

SPATIAL PLANNING AND ENVIRONMENT

USER MANUAL: Development Application Management Portal (DAMS)

DEVELOPMENT APPLICATION MANAGEMENT PORTAL (DAMS)

DAMS Overview:

The Development Application Management System or DAMS allows for the electronic submission, processing and tracking of building plans and land use applications. DAMS is fully integrated with the City's SAP enterprise environment and links the City's central property repository – which also fully integrates with our Geographic Information System (GIS) – with the City's digital financial system and the main electronic document/records management system.

The Development Management Department only accept building plans and land use applications submitted online via **e-Services**. Read or download our <u>DAMS</u> <u>Registration Booklet</u> for guidelines on how to register.

portal.



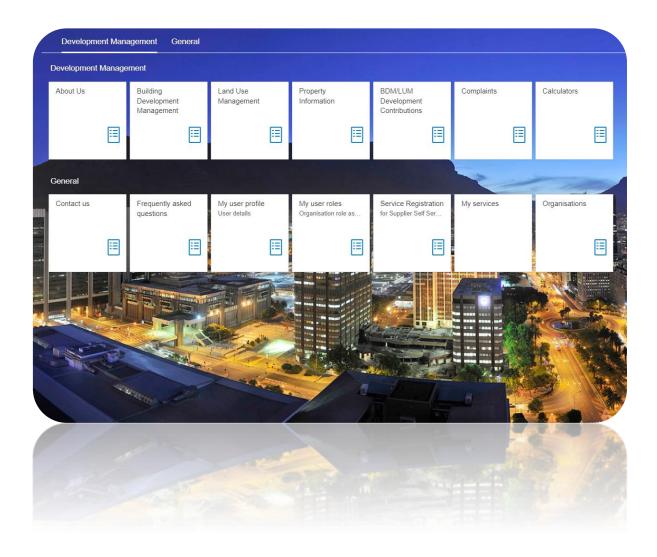
PLEASE NOTE:

Applicants must be registered on the e-services portal.

DAMS Access:

Access the **e-Services** portal:

Development Management e-Services home page:

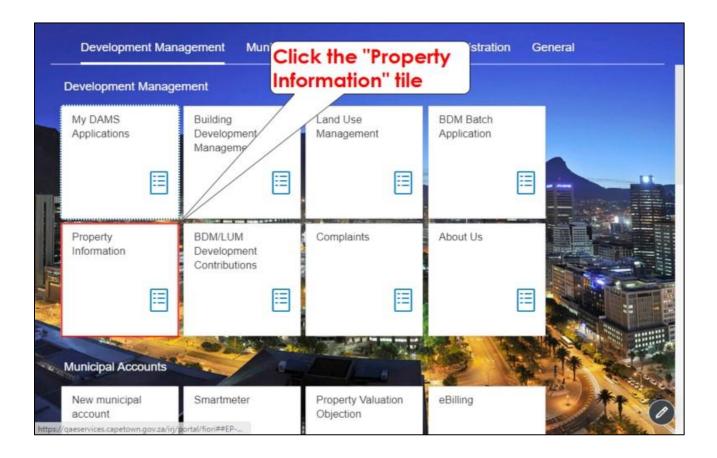


LAND USE MANAGEMENT (LUM) – FEASIBILITY INFORMATION - DOWNLOAD

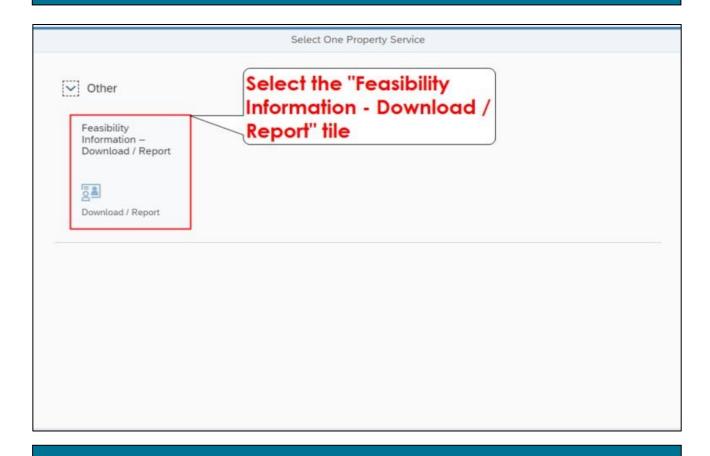
Overview:

This user manual will simulate the process to "Feasibility Information - Download" via the Development Application Management Portal (DAMS).

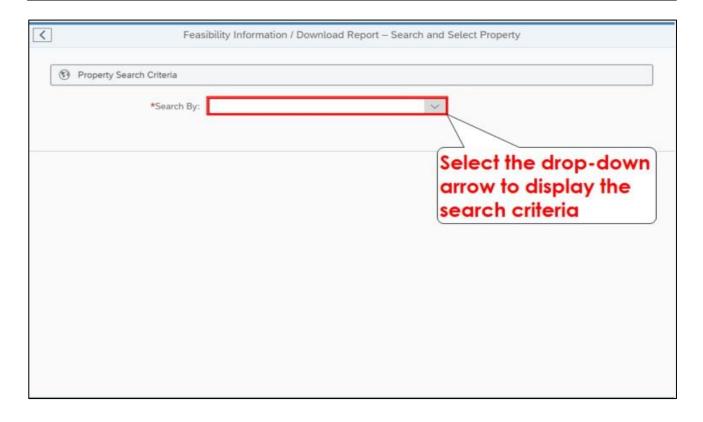
STEP 1: Development Management Applications - Home Page



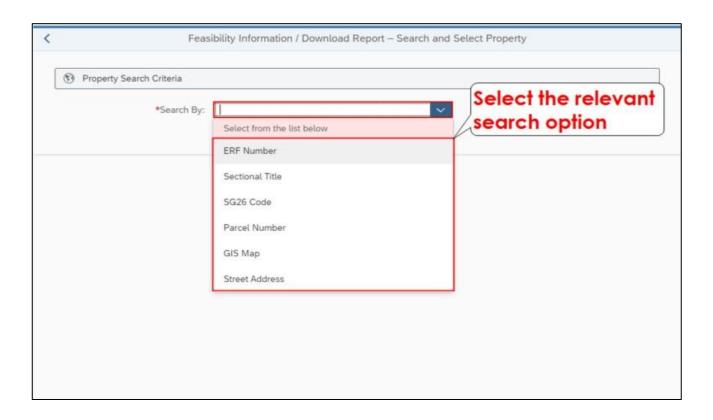
STEP 2: Request LUM Feasibility Information

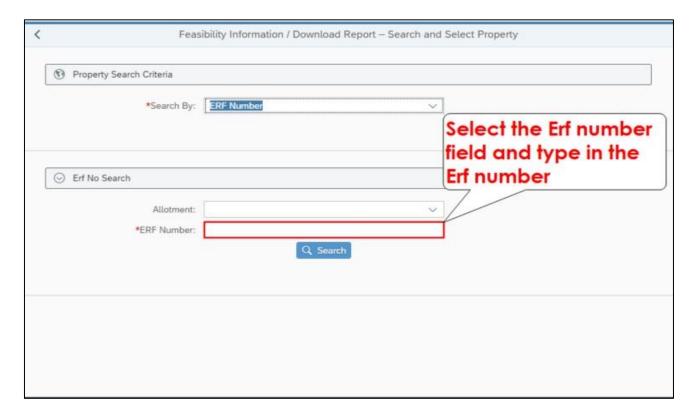


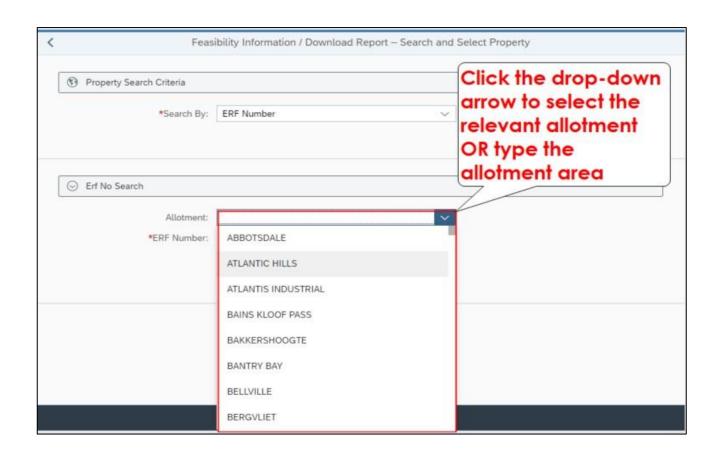
STEP 3: Property Search process

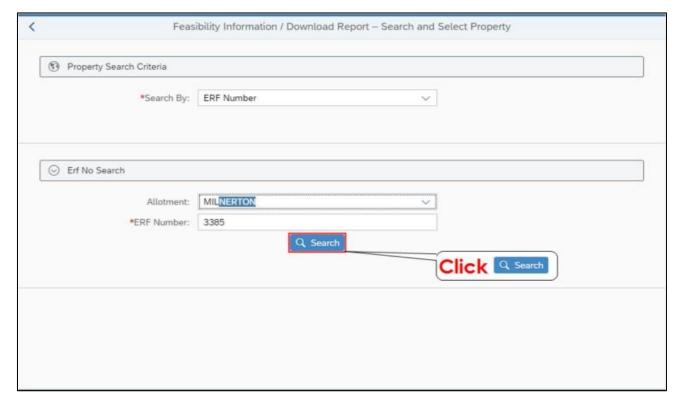


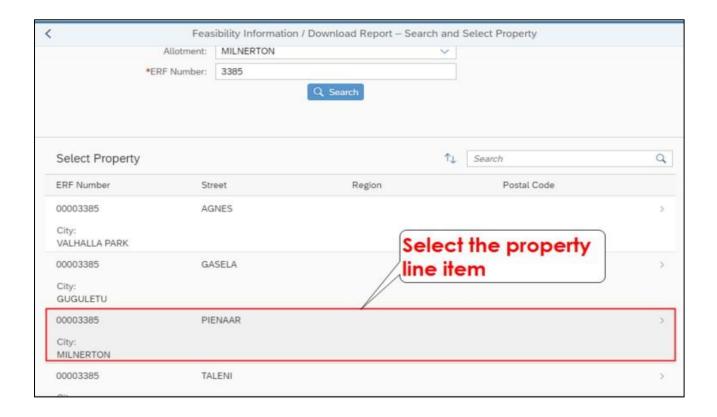
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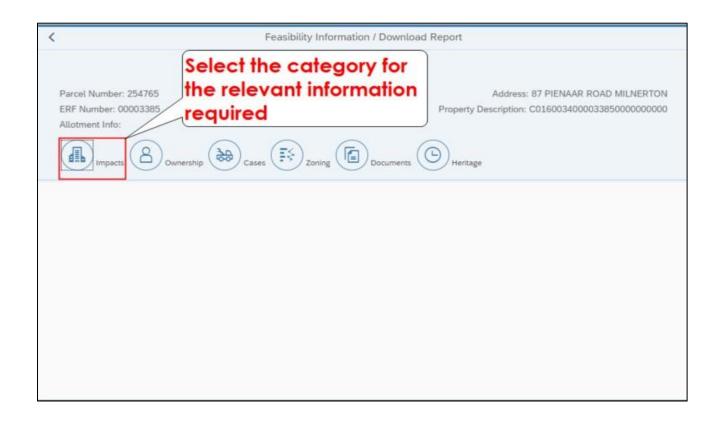


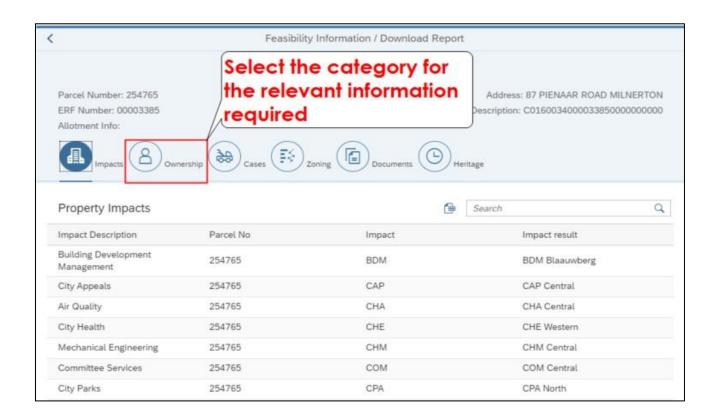


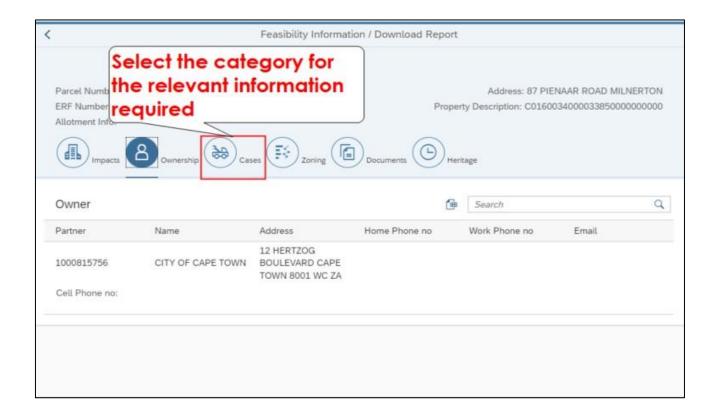




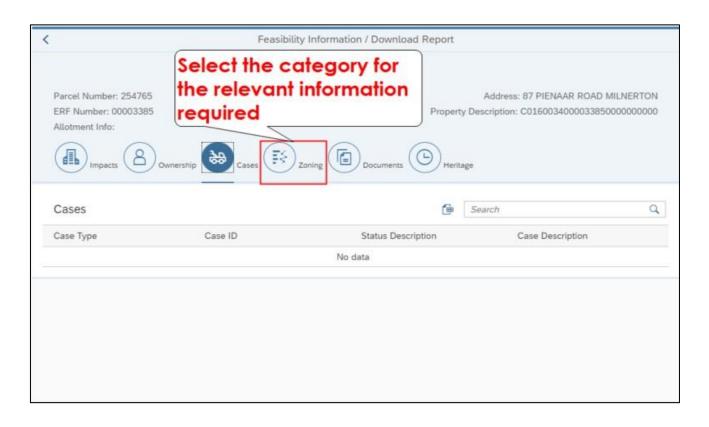
STEP 4: Property information search process

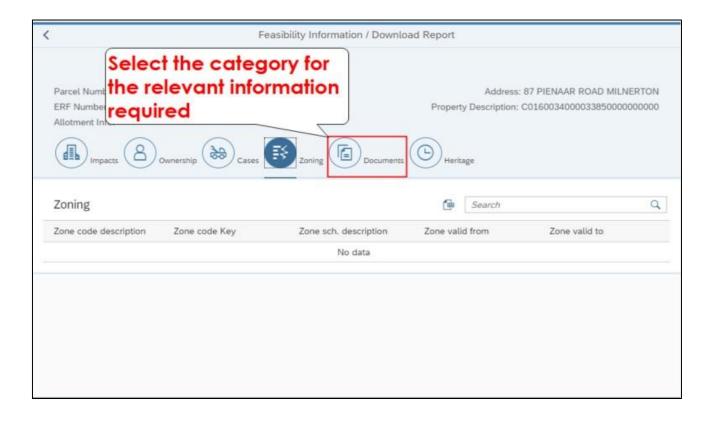




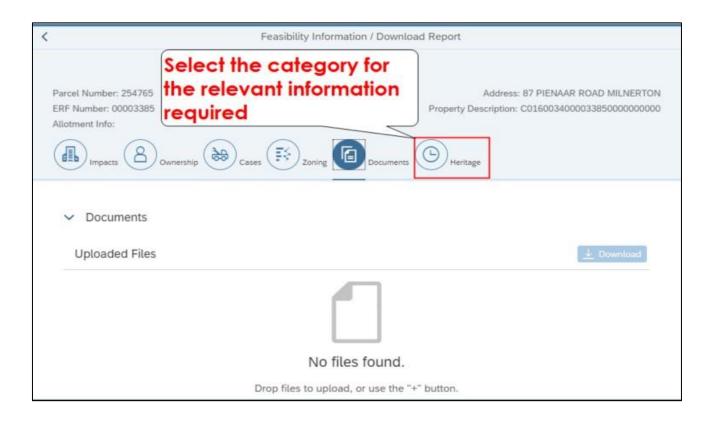


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<u>Helderberg</u> <u>Tygerberg</u> <u>Khayelitsha</u> <u>Southern</u>