



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

City of Cape Town

Online Public Access Catalogue (OPAC) and e-Resources

Conditions of Use

February 2012

City of Cape Town
Online Public Access Catalogue (OPAC)
&
E-Resources
Conditions of Use
February 2012

The OPAC is a service provided by the City of Cape Town which allows the public access to the catalogue in order to search for library material. Access to the OPAC is also available from any internet supporting device.

E-resources are information sources, books and other formats of library material in electronic format, which are accessed via a computer terminal. The E-resources are available free for public use via the OPAC when doing research on projects, general enquiries etc. The E-resources are only available for use within the library.

- Use of this facility is free of charge, on a 'first come, first service' bases
- You are allowed multiple sessions per day provided that there are no other users wanting to use the OPAC or E-Resources. No advance booking will be allowed
- The standard session length is:
 - 10 minutes for the OPAC
 - 30 minutes for the E-Resources
 - This is subject to change without prior notification
- No more than 2 persons are allowed to sit or make use of 1 terminal at the same time
- It is not the responsibility of library staff to assist/ provide you with PC training/ instructions on how to use the relevant programmes

The services allow the public to:

- Search for library material across the entire City of Cape Town catalogue. This includes viewing additional information about the material on a limited number of other libraries' catalogues via a hyperlink
- View and renew outstanding/ reserved objects via the My Library menu available on the OPAC. In order to use this particular function a patron must be registered by a member of staff. Enquire at the desk for details
- Search and view E-resources

No person shall:

- Behave or make use of the OPAC or E-resource service in a way that may be offensive or disruptive to other visitors to the library
- Leave young children unattended or allow children in their supervision to create a disturbance in the library while using the OPAC/ E-resource facility
- Engage in activity that is unlawful, harassing or defamatory
- Use the internet for viewing and downloading information from web sites that carry pornographic material

Please note:

- The librarian reserves the right to end any session if inappropriate / disruptive activity is taking place. Violations of these conditions of use may result in loss of access and/ or termination of the offending user's registration. Unlawful activities will be dealt with in an appropriate manner through the police and the courts
- Please consult the Standard Library Bylaws (PN 640/1990 AD. 12/10/1990) for the full text