lweenkonzo ezikwikhompyutha](#)

- **Ukukhutshelwa kwamaxwebhu akwikhompyutha**
- 1. [Incwadana engunombolo107 yoNxibelelwano oluNgxamisekileyo \(isiNgesi/isiAfrikansi/isiXhosa\)](#)
- 2. [Incwadana yeBhaskithi yeeNkonzo](#)
- 3. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiAfrikansi\)](#)
- 4. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiNgesi\)](#)
- 5. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiXhosa\)](#)
- 6. [Ungaqhagamshelana njani nencwadana yoLwazi yeSixeko](#)

**12. UBANDAKANYEKO LOLUNTU EKUQULUNQWENI KOMGAQONKQUBO OKANYE EKUSETYENZISWENI KWAMAGUNYA OKANYE EKWENZIWENI KWEMISEBENZI SISIXEKO SASEKAPA**

Enye yeenjongo eziphambili zikarhulumente wasekhaya kukukhuthaza ubandakanyeko loluntu nemibutho yoluntu kwimiba karhulumente wasekhaya (icandelo lama152(1) (e) lomGaqosiseko<sup>11</sup>). Isahluko sesi4 soMthetho ongeeNkqubo zikaMasipala: kaRhulumente waseKhaya wama32 ka2000, sifuna oomasipala ukuba babandakanye uluntu kwiinkqubo zokwenziwa kwezigqibo nokubonisana kwanokusebenzisana nabahlali ngokuphathelele kwimicimbi karhulumente wasekhaya echaphazela bona. Ngokuphathelele koku, iSixeko sibandakanya abahlali kwimiba ebalulekileyo nebachaphazelayo oko kusenziwa ngeentlanganiso zeekomiti zeewadi, iiseshoni kunye nemibutho kwanamanye amaqongqa akhethekileyo. Kukhuthazwa abahlali ukuba banxibelelane nathi malunga nemiba evuleleke kubahlali ukuba bavakalise izimvo zabo. ISixeko sipapasha imiba ekuza kuvakaliswa izimvo ngayo ngabahlali rhoqo. Abahlali banokungenisa ingxelo, amanyathelo neeprojekthi ezibachaphazelayo njengabahlali baseKapa.

**Amalungiselelo avumela uthathonxaxheba/ubandakanyeko loluntu**

<sup>11</sup> UmGaqosiseko weRiphabliki yaseMzantsi Afrika, wowe1996

Ubandakanyeko loluntu kwimeko karhulumente wasekhaya lulawulwa nguMthetho wezeeNkqubo noMthetho wamaSebe. Injongo yenkqubo yothathonxaxheba loluntu kukuqinisekisa ukuba iSixeko, kwakunye noluntu ngokubanzi baya kuba yinxalenye yabanini benkqubo yothathonxaxheba yoluntu kunye nesiphumo sokugqibela.

Amacandelo oluntu abandakanyekayo kuthathonxaxheba loluntu, umzekelo, abantu ngabanye, amaqela ezemidlalo/ezentlalo, imibutho yezenkolo, amashishini asakhasayo, aphakathi kwanamashishini amancinane (iiSMME), imibutho yoluntu (iiCBO), imibutho engekho phantsi kukarhulumente (iiNGO), amaqonga asekelwe kumacandelo, amaqonga asekelwe kwimimandla, amashishini, imibutho yoluntu/imibutho yabahlawuli behafu kamasipala.

ISixeko sinokusebenzisa ezi nkqubo zilandelayo ukubandakanya uthathonxaxheba loluntu:

- Ukusasazwa kwamaxwebhu kwiindawo zikarhulumente ukwenzela ukufumana amagqabantshintshi
- Uvavanyo
- Izibhengezo zamaphephandaba
- Ukuvakaliswa kwezimvo luluntu ngokusesikweni
- Iintlanganiso zikawonkewonke
- Ukuqulunqwa kwesiseko sothathonxaxheba loluntu

### **Imiba evuleleke ukuze uluntu lunike izimvo**

Ukuba iSixeko sinenjongo yokungena kwisivumelano okanye ukufikelela kwisigqibo esinokukuchaphazela njengomhlali, oko uya kukufumana kolu didi. Izibhengezo ezithile eziboniswe kolu didi ziquka: iiprojekthi neethenda zeSixeko ezicetyiswayo, imigaqonkqubo eluyilo, imithetho kamasipala neminye imisebenzi epapashiweyo yeSixeko, kunye nokuthengiswa, ukuqeshiswa okanye ukuvalwa kwepropati esisigxina yeBhunga, phakathi kwezinye izinto.

### **Izicelo ezingokusetyenziswa komhlaba**

Izicelo ezingokusetyenziswa komhlaba (zikwaziwa ngokuba ziZaziso ezingoSetyenziso loMhlaba kaMasipala) zingeniswa [kuBaphathi bezoPhuhliso](#) ukwenzela uhlolo. Ezinye iinkqubo zokwakha okanye zophuhliso zinokuchaphazela abamelwane abasecaleni kwabo, uluntu okanye okusingqongileyo. Kwiimeko ezilolu hlobo, iSixeko kufuneka ukuba siququzelele ukubonisana kunye nothathonxaxheba loluntu ukwenzela ukuba abo banokuba nomdla kunye namaqela achaphazelekayo anokufaka igalelo kunye novakaliso lwezimvo phambi kokuba kufikelelwe kwisigqibo.

### **Izicelo zokufumana ulwazi**

Esi sithuba sisetyenziselwa ukupapasha izicelo zokufumana ulwazi. Ulwazi neembono zinokufunwa kuzo naziphi na imveliso, ubugcisa okanye kwamanye amagalelo anokuphemelela iziseko zophuhliso needatha zeSixeko ezikhoyo. Sisoloko sinomdla wokuphonononga iindlela ezintsha zokufezekisa iinjongo zethu njengequmrhu.

### **Uvavanyo kunye nokungeniswa**

Ukuba uqhuba uvavanyo loluntu okanye kukho imfuneko yokufaka isingeniso, esinjengokutyunjwa kwamagama ukwenzela amaBhaso okuWonga ooLindikhaya basekuHlalani, siyipapasha apha. Uya kufumana uvavanyo olumalunga neNzondelelo kolu didi kwakunye neQonga elimalunga nokuSetyenziswa kweeNdlela eziNtsha eziVulelekileyo. Siyanikhuthaza ukuba nithathe inxaxheba kuvavanyo yaye nisebenzise eli qonga ukufaka iimbono ezintsha zenu kuthi

Unokubona unike iimbono zokuvakalisa inkcaso, iziphakamiso kunye negalelo kwimiba ekunika umdla okanye ekuchaphazelayo ngokuthi ulandele eli khonkco lilapha ngezantsi:

### **UQHAGAMSHELWANISO NESIXEKO**

#### **Vakalisa uluvo lwakho**

*LM*

### 13. UKUQWALASELWA KWEENKCUKACHA ZABANTU

#### 13.1 Injongo yokuqwalasela iinkcukacha zabantu kwiSixeko

Isihloko	Udidi
Injongo yoqwalaselo	<ul style="list-style-type: none"> <li>• Ukuthengisa nokubonelela ngemveliso neenkonzelo zeSixeko</li> <li>• Ukuphucula imveliso neenkonzelo zethu</li> <li>• Ukuthengisa imveliso neenkonzelo kwabenzelwa iinkonzelo</li> <li>• Ukuthobela izinyanzeliso ezisemthethweni</li> <li>• Ukugcina iirekhodi zangaphakathi</li> <li>• Ziinjongo zobudlelane nabaxhamli beenkonzo</li> <li>• Ukuqhuba uphando</li> <li>• Iinjongo zokhuseleko, ezolawulo nezomthetho</li> <li>• Ukuzalisekisa izinyanzeliso zeemvumelwano zethu</li> <li>• Ukukuthumela kumathuba athile uhlaziyo lweendaba okanye olunye ulwazi esicinga ukuba ungalufumana olunika umdla</li> </ul>
Amanyathelo okhuseleko okukhusela iinkcukacha zabantu	<ul style="list-style-type: none"> <li>• Amanyathelo ezokhuseleko ngokwasemzimbeni</li> <li>• Amanyathelo olawulo okufikelela</li> <li>• Amanyathelo okhuseleko lwangaphakathi</li> <li>• Amanyathelo okhuseleko kwiSayibha</li> <li>• Imilinganiselo yokuchasana nespam</li> <li>• Amanyathelo okulwa uhlasele lwekhompyutha yivayirasi</li> <li>• Ukufakela iinkqubo zokhuseleko lweenkcukacha zekhompyutha</li> <li>• Ulawulo lwepasiwedi</li> <li>• Ulawulo lokuba sesichengeni</li> <li>• Iziseko ezingundoqo zoLuntu</li> <li>• Ugcino lolwazi</li> <li>• Ukuqhubeka kweNkonzo yeIT</li> <li>• Elona lungelo lilodwa lincinane</li> <li>• Inkqubo yoKwazisa ngezoKhuseleko lweSayibha</li> <li>• Inkqubo zoqeqesho kukhuseleko lolwazi</li> <li>• Uphicotho lokhuseloko lolwazi,</li> <li>• Imigaqonkqubo yeenkampani enxulumene neIT.</li> </ul>

Ukufumana ulwazi olungaphezulu ngendlela eziqwalasela ngayo iinkcukacha zomntu ngamnye, kucelwa ukuba ukhangele isaziso esingokugcinwa kweemfihlo seSixeko esifumaneka apha <https://www.capetown.gov.za/General/Privacy>.

#### 13.2 Ukuchazwa kweendidi zaBenzisicelo beeDatha nolwazi okanye iindidi zolwazi ezinxulumene noko

Iindidi zaBenzisicelo beeDatha	Ulwazi loMntu Ngamnye olunokuQwalaselwa
Abasebenzi:	<ul style="list-style-type: none"> <li>• Irekhodi yembali epheleleyo yomsebenzi ngamnye, igama nesikhundla somsebenzi, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani alo (ikhowudi yeposi, iinkqubo ezikhethwayo, kunye neemfuno)</li> </ul>
Ababoneleli beenkozo:	<ul style="list-style-type: none"> <li>• Irekhodi yomboneleli wenkonzo epheleleyo, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani alo (ikhowudi yeposi, iinkqubo ezikhethwayo, kunye neemfuno)</li> </ul>
Uluntu ngokubanzi:	<ul style="list-style-type: none"> <li>• Imibuzo ngokubanzi nokukhangelwa kwewebhusayithi yenkampani, igama nesikhundla somsebenzi, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani alo, iinkqubo</li> </ul>

	ezikhethwayo, kunye neemfuno), olunye ulwazi oluphathelele kuvavanyo lwabaxhamli beenkonzo kunye/okanye beenkqubo ezenziwayo.
Amaqumrhu emizimveliso:	<ul style="list-style-type: none"> <li>iirekhodi zobulungu</li> </ul>
Amajelo eendaba:	<ul style="list-style-type: none"> <li>iirekhodi zonxibelelwano lwamajelo eendaba</li> </ul>

### 13.3 Abaxhamli okanye iindidi zabaxhamli apho ulwazi lomntu ngamnye lunokunikwa khona

ABenzisicelo beeDatha	Udidi lolwazi lomntu ngamnye	ABaxhamli okanye iindidi zaBaxhamli
Abasenokuba ngabasebenzi, abasebenzi abakhoyo, abaqeshwe ngekhontrakthi, abacebisi, abaqhelaniswa nomsebenzi kwanamavolontiya:	<ul style="list-style-type: none"> <li>Igama, inombolo yesazisi, iinkcukacha ngobomi;</li> <li>linkcukacha zoqhagamshelwano;</li> <li>Imbali yezemfundo, yezengqesho nembali yolwaphulo mthetho;</li> <li>Ulwazi lwebhayometrikhi kunye nezempilo;</li> <li>limvavanyo zesayikhometri kunye</li> <li>Ukutshekishwa kwabangqina ngesimo sakho nangemvelaphi yakho.</li> </ul>	<ul style="list-style-type: none"> <li>ABenzisicelo beedatha</li> <li>Ingxowamali yomhlalaphantsi wabasebenzi</li> <li>Amaziko emali</li> <li>Amaqumrhu oshishino</li> <li>Unyanzeliso lwemithetho</li> <li>Izikim zoncedo lonyango</li> <li>Abenzi bomsebenzi (ababoneleli beenkonzo)</li> <li>Oogunyaziwe abasemthethweni</li> <li>Abaxhamli beenkonzo zeSixeko</li> <li>Abasebenzi beSixeko</li> <li>Amasebe kaRhulumente.</li> </ul>
Abasebenzi abakhoyo, abacebisi, abaqeshwe ngekhontrakthi nabasaqhelaniswa nomsebenzi;	<ul style="list-style-type: none"> <li>Ulwazi lweakhawunti kaMasipala;</li> <li>lingxelo ngentsebenzo; kunye</li> <li>Neengxelo ngezakhono/ngezoqeqesho.</li> </ul>	<ul style="list-style-type: none"> <li>Amasebe eSixeko achaphazelekayo, amaSebe kaRhulumente amaPhondo nakaZwelonke kunye neearhente zawo.</li> </ul>
Abanokuba ngababoneleli beenkonzo nababoneleli beenkonzo bangoku, oonokontra, oonokontra abaphantsi kwabanye, kunye namahlakani ezoshishino:	<ul style="list-style-type: none"> <li>Igama, inombolo yesazisi/inombolo yobhaliso lwenkampani;</li> <li>Inombolo yobhaliso echaphazelekayo;</li> <li>linkcukacha zoqhagamshelwano;</li> <li>Imbali yezemali;</li> <li>Amangqina ngesimo somntu, ukutshekishwa imvelaphi yakhe kunye</li> <li>lingxelo zentsebenzo yakhe.</li> </ul>	<ul style="list-style-type: none"> <li>Amasebe eSixeko achaphazelekayo;</li> <li>URhulumente wePhondo nokaZwelonke</li> <li>Amaqumrhu kaRhulumente</li> <li>Amaqumrhu oShishino neearhente zawo</li> </ul>

**13.4 Ukuhanjiswa kolwazi lomntu okucwangcisiweyo ngaphaya kwemida**

ICANDELO / ISEBE	ULWAZI OLUNQUMLA IMIDA
ULwazi lokuVeliswa koMbane	ISebe lokuVeliswa koMbane linesivumelwano sokugcinwa kwedatha nenkampani yaseJamani.
ISebe lezeMpilo leSixeko	ISebe lezeMpilo leSixeko liye lithi kumathuba ngamathuba livume ngokusesikweni izicelo zophando apho abaphandi abathile bakumazwe ahlukeneyo angaphesheya kweelwandle. Kuzo zonke iimeko kukho iziko lemfundo ephakamileyo elingaphakathi apha elizweni umphandi lowo anxibelelene nalo. Idatha kudla ngokwabelana ngayo neziko elingaphakathi elizweni lethu. Iidatha ekubonelelwe ngazo ezisuka kwinkqubo yedathabheyisi yeSixeko ukwenzela iinjongo zophando ngokubanzi nokuba zihlanganisiwe okanye kususwe ulwazi olwazisa iinkcukacha zomntu. Apho ulwazi lomntu ngamnye lufuneka khona, oku kudla ngokusonjululwa ngefomu yemvume etyikityiweyo elawulwa yikomiti yezophando. Zonke iiprojekthi zophando zifuna imvume ngezokuziphatha ngentsulungeko yezempilo yangaphandle kunye nemvume yeKomiti yoLawulo lwezeMpilo yeSixeko phambi kokuba uphando luqhubele phambili okanye phambi kokuba kubonelelwe ngeedatha.
ISebe loQingqomaxabiso	Izaziso ezishicilelweyo zoqingqomaxabiso njengoko kumiselwe nguMthetho kaMasipala olawula iiRhafu zePropati, ezijoliswe kubanini bepropati ngabanye, kubandakanywa ubunini kunye neenkukacha zepropati njengoko zibonakala kuLuhlu loQingqomaxabiso lweSixeko saseKapa. Abanini bepropati njengoko bebhaliwe kwiOfisi yoGcino noBhaliso lweePropati yaseMzantsi Afrika, ngaphakathi kummandla wolawulo weSixeko saseKapa, Izaziso zithunyelwa ngeposi eqhelekileyo kwiidilesi njengoko ziyalelwe ngabanini bepropati nakwiidilesi zeposi kuyo nayiphi na indawo yokufikela kumazwe ngamazwe. Iindawo ekufikelelwa kuzo iidilesi zeposi zimiselwa ngumnini wepropati kwaye zinokubandakanya naliphi na ilizwe umzekelo abanini bepropati abaneedilesi zamazwe ngamazwe, ezizezi: iAustralia, iBelgium, iDenmark, iFrance, iGermany, iNamibia, iNetherlands kunye neNigeria.

<p>UZinzo lwezoThutho eziDolophini</p>	<p>limpendulo kwizicelo zophando ezivela kwimibutho / amaziko ehlabathi ngokuxhomekeke kwisihloko. limpendulo zinokuvela kulo lonke okanye isebe elinye kwicandelo lolawulo lokuhamba eziDolophini. Nangona kunjalo, ezi zonganyelwa lisebe leeNkonzo zoThutho ekwaBelwana ngazo, eliya kuthi lidibanise izicelo ukuba ziyasebenza kwisebe elingaphezulu kwelinye kodwa liyongamela xa linxulumene nesebe elinye kuphela. Inkqubo emiselweyo iyalandelwa malunga nokuvunywa kwezicelo zophando nangokumalunga nemvume yomntu okanye amaqela esithathu.</p> <p>Umrhumo wobuLungu kunye neUnion Internationale Des Transport Publics (UITP), inkampani emi eBelgium. I-UITP ngumbutho ongenzi nzuzo wamazwe ngamazwe wezoThutho lukawonkewonke. Eli qumrhu lijongene nemiba enxulumene nezithuthi zikawonkewonke ezihlanganisiweyo, ulawulo lolwazi notyalomali kwihlabathi liphela. Uthungelwano lweUITP ludibanisa bonke abachaphazelekayo kuthutho lukawonkewonke kunye neendlela ezizinzileyo zothutho. [Ingxelo yeeKomoti kaSodolophu eya kwiBhunga yomhla we17 kweyoMqungu 2023]</p>
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**13.5 INkcazo ngokuBanzi yeMiqathango yezoKhuseleko loLwazi ukuba zifezekiswe liqela elinoxanduva loko ukuqinisekisa ukugcinwa kokuyimfihlo, intembeko nokufumaneka kweenkcukacha.**

13.5.1 ISixeko sithatha amanyathelo ezobugcisa afanelekileyo nawequmrhu ukukhusela intembeko yolwazi lomntu ngamnye nolwazi lomntu ngamnye olukhethekileyo kwanokusebenzisa imigangatho yezobugcisa eyamkelekileyo ukuthintela ukufikelela okungagunyaziswanga okanye ukuchazwa kolwazi lomntu ngamnye nolwazi olukhethekileyo, kwanokukhusela ulwazi lomntu ngamnye ekusetyenzisweni kakubi, ilahleko, ukutshintshwa kunye nokutshatyalaliswa.

13.5.2 Le mimiselo iquka, phakathi kwezinye izinto, okulandelayo:

- a) Ukusetyenziswa koqhagamshelwano lokhuseleko iifayawoli, iibhekaphu, isoftware zokhuseleko lwekhompyutha kuzo zonke izixhobo zeWindowu. Ukuqhubeka kweNkonzo yeIT, iinkqubo zongqinisiso kunye nenkqubo yoKwazisa ngoKhuseleko lweSayibha.
- b) Imigaqonkqubo yezokhuseleko lweedatha zangaphakathi kunye nezikhokelo ezincedisa ekukhuseleni nasekugcineni intembeko yolwazi lomntu ngamnye nolwazi lomntu ngamnye olukhethekileyo.
- c) ukuqwalaselwa kwakhona kolwazi, iinkqubo zokugcina nokusingathwa, kuqukwa

nemimiselo yezokhuseleko ngokuphathekayo kumathuba ngamathuba, ukuqinisekisa ukuba sihlala sinolwazi ngenkqubo esebenza ngokukuko.

- d) Ugcino lolwazi ukwenzela iinjongo zokusebenza nezokhuseleko.
- e) ISixeko siphumeze iinkqubo, kuqukwa neeNkqubo zokuSebenza eziQhelekileyo zoLawulo lokuPhazanyiswa kweeDatha zeSixeko, ukusombulula ukukrokreleka kokutyeshela / ulwaphulomthetho lwedatha. ISixeko sazisa imixholo yogcinolwazi oluchaphazelekayo kunye namagunya alawulayo afanelekileyo ngolwaphulomthetho kwimeko apho iSixeko kufuneka ngokomthetho senzenjalo.
- f) ISixeko siseke iKomiti evunyiweyo yokuPhendula ngeZiganeko zePOPIA ("PIRC") ukuze ijongane kwaye ilungise izehlo ezinxulumene nokuchaneka kolwazi lobuqu / ulwaphulomthetho lwedatha.

**13.6 Amanyathelo okhuseleko ukukhusela iinkcukacha zabantu**

<p><b>Amanyathelo okhuseleko ukukhusela iinkcukacha zabantu:</b></p>	<ul style="list-style-type: none"> <li>• Amanyathelo ezokhuseleko ngokwasemzimbeni</li> <li>• Amanyathelo olawulo okufikelela</li> <li>• Amanyathelo okhuseleko lwangaphakathi</li> <li>• Amanyathelo okhuseleko kwiSayibha</li> <li>• Imilinganiselo yokuchasana nespam</li> <li>• Amanyathelo okulwa uhlaselo lwekhompyutha yivayirasi</li> <li>• Ukufakela iinkqubo zokhuseleko lweenkcukacha zekhompyutha</li> <li>• Ulawulo lwepasiwedi</li> <li>• Ulawulo lokuba sesichengeni</li> <li>• IZiseko ezinguNdoqo zoLuntu</li> <li>• Ugcino lolwazi</li> <li>• UQhubeleko lweNkonzo yeze/IT</li> <li>• Elona lungelo lilodwa lincinane</li> <li>• Inkqubo yoKwazisa ngezoKhuseleko lweSayibha</li> <li>• Iinkqubo zoqeqesho kukhuseleko lolwazi</li> <li>• Uphicotho lokhuseloko lolwazi,</li> </ul>
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	<ul style="list-style-type: none"><li>• Imigaqonkqubo yeenkampani enxulumene neIT.</li><li>• Iinkqubo eziseMiselweyo zokuSebenza</li></ul>
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## 14 UKUFUMANEKA KWENCWADANA

14.1 Le Ncwadana iyafumaneka ngeelwimi ezisesikweni zontathu ezilandelayo-

14.1.1 NgesiNgesi.

14.1.2 NgeAfrikansi.

14.1.3 NgesiXhosa.

**14.2** Ikopi yale Ncwadana okanye inguqulelo ehlaziyiweyo yayo, iyafumaneka ngokunjalo ngolu hlobo lulandelayo-

14.2.1 Kwiwebhusayithi yeSixeko: <http://www.capetown.gov.za/>;

14.2.2 kwiofisi yakwandlunkulu weSixeko ukwenzela ukuhlolwa nguwonkewonke ngethuba leeyure eziqhelekileyo: kwiOfisi yoFikelelo kwiiRekhodi zeSixeko, kumgangatho wesi2, Concourse Level, Civic Centre eKapa;

14.2.3 kuye nawuphi na umntu oye wenza isicelo naxa kuye kwahlawulwa intlawulo emiselweyo efanelekileyo; kunye

14.2.4 nakuMlawuli woLwazi kusakuba kuceliwe.

**14.3** Intlawulo yekopi yaleNcwadana, njengoko kuchatshazelweyo kwisiHlomelo B seMimiselo yoMthetho wokuPhakanyiswa koFikelelo kuLwazi, ka2001, iya kuhlawulwa ngokwefotokopi nganye yomlinganiselo weA4 eyenziweyo. Intlawulo ezimiselweyo ziqhutyoshelwe apha [njengesiHlomelo D.](#)

## 14. UKUHLAZIYWA KWEENKCUKACHA ZALE NCWADANA

ISixeko saseKapa siya kuthi, ukuba kuyimfuneko, siqwalasele kwakhona, sihlaziye yaye sipapashe le Ncwadana rhoqho ngonyaka, kodwa ubuncinane kube kanye ngexesha lonyulo.

Ikhutshwe ngu-

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**Lungelo Mbandazayo**  
**UMphathi weSixeko**