

CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD

SPATIAL PLANNING AND ENVIRONMENT

USER MANUAL: Development Application Management Portal (DAMS)

DEVELOPMENT APPLICATION MANAGEMENT PORTAL (DAMS)

DAMS Overview:

The Development Application Management System or DAMS allows for the electronic submission, processing and tracking of building plans and land use applications. DAMS is fully integrated with the City's SAP enterprise environment and links the City's central property repository – which also fully integrates with our Geographic Information System (GIS) – with the City's digital financial system and the main electronic document/records management system.

The Development Management Department only accept building plans and land use applications submitted online via **e-Services**. Read or download our <u>DAMS</u> <u>Registration Booklet</u> for guidelines on how to register.

portal.



PLEASE NOTE: Applicants must be registered on the e-services portal.

DAMS Access:

Access the **e-Services** portal:

Development Management **e-Services** home page:

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Overview:

This user manual will simulate the process to "Application Data Search" via the Development Application Management Portal (DAMS).

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STEP 2: Request My DAMS Applications

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STEP 3: Property Search process

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Owner	RUDOLF ROLLIN
Applicant	JOHN KILLA

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For online services and enquiries, contact us through our District Information Hubs:

Blaauwberg Northern Cape Flats Table Bay

<u>Helderberg</u>	<u>Tygerberg</u>	<u>Khayelitsha</u>	<u>Southern</u>
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