



Land Use Management (LUM) – Request a Zoning Extract

DAMS Overview:

The Development Application Management System (DAMS) allows you to electronically submit, process and track building plans and land use applications. DAMS is fully integrated with the City's SAP enterprise environment and also links to its central property repository. All of this fully integrates with our Geographic Information System (GIS), the digital financial system, and the main electronic document/records management system.

The Development Management Department only accepts building plans and land use applications submitted online, via **e-Services**. Read or download our [DAMS Registration Booklet](#) for guidelines on how to register.



PLEASE NOTE:

Applicants must be registered on the e-services portal.

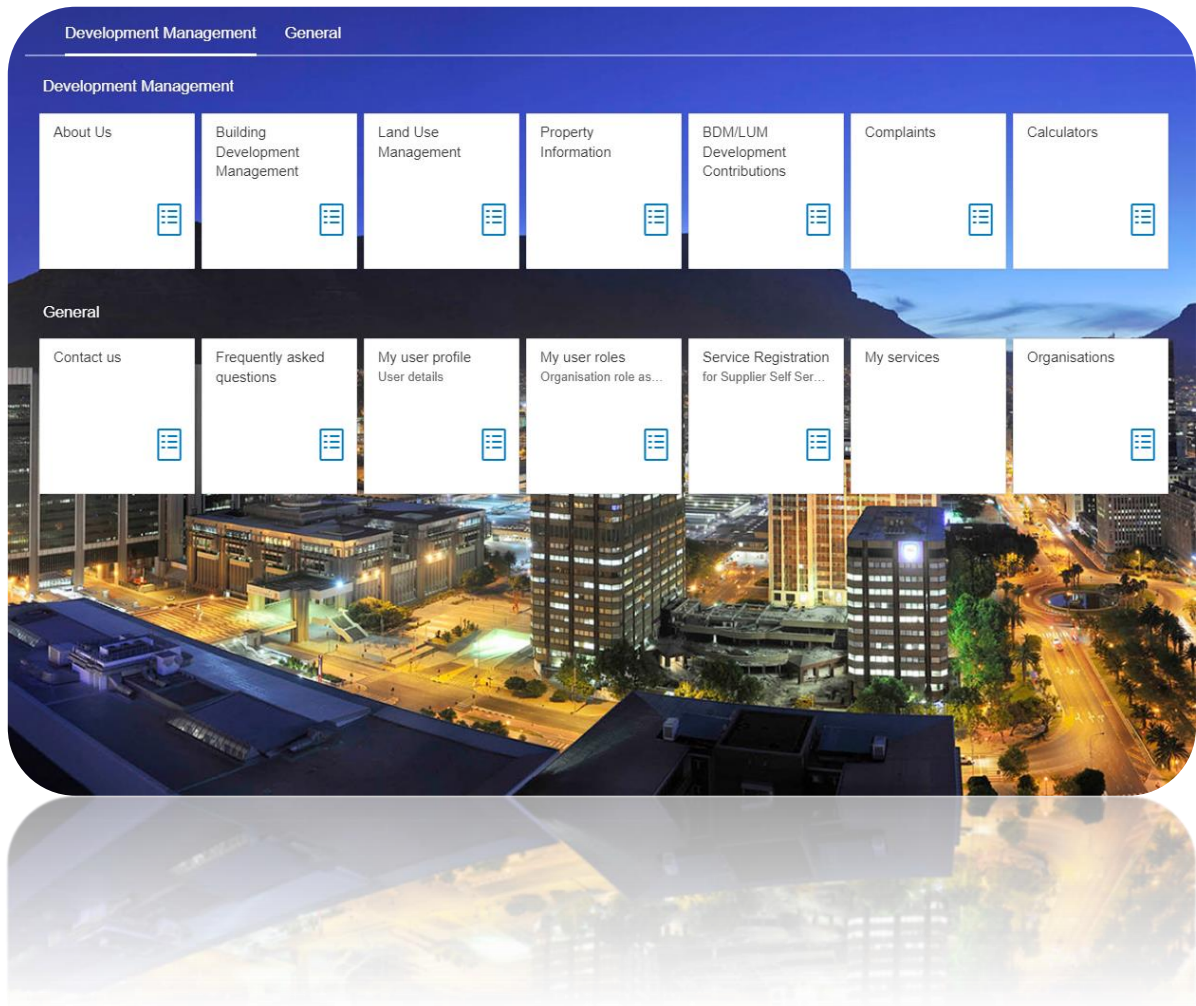
The following mandatory documents must be available for upload to process

- o [Power of attorney](#)

DAMS Access:

Access the **e-Services** portal

Development Management **e-Services** home page:



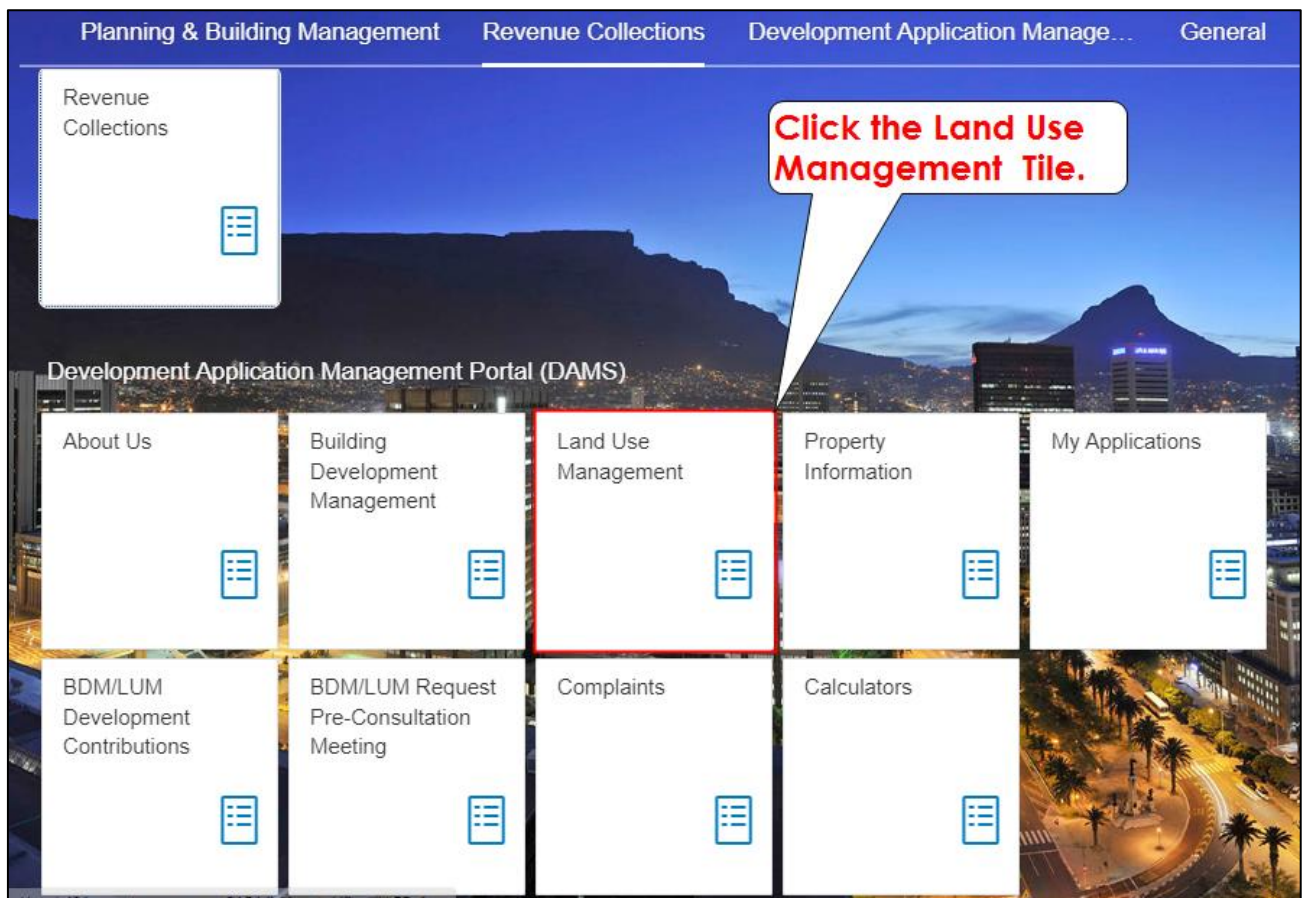
Land Use Management (LUM) – Request a Zoning Extract

Overview:

Find out how to “request a Zoning Extract” via the Development Application Management Portal (DAMS).

STEP 1: Land Use Management Applications – Home Page

Select the “Land Use Management Tile”




STEP 2: Request zoning extract

City of Cape Town - Land Use Management Applications

☒ Submit Application


Submit Land Use Management Application

 Application


Click the Request Zoning Extract Tile.

▼ Requests (Paid Service)


Request Zoning Extract

 Application

Request 137 Clearance Certificate

 Application


Request Subdivision and Consolidation Exemption

 Exemption

STEP 3: Search criteria process

Search for the relevant property using any of the available search criteria.

Request Zoning Extract - Search and Select Property

 Property Search Criteria

*Search by:

Select the drop-down arrow to display the search criteria.

Land Use Management (LUM) – Request a Zoning Extract

Request Pre-Consultation Meeting – Search and Select Property

Search Criteria

*Search By: ▼

Select from the list below

- ERF Number
- GIS Map
- Parcel Number
- SG26 Code
- Private Address
- Sectional Title
- Street Address

Select the relevant search option

STEP 4: Property search process

Enter the allotment and Erf number of the relevant property.

Request Zoning Extract - Search and Select Property

Property Search Criteria

*Search by: ERF Number ▼

ERF Number and Allotment Search

Allotment: ▼

*ERF Number:

Search

Select the drop-down arrow to display allotment areas.

Land Use Management (LUM) – Request a Zoning Extract

Request Pre-Consultation Meeting – Search and Select Property

Search Criteria

*Search By: ERF Number

ERF Number and Allotment Search

Allotment:

*ERF Number:

- MFULENI (CAPE)
- MFULENI (STELLENBOSCH)
- MILNERTON
- MISTY CLIFFS
- MITCHELLS PLAIN
- MONTAGUE GARDENS
- MOORREESBURG

Select the relevant allotment area OR type the allotment name

Request Zoning Extract - Search and Select Property

Property Search Criteria

*Search by: ERF Number

ERF Number and Allotment Search

Allotment: MATROOSFONTEIN

*ERF Number:

Search

Select the erf number field and type the relevant erf number.

Land Use Management (LUM) – Request a Zoning Extract

Request Zoning Extract - Search and Select Property

Property Search Criteria

*Search by: ERF Number

ERF Number and Allotment Search

Allotment: MATROOSFONTEIN

*ERF Number: 2986

Search

Click Search

Request Zoning Extract - Search and Select Property

*Search by: ERF Number

ERF Number and Allotment Search

Allotment: MATROOSFONTEIN

*ERF Number: 2986

Search

Click the property line item.

Select the Property

Search by ERF Number

ERF Number	House No	Street
00002986	3	OLIVER

Suburb: VALHALLA PARK

Click to Select Property and Display Cases

Land Use Management (LUM) – Request a Zoning Extract

Request Zoning Extract – Cases of Property

Case ID	File	Issued Date	Case Status	Status Description
No data				

CUSTOMER DETAILS

Business Partner number: 1000142520

Name and Surname: Name and Surname

Company Name: FLOTEC Business Solutions

Contact numbers: Cell Number

Email address: Email Address

Zoning extract property confirmation

Erf / farm no: 00002986 MATROOSFONTEIN

Street address: 3 OLIVER STREET VALHALLA PARK

Click **Submit** to complete the request.

Submit **Close** **Cancel**

Ensure the correct fee has been calculated for payment.

Proforma Invoice

1 of 1

PRO FORMA INVOICE VALID UNTIL 30.06.2023

IMPORTANT NOTES:

1. Electronic Payments(EFT) : Select the City of Cape Town as a bank listed beneficiary on your bank's website. Use your 9 - digit reference number 617661967 in the beneficiary account number / payment reference field.
2. Direct deposit at NEDBANK, please present your Payment Reference Number 617661967 to the bank teller.
3. Cash, Debit and credit card: The City will recover the bank costs on a cash, debit and/or credit card payment on payments above R7000 per transaction per account number. The City absorbs costs in respect of single payments of R7000 and below.

Payment: At the following:

NEDBANK SHOPRITE Checkers WOOLWORTHS SPA
PicknPay EasyPay

Albertus De Beer

Payment Reference: 617661967

Amount Due: 365.00

Click the close button.

Close

Land Use Management (LUM) – Request a Zoning Extract

Request Zoning Extract – Cases of Property

Case ID	File	Issued Date	Case Status	Status Description
No data				

Upload Files

Uploaded Documents

Case (150000000972) successfully created and submitted!

OK

Click to confirm.

No entries. Click Upload to add

Drop files to upload, or use the "+" button.

STEP 5: Document upload process

Request Zoning Extract – Cases of Property

History of Cases

Cases

Case ID	File	Issued Date	Case Status	Status Description
No data				

Upload Files

Uploaded Documents M = Mandatory, O = Optional

Click the drop-down arrow to select mandatory documents for upload

Upload

No entries. Click Upload to add

Submit Close Cancel

Land Use Management (LUM) – Request a Zoning Extract

Request Zoning Extract

History of Cases

Cases

Upload Files

Uploaded Documents M = Mandatory, O = Optional

Power of Attorney M

Motivational Letter O

Application Form O

Comments documents O

Demolition Letter : Residential O

Building Plan O

[SANS 10400 Form 1] O

Water ByLaw O

Policy Compliance O

Resolution Letter O

Mechanical Ventilation Plan O

Upload + ...

No entries. Click Upload to add

Submit Close Cancel

Request Zoning Extract – Cases of Property

History of Cases

Cases

Case ID File Issued Date Case Status Status Description

No data

Upload Files

Uploaded Documents M = Mandatory, O = Optional

Power of Attorney

Upload + ...

Upload

No entries. Click Upload to add

Submit Close Cancel

Land Use Management (LUM) – Request a Zoning Extract

Request Zoning Extract – Cases of Property

Cases

Case ID File Case Status Status Description

Search by Case Number

Ensure that all mandatory documents are uploaded.

Upload Files

Uploaded Documents M = Mandatory, O = Optional Pow of Attorney Upload + ...

Power of Attorney-20221010112424.pdf
Uploaded on : 10-10-2022 Time : 15:24:29

Proforma_Invoice_0004144565.pdf
Uploaded on : 10-10-2022 Time : 15:19:43

Submit Close Cancel

Request Zoning Extract – Cases of Property

Case ID File Issued Date Case Status Status Description

No data

Upload Files

Uploaded Documents M = Mandatory, O = Optional Upload + ...

No entries. Click Upload to add
Drop files to upload, or use the "+" button.

Select Close to return to the main menu.

Submit Close Cancel

Attend to payment, for the application to be processed.

For online services and enquiries, contact us through our District Information Hubs:

[Blaauwberg](#) [Northern](#) [Cape Flats](#) [Table Bay](#)

[Helderberg](#) [Tygerberg](#) [Khayelitsha](#) [Southern](#)